MADISON COUNTY

CITIZENS GUIDE 2024-2026



Chris Slusser
County Board Chair

Mick Madison
County Board Chair Pro-Tem

Linda Andreas
County Clerk

Tom Haine
State's Attorney

Dave Tanzyus
County Administrator

Prepared by the Office of the Madison County Board/Public Relations
www..madisoncountyil.gov



Dear Citizens of Madison County,

Welcome to the County of Madison, established on Sept. 14, 1812 by the governor of the Illinois Territory, Ninian Edwards, six years before Illinois became the 21st state in the Union. Since that time County government evolved into what it is today — a 26-member County Board and countywide elected Board Chair.

In its 200 years, the County changed the services it provides.. The pages in this document explain how your County government operates today, who your representative and elected officials are and what services you receive from the county's offices and departments.

Please feel free to visit or contact the County at any time if you have concerns or questions about what it is we do. Contact information for various County office is included in this booklet.

The Madison County Web site, www.madisoncountyil.gov, is also a way to learn more about County government. On it you will find a calendar, agendas and minutes of meetings held by the County Board members and other committees and departments.

I am always available to meet with citizens in Madison County. You can reach me by email at cslusser@madisoncountyil.gov or contact the County Board Office at (618) 296-4341 or visit Suite 165 in the Madison County Administration Building.

Thank you for thanking the time to learn more about Madison County.

Sincerely,

Chris Slusser
Madison County Chair,

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MADISON COUNTY BOARD

Chris Slusser, Chairman
Mick Madison, Chair Pro-Tem
Dave Tanzyaus. County Administrator

157 North Main St Ste 165, Edwardsville, IL 62025-963
(618) 296-4341

Madison County is organized under the township form of County government. The County Board Chairman is elected at large by all of the voters in the County. The County is divided into 26 County Board Districts with equal populations. Each district elects one member to the County Board. The Madison County Board functions as the legislative branch of the County Government and is responsible for adopting all ordinances for the governance of Madison County, approves the County budget and levies taxes.

The County Board Chairman presides over the meetings of the County Board and recommends appointments for department heads and various boards and commissions, which is approved with advice and consent of the County Board. The County Board elects by simple majority a member of the Board to serve as Chairperson Pro Tern and a different member of the Board to serve as Vice Chairperson Pro Tern for a term of two years. A Chairperson Pro Tern or Vice Chairperson Pro Tern may be removed, with or without consent.

The Chairperson Pro Tem appoints Board members to serve on the standing committees of the Board. These committees maintain an informed relationship with the departments and offices under their oversight. The Chairman of each committee regularly reports to the Chairperson Pro Tem and the full Board on the operations of their respective departments. The committees study issues within their areas of responsibility that are assigned to them and submit recommendations and resolutions to the full Board for action.

The County Board passes all ordinances, rules and regulations to implement the powers granted to counties. The Board approves all contracts and expenditures and does all other acts necessary to exercise the corporate powers of the County. It has the authority to levy taxes for the support of County Government operations. The Board has the task of reviewing and adopting the County's annual budget submitted by the County Board Chairman. It purchases and maintains all real and personal property owned by the County. The Board also approves and supervises the use of all federal and state grants.

The County Administrator works at the direction of the County Board to carry out Board policy, to assist in the management of Board departments and to coordinate operations with Countywide Officeholders.

COUNTY BOARD MEETING DATES

The Madison County Board meets at 5 p.m. on the third Wednesday of each month. The meetings are held in the Nelson Hagnauer County Board Room (Room 203) in the Madison County Administration Building at 157 N. Main Street, Edwardsville, IL. 62025.

Edwardsville, Illinois. The meeting dates for Fiscal Years 2022-2024 are listed to the side. These meeting times and dates are subject to change. The official weekly calendar of meetings is kept up to date by the Madison County Clerk, Suite 109, The meeting calendar is also posted on the Madison County Website at www.madisoncountyil.gov

December 18, 2024	December 17, 2025
January 15, 2025	January 21, 2026
February 19, 2025	February 18, 2026
March 19, 2025	March 18, 2026
April 16, 2025	April 15, 2026
May 21, 2025	May 20, 2026
June 18, 2025	June 17, 2026
July 16 2025	July 15, 2026
August 20, 2025	August 19, 2026
September 17, 2025	September 16, 2026
October 15, 2025	October 21, 2026
November 19, 2025	November 18, 2026

