

**EXECUTIVE COMMITTEE
MEETING MINUTES
1/26/17**

In Attendance: Dave Holtgrave, Charlie Juneau, Paul Wellhausen, Rod Wolter, Debbie Angleton, Matt Jones and Sarah Ray.

Call To Order:

In Gerry Schuetzenhofer's absence, Paul Wellhausen called the meeting to order at 8:35AM.

Approval of Minutes:

A motion was made by Charlie Juneau to approve the November 17, 2016 meeting minutes (conference call) and it was seconded by Dave Holtgrave. The minutes were unanimously approved.

Executive Committee Report:

Paul Wellhausen turned it over to Debbie Angleton to discuss the revised Youth Incentives Policy. Debbie explained the measurable skills again change under WIOA and the addition of the "Completed Work Readiness or Occupational Skills Goal" incentive (\$50 each, maximum of 3 goals per program year). Debbie also discussed the WIOA Skills Goal Plan form and the accompanying completion form for the accounting department. After further discussion, Charlie Juneau made a motion for approval and it was seconded by Dave Holtgrave.

One Stop Operations Committee Report:

Paul Wellhausen reported that the committee last met November 1st and the minutes are in the packet. He informed everyone that most of the committee will be meeting on January 30th to focus on the MOU negotiations as well as the One-Stop Operator procurement and One-Stop certification.

Business Engagement/Supporting Economic Development Committee Report:

Sarah Ray reported that she continues to work on new and existing On The Job (OJT) and Incumbent Worker training projects. She also has been very busy with recruiting efforts and hiring events, most notably with Imperial Manufacturing and Maintenance Unlimited. Sarah has also been partnering with the Leadership Council on assisting local logistics firms with employment needs as well as continuing the business retention & expansion/CORE efforts with Ameren, DCEO and other organizations. Additionally, Sarah is helping to lead the regional business services team in cooperation with LWIA 24 and SLATE. They will be meeting again on February 24th and will be forming a subcommittee to work with BJC as they build two new hospitals.

Communications Update:

Debbie Angleton informed everyone that the next e-newsletter will be coming out in February and will feature WIB member Sam Guarino.

Membership Update:

Matt Jones reported that Dr. Timothy Schoenecker from the SIUE School of Business will be joining the board to fill the remainder of Dr. John Navin's term. Matt also reported that he will be joining the board on an interim basis to fill the remainder of David Stoecklin's term.

Youth Committee Report:

Rod Wolter reported that the committee met on January 18, 2017 and the discussion focused on the 2017 career day events scheduled at Roxana High School (April 26th) and Triad Middle School (Date TBD). The youth performance and provider report was also presented and all numbers & goals are on track. Also, the 2017 youth provider RFP's will be released March 6th for interested parties and all proposals are due in early April.

Other Business:

Debbie Angleton presented the Title 1B report and explained that at this time all measures are on course to be exceeded. Matt Jones opened discussion about the upcoming MOU, One-Stop Operator procurement and One-Stop Operator certification. He also reported that there will be a second resource room/lab set up in the downstairs conference room. The computers were generously donated by LCCC and the county's IT department made all the necessary updates. In closing, Matt mentioned that Employment & Training is partnering with LCCC on a Youth Career Pathways Grant that will be submitted February 1st.

Next Meetings:

Paul informed everyone that the next Executive Committee meeting will be held on March 16, 2017, at 8:30AM in Wood River. The next full WIB meeting will be March 22, 2017, at 8:00AM (location to be determined).

The meeting was adjourned at 9:42AM.