

**EXECUTIVE COMMITTEE  
MEETING MINUTES  
CONFERENCE CALL  
10/17/19**

**In Attendance:** Charlie Juneau, Gerry Schuetzenhofer, Paul Wellhausen, Rod Wolter, Rich Heinz, Sarah Lorio, and Debbie Angleton

**Call To Order:**

Gerry Schuetzenhofer called the meeting to order at 8:32AM.

**Approval of Minutes:**

A motion was made by Paul Wellhausen to approve the August 8, 2019 meeting minutes and it was seconded by Rod Wolter. The minutes were unanimously approved.

**Executive Committee Report:**

Gerry introduced a motion item to approve the LWIA #22 Standard of Conduct and Conflict of Interest Policy. It was updated by changing to the new name of the Madison-Bond-Jersey-Calhoun Workforce Innovation Board. A motion was made by Charlie Juneau to approve the new Policy and Rod Wolter seconded it. It was unanimously approved.

**Business Engagement/Supporting Economic Development Committee Report:**

Sarah Lorio reported that she presented at a Minimum Wage Summit sponsored by the Troy/Maryville/St. Jacob/Marine Chamber on October 11<sup>th</sup>. Charlie mentioned how the minimum wage increase is going to greatly affect rural areas; workers earning more than minimum wage are going to expect wage increases as well. On Oct. 22<sup>nd</sup>, Tony and Sarah will meet with Shari Albrecht and Jim Alexander in Jerseyville to discuss the rail project. Later that day, they are traveling to Chicago to meet with the DCEO Employment & Training Division Deputy Director, Julio Rodriguez and the Chancellor and Provost of SIUE to discuss Badging. MCETD has been meeting w/ West Star Aviation re: a formalized DOL apprenticeship; they will be hosting high school students on tours of their facility on Nov. 15<sup>th</sup> in cooperation with Madison County CTE.

**Membership/Board Officers**

Debbie Angleton reported there are 3 new member appointments for the WIB. They are Chad Squier of Squier Insurance Agency in Calhoun County and Jill Lauchner of EnerTech in Bond County. The representative from Bond County was Jan Woker who resigned due to her work travel schedule. The third new member is Rob Werden who is the elected Madison County Regional Superintendent replacing Robert Daiber. A motion was made by Charlie Juneau to accept the 3 new WIB members and Rod Wolter seconded it. It was unanimously approved.

### **Other Business:**

Debbie pointed out the Title 1B reports in the packet. The PY 2017 grant is 100% expended & the PY 2018 continues until June 30, 2020. The Trade grant closed out on September 30, 2019. For the first quarter of PY 2019, the registrant numbers are on target. The performance measures are failing in some measures because we are just started the 2<sup>nd</sup> quarter of PY 2019. Debbie discussed the Service Integration Assessment that was completed last month. There were 15 goals that were reviewed in regards to the whole workforce system under LWIA #22. Partners in the One Stop Operations Committee met to examine the rating of the goals and decided on the 3 goals to implement in the next year. The 3 goals are Cross Training of Partner Staff by deepening their knowledge of programs & services for shared customers; Better Education on Career Pathways to help align education, training and employment opportunities; and Develop & Revise Tools to share customer information appropriately and result in better communication.

Debbie announced the PY 2019 Memorandum of Understanding (MOU) has been approved with technical changes required. Connie Vick, consultant, will be finalizing this next week & submitting it by the due date of October 27.

Next, she discussed the next WIB meeting on December 4 which was scheduled as a meeting following with a luncheon. There will be 2 guests from the Illinois Workforce Innovation Board. John Rico, IWIB Co-Chair and Mike Conley, IWIB member are planning to attend the December 4<sup>th</sup> meeting. However, there is an issue with DCEO and paying for food & drink at meetings. The GSA Per Diem does allow \$14 for lunch per person which fits into the cost at Julia's Banquet Center, however, paying the 18% gratuity is not allowed with WIOA funds. Rich replied this was a problem last year & Madison County contingency funds were used to pay last year's gratuity. This will not be possible this year. After discussion, it was decided to change the December meeting to 8:00am & skip the lunch since DCEO is not allowing it. The location will be at the Wood River office unless an alternative site becomes available. Charlie suggested rotating the meetings at different businesses is a good option.

### **Next Meetings:**

Gerry reported the next Executive Committee meeting is scheduled on November 21, 2019, at 8:30AM in Wood River. The next full WIB meeting will be Wednesday, December 4, 2019, at 8:00AM in with the location to be announced.

### **Adjournment**

***The meeting was adjourned at 9:07AM.***