COUNTY BOARD MEMBERS

Term: 2 or 4 years
Salary: $14,495 or $16,5000* set by County Ordinance

District 1



Fred Michael (R)
9 Oakridge Dr.
Highland, IL 62249
(618) 830-0306
First Term: 2022
Current Term: 2022 (4)

District 2



Ron Simpson(R)
127 McArthur Dr.
Troy, IL 62294
(618) 973-2506
First Term: 2025
Current Term: 2022 (4)(

District 3 *



Frank DIckerson (R)
127 E Donnewald St.
Worden, IL
(618) 540-6473
First Term: 2023
Current Term: 2024 (2)

District 4



Bobby Ross (R)
306 Washington St.
St. Jacob, IL 62281
(618) 980-1516
First term: 2020
Current Term: 2022 (4)

District 5



Michael "Mick" Madison (R)
30 Bethalto Lakes Drive
Bethalto, IL 62010
(618) 792-1162
First Term: 2012
Current Term: 2022 (4)

District 6



Valerie Doucleff (R)
5805 Greenleaf Ave,
Godfrey, IL 62035
(618) 920-9610
First Term: January 2021
Current Term: 2022 (4)

District 7 *



Linda Ogden (R)
9107 N. Humbert Road
Godfrey, IL 62035
(618) 691-9760
First Term: 2024
Current Term: 2024 (4)

District 8



Michael Holiday (D)
2201 Edwards
Alton, IL 62002
(618) 465-6974
First Term: 1998
Current Term: 2022 (4)

District 9



Bill Stotenborough (D)
1520 Worden Ave.
Alton, IL 62002
(618-) 465-5404
First Term: 2021
Current Term: 2022 (4)

District 10



Shawndell K. Wilson (D)
612 Herschbach Dr.
Granite City, IL 62040
(618) 350-5364
First Term: 2022
Current Term: 2022 (4)

District 11



Dalton Gray (R)
408 Troy Ave.
Troy, IL 62294
(618) 296-4341
First Term: 2017
Current Term: 2022 (4)

District 12 *



Don McMaster(R)
562 Metzger Ave.
Wood River, IL 62095
(618) 806-0763
First Term: 2024
Current Term: 2024 (4)

District 13 *



Brynn Kincheloe (R)
304 Tower Dr.
East Alton IL 62024
(618) 876-9004
First Term: 2024
Current Term: 2024 (4)

District 14



Chrissy Wiley R)
201 Eisenhower Dr.
Bethalto, IL 62010
(618) 917-7750
First Term: January 2024
Current Term: 2024

District 15 *



Terry Eaker (R)
602 Montana Street
Bethalto, IL 62010
(618) 377-1188
First Term: January 2021
Current Term: 2024 (4)

District 16



Robert T. Meyer (R)
535 Bischoff Road
Granite City, IL 62040
(618) 444-8040
First term: 2022
Current Term: 2022 (4)

District 17



Victor Valentine (D)
1400 Chancellor Dr.
Edwardsville, IL 62025
(618) 541-5975
First Term: 2018
Current Term: 2022 (4)

District 18



Alison LaMothe (D)
1931 Duke St,
Edwardsville, IL 62025
(618) 334-3207
First Term: 2022
Current Term: 2022 (4)

District 19



Nick Petrillo (D)
2230 Cleveland Ave
Granite City, IL 62040
(618) 876-5556
First Term:
Current Term: 2022 (4)

District 20



Denise Wiehardt (R)
(618) Erica Drive
Granite City, IL 62040
(618) 550-0099
First Term: 2020
Current Term: 2022 (4)

District 21



John Janek (R)
2811 Benson St.
Granite city, IL 62040
(618) 779-2970
First Term: 2022
Current Term: 2022 (4)

District 22



Linda Wolfe (r)
107 Melanie Lane
Collinsville, IL 62234
(618) 344-0876
First Term: 2024
Current Term: 2024 (4)

District 23 *



W. Paul Nicolussi (R)
221 Windridge Dr.
Collinsville, IL 62234
(618) 451-9549
First Term: 2022
Current Term: 2024 (4)

District 24 *



Fred Schulte (R)
4001 Alderwood Court
Edwardsville, IL 62035
(618) 656-8118
First Term: 2024
Current Term: 2024 (4)

