

LWIA 22 Individual Training Account Policy

Revised August 6, 2020

The top dollar amount of the ITA for tuition is \$20,000.00 and the maximum amount for fees, books, supplies, testing fees etc. is \$10,000.00. These maximum amounts are for the length of the training program. For example, if the training program is a one-year certificate program, a two-year associate degree or the junior & senior year of a bachelor degree leading to a credential, the maximum for any of these programs would be \$20,000.00 for tuition and \$10,000.00 for fees, books, supplies, etc. The training program should be able to be completed in a 2 year time period if the customer is attending full time and classes are available.

This Policy is effective on July 1, 2020 for all participants and thereafter.

Remember that each customer must have an assessment completed to ensure that the training program is suitable. Assessment information will be entered into the IWDS system to support the customer's choice of training and how this training will enhance their marketability. Training is limited to demand occupations as specified in WIOA E-Policy Chapter 7, Section 3, other forms of labor market information, local job listings (which support that there are openings in the occupational area) or a letter of intent to hire. The customer must attend full-time as defined by the training institution unless a class is not available. Even if a training program is listed on the Statewide List of Training Providers, each case manager must be sure that the training program leads to a growth occupation in the state, LWIA #22 or the St. Louis Metro area. This is a necessary step because a training program might have been approved for an individual who had a letter of intent to hire even though the program does not lead to a growth occupational area.

If a customer is interested in a training provider/program which is not currently on the Statewide List, please have them contact the Planning and Program Manager/Administrative Office to get information about the Provider Approval Process.