

**MADISON-BOND
WORKFORCE INNOVATION BOARD
December 12, 2017
MEETING MINUTES**

CALL TO ORDER:

Gerry Schuetzenhofer called the meeting to order at 10:40AM. Gerry welcomed all members including the new ones: Roy Kirkwood and Alex Gromada.

ROLL CALL (taken already by roll call list) Quorum Present. All members introduced themselves and explained their business/organization.

Members Present:

Rosemarie Brown
Ed Cunningham
Dr. Robert Daiber
Tony Fuhrmann
Alex Gromada
Val Harris
Andrew Jones
Roy Kirkwood

John Otey
Ronda Sauget
Timothy Scanlon
Dr. Timothy Schoenecker
Gerry Schuetzenhofer
Mike Toner
B. Dean Webb
Danielle Wisely

Members:

Scott Frick
Sam Guarino
David Holtgrave
Dionne Jackson
Scott Jarmon
Chris Johnson

Charles Juneau
Dale Stewart
Paul Wellhausen
Jan Woker
Rod Wolter

Guests and Staff Present:

Debbie Angleton
Terry Biggs
Alice Bunjan
Mark Eichenlaub
Howard Elmore

Rich Heinz
Lisa Kenney
Terry Lane
Ryan Langdon

PUBLIC COMMENT:

With no public comment, Gerry Schuetzenhofer moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Gerry Schuetzenhofer asked for a motion to approve the September 20, 2017 meeting minutes. The motion was made by Dr. Bob Daiber and seconded by Rosemarie Brown. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:**Executive Committee: (ACTION)**

Gerry Schuetzenhofer reported that the committee met on October 12 and November 30 and the minutes are in the packet. Gerry Schuetzenhofer presented 3 items for full board approval (already approved by the Executive Committee):

1. Approval of PY 2017 WIOA MOU
There were changes and corrections to the MOU as requested by the State. The One Stop Operations Committee approved the revised MOU on November 14 as well as the Executive Committee on November 30. A motion was made by Ed Cunningham and seconded by Andrew Jones. Unanimously approved.
2. Approval of 2018 Meeting Calendars for WIB, Executive and Youth Committees
A motion was made by Andrew Jones and seconded by Rosemarie Brown. Unanimously approved.
3. Approval of Licensed Practical Nurse (LPN) certificate program at CALC in Alton
This is a 15 month certificate program for the LPN license. The area community colleges do not offer this training program. A motion was made by Dr. Tim Schoenecker and seconded by John Otey. Unanimously approved.

Membership & Management Update:

Tony Fuhrmann informed the WIB that Monica Bristow resigned from the Riverbend Growth Association in order to run for Illinois State Representative. Therefore, she resigned from the WIB on November 30. Tony has a meeting scheduled to talk with another chamber of commerce about the Board member opening.

One-Stop Operations Committee:

Debbie Angleton reported the One Stop Operations met on November 14 and the minutes are in the packet. We focused on the MOU changes & additions which were reviewed by the committee. A motion was approved to accept the changes & submit to the Executive Committee. Information about MOU billing & invoices for partner contributions was presented. The billing will be twice a year & will be sent out in January.

Discussion centered on partner staff cross training workshops. On Nov. 29th, IDES staff were in the Wood River One Stop to teach partner staff about using Illinois Job Link for their customers. Then, on Dec. 5, Vicki Niederhofer came to the One Stop to help staff explore the online Career Information System (CIS) to assist their customers in career exploration.

Communations Update:

Tony Fuhrmann reported the WIB email newsletter will send out a winter edition in January.

Youth Committee:

Debbie Angleton reported the Youth Committee met on November 1, 2017. Discussion focused on the 2018 Career Day events & the remaining 3 school districts that have not hosted an event: Alton Middle School, Wood-River Hartford School District and Edwardsville School District. Dr. Daiber was going to inquire at the next superintendent's meeting. Information on the Youth Performance & Provider report was presented. The youth enrollment numbers are on track in the 1st quarter & we are meeting our performance goals. A motion was approved for the 2018 Youth Committee meetings. The next meeting is Wednesday, January 17 at 9:00am in Wood River office.

Treasurer's Report:

Rich Heinz referenced the Treasurer's Report in the packet which shows the WIOA financial summary and asked for any questions. There were no questions or comments from board members.

Business Services/Business Engagement:

Sarah Ray Lorio informed the committee that the One Stop office continues to have staffing agencies and businesses onsite for recruitment of applicants in addition to online assistance. On Dec. 18, an Incumbent Worker training contract with Aggressive Graphics in St. Jacob started to train seven employees in problem solving and leadership development. She announced at SWIC in the spring there will be a career day/week and IDES is planning a Blue Collar job fair on March 15. There will be more information forthcoming.

Other Business:

Tony Fuhrmann referenced the Title 1B report in the packet and reported that the performance measures are an estimate because the State database used by the department, is not updated with the new measures. This report is for Program Year 2016 which is from July 1, 2016 to June 30, 2017. The department continues to outreach & market services to increase the enrollment numbers.

In the packet, is the One Stop Center Customer Satisfaction Survey Report for 4th quarter of 2017. The sample shows that the majority of customers are pleased with the services they received and gave good comments for resource room staff.

Tony presented the November award from the East-West Gateway for the Board's involvement in the campaign of Manufacturing Your Craft-Craft Your Future. Ronda Sauget commented that this was launched 2 ½ years ago and has reached over 12,000 people in workshops, career/job fairs, and middle/high schools. These activities are ongoing.

Next, John Otey of IDES, reports there are 420 good paying jobs coming to our area in the next couple of months. There will be carpenter apprenticeships opening up at Phillips 66 and Amsted Rail will be calling back to work 140 workers. Also, Team Industrial will soon need 80 people that are technology savvy.

Val Harris from Lewis & Clark Community College, announced there are intercession classes offered during the holiday break and there is still time to register. In the Adult Ed department, they are focusing on out of school youth and business engagement. Currently, Madison County Employment & Training and Lewis & Clark Youth Build are sharing a staff person to help coordinate youth programs.

A presentation on Business Opportunities was offered by Ryan Langdon of Illinois Manufacturing Excellence Center (IMEC) to discuss their services to businesses. This is an entity with statewide offices staffed by 50 full time people to assist a variety of businesses and industries. IMEC assists companies with planning, implementing and excelling in their processes and competitive future. Ryan reports IMEC has assisted 15 companies in Madison County which created 100 jobs and in Bond County, 1 business was assisted that created 66 jobs. A brochure was handed out to members. Gerry commented that this presentation was to inform members about opportunities for businesses and how to make referrals.

Sarah added to the presentation by handing out information about WIOA business services and upcoming hiring events in the Wood River One Stop. She informed the members about Incumbent Worker training and On-The-Job training and to contact her for information and any referrals. She is also collaborating with the U.S. Department of Labor staff on apprenticeship programs.


Next Meeting:

Gerry Schuetzenhofer announced that the next WIB meeting will be in March 21 @8:00am at the Wood River One Stop office.

Closing and Adjournment:

The meeting was adjourned at 11:45AM

Approved By:



David Holtgrave, WIB Secretary Treasurer