District 25 *



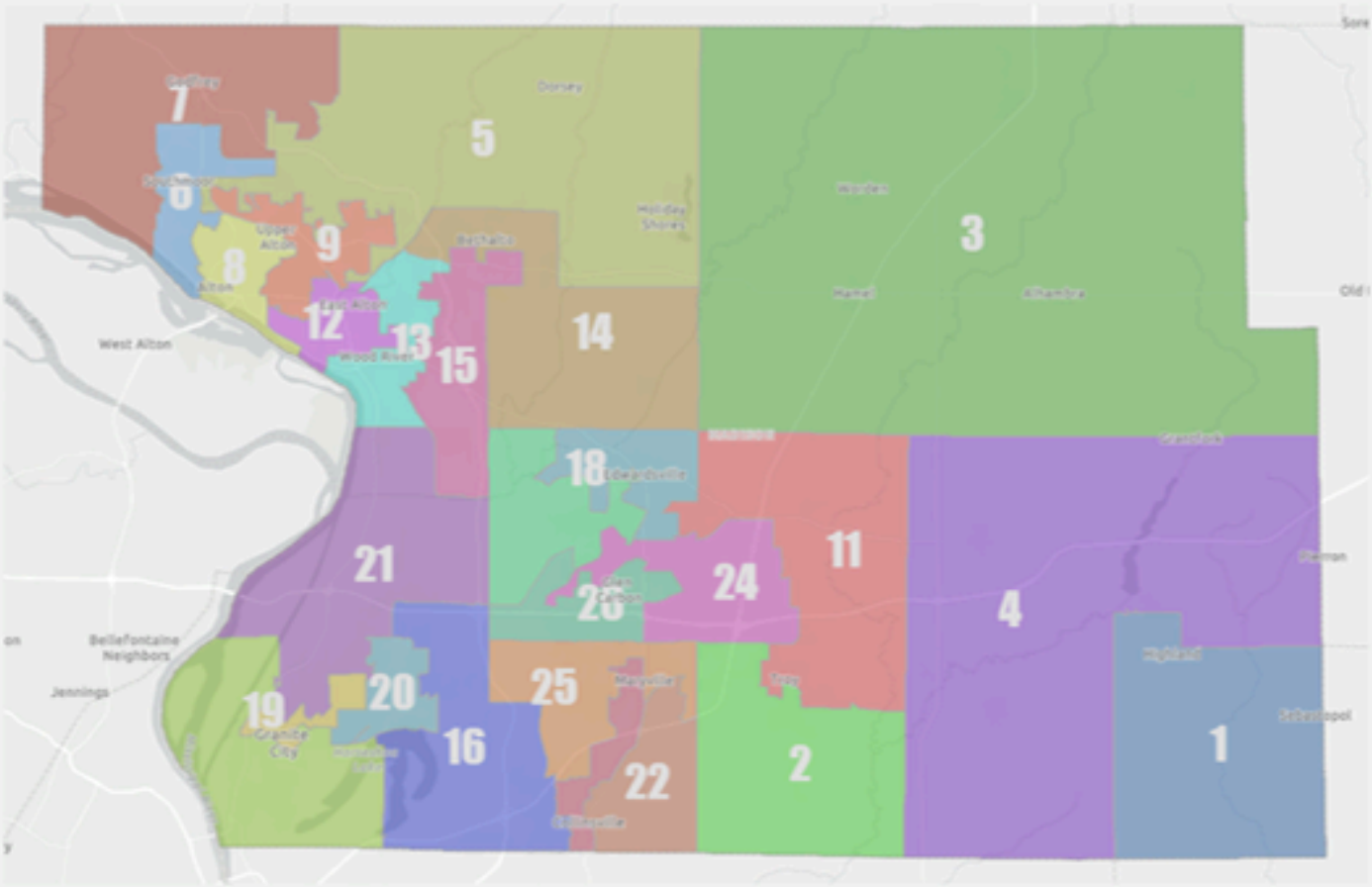
Christopher Guy (R)
P.O. Box 142
Collinsville, IL 62234
(618) 800-6520
First Term: 2018
Current Term: 2024 (4)

