

**EXECUTIVE COMMITTEE
MEETING MINUTES
5/17/18**

In Attendance: Dave Holtgrave, Paul Wellhausen, Rod Wolter, Tony Fuhrmann, Debbie Angleton, Rich Heinz, Sarah Ray Lorio, Becky Harmon and Tim Harmon

Call To Order:

Paul Wellhausen called the meeting to order at 8:32AM.

Approval of Minutes:

A motion was made by Rod Wolter to approve the March 15, 2018 meeting minutes and it was seconded by Dave Holtgrave. The minutes were unanimously approved.

Executive Committee Report:

Paul introduced the action item for approval of the One Stop Operator for PY 2018 which was presented by Tim Harmon and Becky Harmon of Workforce Enterprise Services, Inc. Tim & Becky are the consultants hired for the re-procurement of the One Stop Operator RFP. The staff of Madison County Employment & Training, Tony Fuhrmann, Rich Heinz, Debbie Angleton and Sarah Ray Lorio excused themselves from the meeting while the members reviewed the proposal and each item on the evaluation form.

A motion was made by Rod Wolter to recommend the Madison County American Job Center Consortium as the One Stop Operator and it was seconded by Dave Holtgrave. It was unanimously approved. The excused staff returned & were informed of the approved recommendation.

Debbie requested the approval of adding two training provider programs: Dental Assisting, AAS Degree at Kaskaskia College & Dental Assisting Certificate at Lewis & Clark Community College. A single mother customer from Highland is requesting the Dental Assisting, AAS Degree from Kaskaskia College for the fall semester. The total cost of the 5 semester program is \$15,665.00. Dental Assisting is on the demand occupation list and has a growth rate of 11%, according to ONET. The entry level wage is \$12.14. A motion was made by Dave Holtgrave and seconded by Rod Wolter to approve the Dental Assisting, AAS Degree at Kaskaskia College. It was unanimously approved.

The other request was for the Dental Assisting Certificate at Lewis & Clark Community College (LCCC). The entry level wage is \$12.14 per hour with an 11% growth rate. A soon to be Granite City high school graduate from a single parent household with academic & band honors is requesting this certificate, so she can advance to Dental Hygiene. The total cost for the 2 semester program is \$8,745.00.

A motion was made by Rod Wolter and seconded by Charlie Juneau to approve the Dental Assisting Certificate at LCCC. It was unanimously approved.

Debbie handed out the PY 2018 Classroom Training Providers list for WIOA customers. After members reviewed the list, Rod Wolter made a motion and Dave Holtgrave seconded it to approve the PY 2018 Classroom Training Providers list. It was unanimously approved.

One Stop Operations Committee Report:

Paul Wellhausen reported the committee will meet on May 22.

Business Engagement/Supporting Economic Development Committee Report:

Sarah Ray Lorio informed the committee about a well-attended Employer Seminar hosted by IDES. The employers were informed about services available to them from IDES & Employment & Training (ETD). Sarah is working with Eaton Corporation of Highland to pre-screen applicants & help with their hiring event on May 21.

She also presented ETD business services in conjunction with IMEC to 20 attendees at America's Central Port. Several businesses expressed interest.

She continues to work with IMEC on Incumbent worker projects with 4 different businesses. The total WIOA funds for these projects may total \$135, 000 by the end of May.

Communications Update:

Debbie Angleton included in the packet the article from the Riverbender.com about the former U.S. Steel worker, Charles Pelo who completed training through the Trade program at SIUE finishing his Bachelor's Degree in geography & is going to work for the National Geospatial-Intelligence Agency in St. Louis. He received the Illinois Geographical Society Four Year Outstanding Senior Geographer Award in April.

She reported a press release about job seeker services was in The Telegraph & Advantage News this past week. A copy was in the handout.

Membership Update:

Tony reported there are no changes in WIB membership.

Youth Committee Report:

Rod reported the Youth Committee met on May 2, 2018. Discussion focused on the Program Year 2018 Youth Provider Contracts. Budgets were submitted by MERS/Goodwill Industries, Madison CUSD #12 and Lewis & Clark Community College. The 3 were approved unanimously & is recommended to this committee for approval. A handout with the providers and their budgets was distributed & discussed. A motion was made by Dave Holtgrave and seconded by Rod Wolter to approve the PY 2018 Youth Provider Contracts. It was unanimously approved.

Information on the Youth Performance & Provider report was presented. The youth enrollment numbers are on track in the 3rd quarter & we are meeting our performance goals. There was discussion about continuing the Career Days next year. Dr. Daiber apologized for not having time to devote to it this year. Some schools did have career days on their own.

Tony Fuhrmann informed the committee about an Illinois Youth Task Force meeting at SWIC's Granite City campus last Monday. The purpose was to get information & feedback from the regional area on youth issues & concerns. Tony was on a discussion panel. Channel 9 from St. Louis videoed the meeting & may show it on their Living in St. Louis program.

Other Business:

Tony reported an RFP is available until June 1 for Contract Sized Training due to WIOA funding availability. ETD needs to obligate funds by June 30 in order to meet the 80% of funds for this program year. So far, 4 RFP packages have been picked up at the Madison County Administrative Services office. After review & scoring, proposals will be presented at the next Executive Committee. Then, the Madison County Grants and Financial Committees will need to approve. The next approvals will be on June 20, when the WIB meets in the morning and the County Board meets in the evening.

The Title 1-B report was submitted. The actual numbers for the 3rd quarter are close to meeting the planned numbers. Using a manual calculation, the department is meeting performance goals. Tony announced an incentive award of \$8,900 for PY 2016 from the State will be sent to ETD. Also, the State has not released the PY 2018 fund allocations which begins on July 1.

He submitted a draft MOU budget to the State in April & received back corrections & additional language that is needed. He is contacting all of the One Stop Operator partners to get their feedback. The MOU budget is due June 30.

Tony reported our office & St. Clair County WIOA are working with SIUE on a video to increase awareness for SIUE staff about WIOA services. There is a second meeting scheduled today.

Next Meetings:

Paul informed that the next Executive Committee meeting is scheduled on Monday, June 11 2018, at 8:30AM in Wood River. The next full WIB meeting will be Wednesday, June 20, 2018, at 8:00AM in the Wood River office.

Adjournment

A motion was made by Dave Holtgrave to adjourn the meeting and it was seconded by Rod Wolter. It was unanimously approved.

The meeting was adjourned at 9:52AM.