

MADISON-BOND
WORKFORCE INNOVATION BOARD
March 21, 2018
MEETING MINUTES

CALL TO ORDER:

Paul Wellhausen called the meeting to order at 8:02AM. Paul welcomed all members including the new ones: Wendi Valenti.

ROLL CALL (taken already by roll call list) Quorum Present. All members introduced themselves and explained their business/organization.

Members Present:

Rosemarie Brown
Ed Cunningham
Tony Fuhrmann
Alex Gromada
Val Harris
Dave Holtgrave
Dionne Jackson
Charlie Juneau

Roy Kirkwood
Dr. Timothy Schoenecker
Mike Toner
Wendi Valenti
Paul Wellhausen
Danielle Wisely
Rod Wolter

Members Absent:

Robert Daiber
Scott Frick
Sam Guarino
Scott Jarmon
Chris Johnson
Andrew Jones
John Otey

Ronda Sauget
Tim Scanlon
Gerry Schuetzenhofer
Dale Stewart
B. Dean Webb
Jan Woker

Guests and Staff Present:

Debbie Angleton
Terry Biggs
Alice Bunjan
Rich Heinz

Clint Jones
Terry Lane
Sarah Ray Lorio

PUBLIC COMMENT:

With no public comment, Paul Wellhausen moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Paul Wellhausen asked for a motion to approve the December 12, 2017 meeting minutes. The motion was made by Mike Toner and seconded by Charlie Juneau. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:**Executive Committee: (ACTION)**

Paul Wellhausen reported that the committee met on January 25 and March 15 and the minutes are in the packet. Paul presented 3 items for full board approval (already approved by the Executive Committee):

1. Approval of LWIA 22 Purchasing & Procurement Policies & Procedures
There were additions requested by DCEO to add timelines for the one stop operator in the policy. It is on the last page in red print. A motion was made by Ed Cunningham and seconded by Rod Wolter. Unanimously approved.
2. Approval of 3 Training Providers & Programs: New Horizons – CompTIA certifications; Chamberlain College of Nursing – BSN degree (individual approval only); and Lewis & Clark Community College – Instrumentation & Control Systems, AAS Degree.
Information about the programs are in the packet. A motion was made by Charlie Juneau and seconded by Mike Toner. Val Harris of LCCC recused herself from voting. Unanimously approved.
3. Approval of LWIA 22 Youth Committee By-Laws
The only changes made were to update Youth Council to Youth Committee and change WIA to WIOA.
A motion was made by Dr. Tim Schoenecker and seconded by Alex Gromada. Unanimously approved.

Membership & Management Update:

Tony Fuhrmann introduced the newest WIB member, Wendi Valenti, director of the Collinsville Chamber of Commerce. She gave an overview of the Chamber & their mission. Tony also handed out the updated WIB member list

One-Stop Operations Committee:

Paul Wellhausen reported the One Stop Operations met on February 27 and the minutes are in the packet. Connie Vick was present to discuss the invoices that she recently sent out to all of the partners. She handed out the MOU budget & actual costs for the first 6 months of the One Stop Center operations. It is under budget. A motion was made & approved to accept the 2 matrixes of tracking actual costs incurred by partner and benefits received by partners. She was to submit them to DCEO the following week. Discussion centered on partner staff cross training

workshops and coordinating customer workshops with partners. There were several suggestions on possibilities. Also, there was a report on the progress with the assistive technology in the resource area for customers with disabilities. The next meeting is on May 22.

Communications Update:

Tony Fuhrmann reported the WIB email newsletter was sent out in February. Included in the packet is an article about a former US Steel worker that completed training at LCCC through Madison County Employment & Training Department (MCETD). After his internship at the National Corn to Ethanol Research Center (NCERC), he received his associate degree in the Process Operations program. He was hired by NCERC & received a scholarship from a national trade organization to continue his education.

Youth Committee:

Rod Wolter reported the Youth Committee met on January 17, 2018. Discussion focused on the 2018 Career Day events & the remaining 3 school districts that have not hosted an event: Alton Middle School, Wood-River Hartford School District and Edwardsville School District. However, the latest update is that no Career Days has been scheduled for the spring. It may be that these schools were not interested this year. The committee will continue to encourage this event in the future. Information on the Youth Performance & Provider report was presented. The youth enrollment numbers are on track in the 3rd quarter & we are meeting our performance goals. The next meeting is Wednesday, May 2 at 9:00am in Wood River office.