District 26 *



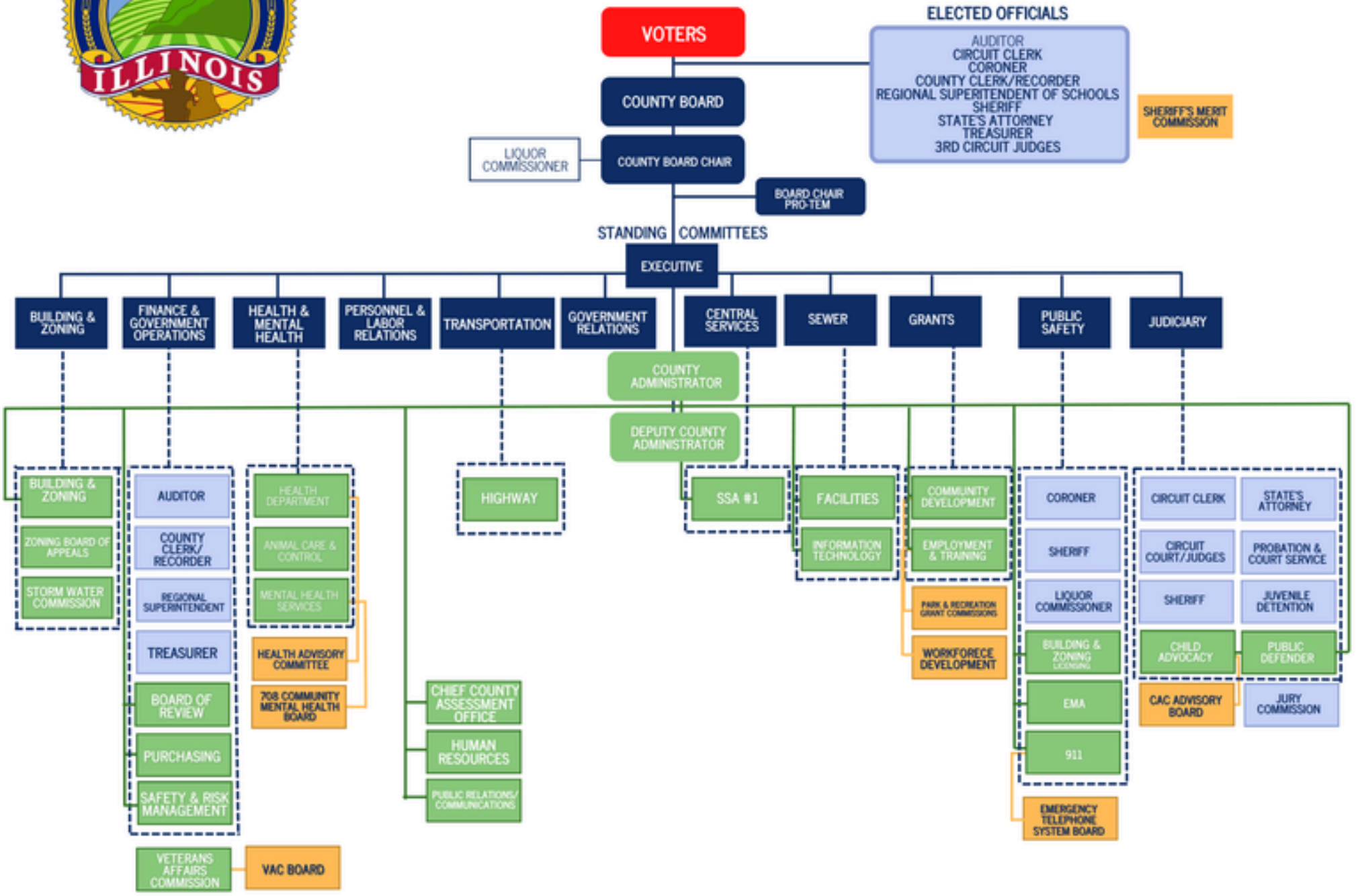
Jason Palmero (R)
108 Kingsbrooke Blvd.
Glen Carbon, IL 62034
(618) 954-1653
First Term: 2022
Current Term: 2024 (4)

COUNTY BOARD DISTRICTS



Dist. 1 — Fred Michael
Dist. 2 — Ron Simpson
Dist. 3 — Frank Dickerson
Dist. 4 — Bobby Ross
Dist. 5 — Mick Madison
Dist. 6 — Valarie Doucleff
Dist. 7 — Linda Ogden
Dist. 8 — Michael "Doc" Holliday
Dist. 9 — Bill Stotenborough
Dist. 10 — Shawndell Wilson
Dist. 11 — Dalton Gray
Dist. 12 — Don McMaster
Dist. 13 — Brynn Kincheloe
Dist. 14 — Chrissy Wiley
Dist. 15 — Terry Eaker
Dist. 16— Robert T. Meyer
Dist. 17 — Victor Valentine
Dist. 18 — Allison LaMothe
Dist. 19 — Nick Petrillo
Dist. 20 — Denise Wiehardt
Dist. 21 — John Janek
Dist. 22 — Linda Wolfe
Dist. 23— Paul Nicolussi
Dist. 24 — Fred Schulter
Dist. 25 — Chris Guy
Dist. 26 — Jason Palermo

