

**EXECUTIVE COMMITTEE  
MEETING MINUTES  
03/10/16  
MANLEY AUDITORIUM – WOOD RIVER, IL.**

**In Attendance:** Dave Holtgrave, Charlie Juneau, David Stoecklin, Paul Wellhausen and Matt Jones.

**Call To Order:**

In Gerry Schuetzenhofer's absence, Paul Wellhausen called the meeting to order at 8:29AM.

**Approval of Minutes:**

A motion was made by David Stoecklin to approve the October 29, 2015 meeting minutes and it was seconded by Charlie Juneau. All voted in approval.

**Executive Committee Report:**

Paul Wellhausen and David Stoecklin presented the new By-Laws for approval along with the new committee structure, which will now consist of the Executive Committee, Youth Committee, Business Engagement Committee and the One-Stop Operations Committee. After discussion, a motion for approval was made by Charlie Juneau and seconded by Dave Holtgrave. The By-Laws and committee structure were unanimously approved. David also presented the new board composition and discussed the changes that were made in accordance with WIOA.

David also presented the proposed policy regarding grant application support letter requests: Effective May 1, 2016, all support letter requests will be forwarded to the Executive Committee for approval. In the case of a limited timeframe, this will be done by email and/or telephone contact. Upon approval, the Executive Director will compose and sign the letter. A report will be made to the full WIB at the next scheduled meeting. A motion for approval was made by Charlie Juneau and seconded by Dave Holtgrave. The policy was unanimously approved.

**CIMET Report:**

Paul Wellhausen reported that under the new By-Laws, the CIMET Committee will now be known as the One-Stop Operations Committee. With the current regional planning underway and the MOU negotiations starting soon, the committee will hold off on its next meeting for a few months.

**Supporting Economic Development:**

David Stoecklin reported that Sarah Ray was hired February 1<sup>st</sup> as the new Work-Based Learning Coordinator. Sarah will be responsible for providing business services and will be greatly involved in the business retention and expansion visits. David also commented that under WIOA, work-based learning (OJT's, etc.) will be greatly emphasized.

### **Communications Report:**

David Stoecklin reported that work is beginning on the spring edition of the e-newsletter, which should be out by mid-April. Our county website pages have been redesigned and given a new look, thanks to Barb Hentz with the county IT department. Updates continue to be posted on Facebook and monthly activities are promoted through newspaper PSA's.

### **Membership Report:**

David Stoecklin referenced the previously discussed board composition list and noted that the current board is at 28. Also, Ellen Krohne has left the Leadership Council and will be replaced by its new director, Ronda Sauget.

### **Youth Council:**

David Stoecklin reported that the February 24<sup>th</sup> Career Day at Collinsville was postponed due to bad weather and has been rescheduled for April 27<sup>th</sup>. This will be the largest Career Day ever, with 2000 students and 87 speakers. The next Youth Committee (new name) meeting will be on Wednesday, May 4<sup>th</sup>, 2016.

### **Other Business:**

David Stoecklin gave an update on the regional planning efforts, including the two day February event that was held in Springfield. He also noted that the four core partners (MCETD, IDES, Adult Education and Vocational Rehabilitation) will be meeting on March 21<sup>st</sup> work out more details of the regional plan. David also cited the Title 1B report and commented that all measures are currently being met or exceeded. In closing, he referenced an article on the current youth unemployment rate as well as a "Dear Colleague" letter from NAWB that will be distributed to the full board.

### **Next Meeting:**

The next full WIB meeting will be held on Wednesday, March 24<sup>th</sup> @ 7:30AM. The meeting will be held at the Wood River facility (downstairs conference room).

***The meeting was adjourned at 9:27AM.***