Treasurer's Report:

Dave Holtgrave referenced the Treasurer's Report in the packet which shows the WIOA financial summary and asked for any questions. Ed Cunningham asked Rich Heinz about the administration cost under PY 2017 grant & why the YTD expenditure was 0%. Rich informed the group that we have 2 years to spend the budgeted item. Our office is still expending funds from the PY 2016 grant. Tony added that MCETD received \$900,000 more this year, so more participants are needed. He will discuss marketing efforts later.

Business Services/Business Engagement:

Sarah Ray Lorio informed the committee that the One Stop office continues to have staffing agencies and businesses onsite for recruitment of applicants in addition to online assistance.

There currently is money for incumbent worker training which is for existing employees that need skill upgrades and there is OJT funds available for eligible WIOA customers. The office is currently has an OJT contract with Tiger Plumbing & is screening applicants.

Starting this week, MCETD staff are testing applicants for US Steel open positions. The testing is 3 days a week for several weeks.

The office is coordinating rapid response workshops for the Dynergy call center in Collinsville that is laying off about 50 employees in April or May.

Included in the packet is a flyer for the LCCC Job Fair on Wednesday, April 4.

Other Business:

Tony Fuhrmann referenced the Title 1B report in the packet and reported that the performance measures are an estimate because the State database used by the department, is not updated with the new measures. The actual numbers for 3rd quarter Adults, Dislocated Workers and

Youth have increased since the last report. The department continues to outreach & market services to increase the enrollment numbers. A marketing class at SIUE in the MBA program had a class project to develop a marketing plan for our department. Four groups presented their ideas in a class attended by staff. We are reviewing those recommendations. The office is sending staff weekly to the Department of Human Services in East Alton & Granite City to inform their customers about the one stop services. Next week, Tony & staff are meeting with SIUE on developing a video about WIOA to distribute to their various departments.

He also mentioned a PBS Channel 9 program that was aired last Monday night about informing youth & adults that there are middle skill jobs needed in the workforce that do not require a bachelor's degree. It is part of the American Graduate initiative.

In the packet, is the One Stop Center Customer Satisfaction Survey Report for 1st quarter of 2018. The sample shows that the majority of customers are pleased with the services they received and gave good comments for resource room staff.

Dionne Jackson from Division of Rehabilitation Services (DRS) explained that her state agency assists customers with disabilities in their training & job search. Currently, her agency is coordinating a transition to work program with the Walgreen's Distribution Center in Pontoon Beach area. A DRS customer is in a 13 week training period with a job coach & at completion, is hired by Walgreen's.

Val Harris from Lewis & Clark Community College, reported that 319 students have been served in Adult Education since last July. The program is operating with less money but continues to have the same number of students as in past years. It is on target to meet the performance goals. The program also helps students connect with the other partner services.

Under Other Business, Tony Fuhrmann displayed the award the Madison-Bond WIB received from the Leadership Council of Southwestern Illinois for involvement in the Manufacturing Your Future.

Tony had a message from Gerry Schuetzenhofer to share with the group, a communication from the Illinois WIB. The IWIB has approved their 2018 to 2020 Strategic Plan with 5 main objectives:

1. Accelerate and Streamline Communication and Services with Business Partners
2. Optimize the Effectiveness of the One-stop System for All Customers
3. Establish Sustainable Methods for High Quality Data Collection and Accessible Reporting
4. Increase Board Effectiveness Through High Quality Training and Resources for the State Board and Local Workforce Boards
5. Promote Board and Board Member Accountability

The IWIB is asking any local WIB members that would be interested in any of the IWIB task force committees to inform Gerry or Tony. The Strategic Plan is available online.

Next Meeting:

Paul Wellhausen announced that the next WIB meeting will be on Wednesday, June 20 @8:00am at the Wood River One Stop office.

Closing and Adjournment:

A motion to adjourn the meeting was made by Rod Wolter & seconded by Mike Toner. Unanimously approved. The meeting was adjourned at 8:54AM

Approved By:

David Holtgrave, WIB Secretary Treasurer