

**EXECUTIVE COMMITTEE
MEETING MINUTES
8/16/18**

In Attendance: Dave Holtgrave, Gerry Schuetzenhofer, Paul Wellhausen, Rod Wolter, Tony Fuhrmann, Debbie Angleton, Rich Heinz, and Sarah Ray Lorio.

Call To Order:

Gerry Schuetzenhofer called the meeting to order at 8:33AM.

Approval of Minutes:

A motion was made by Paul Wellhausen to approve the July 5, 2018 meeting minutes and it was seconded by Rod Wolter. The minutes were unanimously approved.

Executive Committee Report:

Tony Fuhrmann introduced the action item for approval of the Adult & Dislocated Worker WIOA Follow Up Services Policy. Tony reported the State requires a local policy on following up on exited adults & dislocated workers that are employed in unsubsidized employment for a 12 month period. Debbie Angleton explained the purpose is to provide counseling & support to the customer in order to encourage their job retention. After 90 days, if the customer informs us that they no longer need support, then we can end the follow up service record.

A motion was made by Paul Wellhausen to recommend the approval for the Adult & Dislocated Worker WIOA Follow Up Services Policy and it was seconded by Rod Wolter. It was unanimously approved.

Business Engagement/Supporting Economic Development Committee Report:

Sarah Ray Lorio informed the committee of a Notice of Funding Opportunity released by the State to fund projects that demonstrate how apprenticeship programs can be developed and administered across workforce, education and economic development organizations throughout the state. Our office is collaborating with St. Clair County & may submit a joint proposal.

Tony mentioned that Dr. Schoenecker, SIUE Dean of the School of Business contacted him to report that several deans are interested in getting involved with apprenticeship training. A meeting will be convened soon.

Gerry inquired about what kind of assistance would our office give to a business wanting to pursue an apprenticeship? Tony replied that our office would help the business get their apprenticeship registered with US Department of Labor & we could provide on-the-job training funds for WIOA-eligible apprentices.

Tony mentioned there is a \$150 million in funding available nationally for apprenticeships & the Illinois Community College Board is planning to apply for funding and focus on one job sector. He also announced the Jobs Plus Job Fair is set for Wednesday, September 19 at the Collinsville Gateway Center.

Membership/Board Officers

Tony notified the committee that there are two WIB members that need to be replaced: Dale Stewart (retired) and Wendi Valenti (resigned from Collinsville Chamber). Tony will be reaching out to Dale's union replacement. After discussion, it was recommended to contact John Keller of the Riverbend Growth Association for a Chamber representative. Tony will be contacting several of the WIB members whose term ends on 9-30-18 to see if they want to continue. Two members, Gerry Schuetzenhofer & Dave Holtgrave, replied that they would like to continue on the Board. Tony remarked that the election of Board officers should have taken place at the June WIB meeting, so it needs to be addressed now. The current officers agreed to stay in their position for another year.

A motion was made by Paul Wellhausen to keep the current WIB officers for another year: Gerry Schuetzenhofer, Chair; Paul Wellhausen, Vice Chair; and David Holtgrave, Secretary/Treasurer. The motion was seconded by Dave Holtgrave and it was unanimously approved.

Other Business:

Tony reported our LWIA 22 department was monitored by the DCEO in May. State staff monitored fiscal, program, and equal opportunity areas. Some of the areas that were identified as findings were the lack of a local follow-up policy, late entry of case notes, and incorrectly marked disabled parking lot spaces. The staff is working on the responses back to DCEO.

Tony pointed out the Title 1B report in the packet. The actual numbers of customers in each funding stream started on July 1, however, there is a carryover from the previous program year. We currently meet or exceed the performance measures.

Tony also mentioned the staff that attended the Workforce Development Roundtable with Ivanka Trump at Lewis & Clark Community College last week. One of the students on the panel was one of our customers enrolled in the RN program. She talked about how WIOA funds allowed her to attend school and work part-time to support her family.

Last, Tony mentioned there are recent press releases in the packet that cover business services and customer services. In the future, in coordination with the County Public Relations, Cynthia Ellis, there will be press releases about our customer success stories. Debbie mentioned that maybe at the WIB December meeting & lunch, we could invite our customers from the September IWP award nominations.

Next Meetings:

Gerry reported the next Executive Committee meeting is scheduled on Thursday, October 18, 2018, at 8:30AM in Wood River. The next full WIB meeting will be Wednesday, September 19, 2018, at 8:00AM in the Wood River office.

Adjournment

A motion was made by Paul Wellhausen to adjourn the meeting and it was seconded by Dave Holtgrave. It was unanimously approved.

The meeting was adjourned at 9:05AM.