

**EXECUTIVE COMMITTEE
MEETING MINUTES
11/17/16
(Conference Call)**

In Attendance: Gerry Schuetzenhofer, David Stoecklin, Paul Wellhausen, Rod Wolter, Debbie Angleton, Matt Jones and Sarah Ray.

Call To Order:

Gerry Schuetzenhofer called the meeting to order at 8:36AM.

Approval of Minutes:

A motion was made by Paul Wellhausen to approve the October 13, 2016 meeting minutes (conference call) and it was seconded by Rod Wolter. The minutes were unanimously approved.

Executive Committee Report:

Debbie Angleton presented two items for approval: 1) Training Program approval for a 1A customer at BJC Goldfarb School of Nursing (RN). After discussion, David Stoecklin made a motion for approval and it was seconded by Rod Wolter. The training was unanimously approved. 2) Youth WIOA Eligibility Policy (Out of School), which would officially amend the minimum age to 17. This policy was previously approved by the Youth Committee and after discussion, Paul Wellhausen made a motion for approval and it was seconded by David Stoecklin. The policy was unanimously approved.

One Stop Operations Committee Report:

Paul Wellhausen reported that the committee met on November 1st and the meeting minutes had been previously sent out by email. The committee focused on the October core partner meeting as well as staff cross-training and the partner referral form. Also, the state had responded quite favorably to our MOU, regional plan and local plan submissions. The committee will meet again in early 2017, possibly in conjunction with 2017 MOU/cost negotiations.

Business Engagement/Supporting Economic Development Committee Report:

Sarah Ray gave an update on current recruitment efforts with local companies and staffing firms. Sarah also mentioned the ongoing Incumbent Worker and On The Job Training contracts at Imperial Manufacturing and World Wide Technologies. In closing, Sarah let everyone know that the Regional Business Services Team conducted its third meeting and MCETD also participated in a recent job fair in partnership with LCCC and the Madison County Housing Authority.

Communications Update:

David Stoecklin reported that the committee just released the fall edition of the e-newsletter, which highlighted last spring's career day event at Collinsville High School as well as

September's Jobs Plus Job Fair. Other media activity has included a press release/public service announcement concerning WIOA training opportunities. This was sent out to area newspapers as well as being posted on Facebook and sent to the community collaboration network.

Membership Update:

David Stoecklin reported that he is still working with the SIUE Chancellor to replace John Navin's vacated board position. He will notify everyone once a decision has been made.

Youth Committee Report:

Rod Wolter reported that the committee met on November 7th and the minutes were sent out in a previous email. Discussion focused on the 2017 Career Day events to be planned at Roxana High School and possibly Triad Middle School. There were 2 motions approved by the committee: The Out Of School Youth WIOA Eligibility Policy and the 2017 Youth Committee meeting calendar. Also discussed was the request for proposal for the 2017 youth providers, which will be released early next year.

Other Business:

David Stoecklin gave an update on the MOU and the July 1st deadline for securing the One-Stop Operator. He also updated everyone on the Business Retention and Expansion efforts. The group is meeting again on November 21st and Erika Kennett with DCEO will present information on the state's "CORE" program. There is also going to be a warehousing workforce meeting on November 29th to be hosted by Contegra. David also updated everyone on recent presentations & initiatives at the WIB Regional Directors meeting as well as the Troy/St. Jacob/Maryville/Marine Chamber of Commerce.

Next Meeting:

The next full WIB meeting will be held Wednesday, December 21st @ 10:30AM. This will be the annual Christmas meeting & luncheon at Sunset Hills Country Club.

The meeting was adjourned at 9:13AM.