MADISON COUNTY GOVERNMENT ORGANIZATIONAL CHART



RULES OF THE MADISON COUNTY BOARD

I. ORGANIZATION OF COUNTY BOARD

a. The Board shall meet at the time prescribed by State Statute following the General Election at which County Board members are elected to seat the newly elected members. The County Board Chairman shall appoint a member of the Board to serve as Chairman Pro Tem for a term of two (2) years, with the approval of a simple majority of the Board.

b. The County Board Chairman and Board members shall receive such compensation as set by Board resolution as provided by State Statute.

c. Vacancies on the Board or in the position of County Board Chairman due to resignation or death shall be filled under the procedures prescribed by State Statute.

II. BOARD MEETINGS

a. Regular meetings of the Board shall be held as required by State Statute and at such other times as may be determined by the Board.

b. The Board shall by resolution set the date, time and place of all regular meetings of the Board at the initial organization meeting after each General Election. The schedule of meetings shall cover the two year session of the Board and shall be followed unless changed by Board resolution.

c. Special meetings of the Board shall be held when requested by at least one-third of the members of the Board. Such requests shall be addressed in writing to the Clerk of the Board and shall specify the time, place and purpose of the meeting. The Clerk shall make such notice to Board members and the public as is required by State Statute.

d. The County Board Chairman shall preside over the meetings of the Board. The Chairman Pro Tem shall preside in the absence of the Chairman.

e. Members shall be seated by districts as determined by the Board.

f. Robert's Rules of Order Newly Revised shall govern in all cases when not set aside by rules adopted herein.

g. The County Clerk shall prepare an agenda for each regular meeting and special meeting of the Board. The agenda shall be sufficiently itemized to inform Board members and the public of the business to be considered by the Board. Any Board member may place an item on the agenda by notifying the County Board Chairman and the Clerk of the Board. Such items to be placed on the agenda shall be communicated to the County Board Chairman and the Clerk of the Board by 12:00 noon on the fourth (4th) working day prior to the appropriate meeting, and may be referred to the appropriate committee by the County Board Chairman.

h. New Business items shall be referred by the County Board Chairman to a committee he/she deems appropriate for consideration. Such items shall be considered at the committee meeting following the Board meeting at which they were introduced. The committee shall report back to the full Board with its recommendation no later than the second Board meeting following the introduction of the item. The committee may recommend that the Board approve the item, not approve the item, approve the time with the committes's recommended amendment or request and exenstion of time to consider a matter further. The resolution shall be reintroduced in its original form and may be passed, deferated ot passed with amendments according to the wish of the Board.

i. A majority of the Board shall constitute a quorum for the transaction of business. All questions that arise shall be determined by a simple majority voice or electronic vote of those present, except as otherwise provided by statute or herein.

j. Any member may demand a roll call vote on any question. The member demanding the roll call vote and the vote of each member shall be recorded in the minutes.

k. Votes of the Board involving the appropriation of funds, approval of the annual budget and tax levy, the issuance of bonds or other instruments of debt, approval of collective bargaining agreements and the fixing of salaries shall be by roll call vote.

l. All questions involving the transfer of funds within the County Budget and appropriations and immediate emergency appropriations as provided by State Statute, shall require a two thirds (2/3) majority vote for passage and be by roll call.

m. All members present shall be required to vote. However, it is the duty of a Board member to determine whether or not that Board member has a conflict of interest regarding any matter pending before the Board. In the event of a conflict, it shall be the duty of the Board member to withdraw from any consideration of the matter, to inform the Board of the conflict and to refrain from voting on any such matter.

n. No member may speak more than once or longer than three (3) minutes on the same subject without approval by the County Board Chairman. This rule may be suspended by a 2/3 majority vote of the County Board.

No member shall leave before the formal close of the day's session without notifying the County Board Chairman.

o. The Order of Business at Board meetings shall generally be as follows:

p. i. Pledge of Allegiance
ii. Roll Call
iii. Public Input
iv. Approval of Minutes
v. Presentation of Communications
vi. Appointment Recommendations
vii. Consent Agenda
viii. Standing Committee Reports & