

**EXECUTIVE COMMITTEE
MEETING MINUTES
1/24/19**

In Attendance: Charlie Juneau, Gerry Schuetzenhofer(phone), Paul Wellhausen, Rod Wolter, Tony Fuhrmann, and Debbie Angleton

Call To Order:

Paul Wellhausen called the meeting to order at 8:32AM.

Approval of Minutes:

A motion was made by Charles Juneau to approve the November 29, 2018 meeting minutes and it was seconded by Rod Wolter. The minutes were unanimously approved.

Executive Committee Report:

Paul introduced the 2 motion items involving training programs to be discussed & voted on for approval. Debbie Angleton explained a training program at Lewis & Clark Community College for medical assistant. One is an associate degree program which is a 2 year program & costs \$11,890. The other is a certificate of proficiency which takes 40 weeks to complete & costs \$9,766.

The medical assistant occupation has a growth rate of +13% in Illinois and entry wage of \$11.21 to median wage of \$16.03. After completing the degree or certificate, the student is eligible to take the Registered Medical Assistant exam. A question was asked if we have approved another medical assistant program. Debbie replied that CALC has an approved medical assistant program. A motion was made by Rod Wolter to approve the LCCC Medical Assistant Associate Degree and Certificate of Proficiency programs and it was seconded by Charlie Juneau. It was unanimously approved.

A second program at LCCC is the Bridge to Warehousing which is going be offered through the current Adult & Dislocated Worker Career Pathways agreement with LCCC. This an 8 week program which costs \$2,367. The student will be certified in forklift operation, OSHA 10 and CPR/First Aid. The growth rate in Illinois is +10% with an entry wage of \$11.56 to median wage of \$16.36.

A motion was made by Gerry Schuetzenhofer to approve the LCCC Bridge to Warehousing program and it was seconded by Charlie Juneau. It was unanimously approved.

Business Engagement/Supporting Economic Development Committee Report:

Tony Fuhrmann informed the committee that a Business Service Representative was added to our staff due to the increase in business services. One of the Career Specialists, Becky Marshall, is moving into the position & will be working with Sarah Lorio.

Tony reports meetings with economic development staff in Highland & Collinsville. Also, there was a meeting with Dawn Mushill of the Troy Chamber of Commerce & she suggested a meeting

in the Wood River office for all of the Madison County Chamber of Commerce. It is scheduled for Wednesday, January 30.

Tony also mentioned the office is waiting for the official approval of the \$400,000 apprenticeship grant.

Membership/Board Officers

Tony notified the committee that Jan Woker of Carlisle Syntec asked about resigning from the WIB because she travels so often & misses the meetings. Tony is going to reach out to Howard Elmore, Bond County Chairman, for any suggestions for business member. Also, Debbie received an email from Ronda Sauget who may resign due to meeting conflicts.

With the resignation of Dave Holtgrave from the Board & Executive Committee, there's need to replace his position for both groups. It was suggested to ask current Board member, Danielle Wisely about her interest on joining the Executive Committee.

Other Business:

Tony updated the committee about the realignment of local WIOA areas. The County Board Chairs from Madison, Bond, Jersey, & Calhoun will be meeting here on Thursday, January 31 to discuss the intergovernmental agreement needed for the realignment. Last week the Madison County Board approved the realignment of Jersey & Calhoun Counties joining Madison & Bond Local Workforce Area 22.

Tony pointed out the Title 1B reports in the packet. The financial & numbers report both are on target & look good.

Tony also informed the committee about the NAWB conference in March at Washington, D.C. The soft skills video project that include Paul Wellhausen, Rosemarie Brown, Tony and Sarah Lorio will be attending the conference & showcasing the video.

The SIUE marketing research project was presented by the graduate student earlier in the week. The results were unexpected because it showed the younger age group knew about more WIOA than the older age group. Tony is still analyzing the report & the graduate student was asked by his professor to do additional research.

Tony discussed about the dialogue at the December WIB meeting concerning the manufacturing sector & the participation of the members. Everyone agreed it was a good discussion & want to have another topic for the March meeting. The topic of employee safety training was agreed to be on the next WIB agenda.

An update on the SIUE recruiting video has had initial good results. The office has enrolled 9 SIUE students for the spring semester.

Tony reported a meeting he attended in the office of Congressman John Shimkus. The Leadership Council set the meeting up to discuss WIOA & its eligibility requirements as part of its Education Committee.

Gerry suggested Tony & the director of St. Clair County WIOA submit a letter to the editor at the Illinois Business Journal to outreach to more businesses.

Next Meetings:

Paul reported the next Executive Committee meeting is scheduled on March 14, 2019, at 8:30AM in Wood River. The next full WIB meeting will be Wednesday, March 20, 2019, at 8:30AM in Wood River.

Adjournment

A motion was made by Charlie Juneau to adjourn the meeting and it was seconded by Rod Wolter. It was unanimously approved.

The meeting was adjourned at 9:35AM.