

LWIA #22 – Adult and Dislocated Worker WIOA Follow Up Services Policy

Effective July 1, 2018

Follow-up Services for WIOA Adults and Dislocated Worker participants who enter unsubsidized employment, for up to 12 months after first day of employment will be offered by the Career Specialist. Follow-up services can include (but are not limited to) counseling regarding the workplace.

The Career Specialist must attempt to make contact with the participant each month for at least 90 days and must enter case notes in IWDS documenting the attempts to make follow-up contact.

If the customer declines follow-up contact, the Career Specialist ends services after 90 days and closes follow-up services in IWDS.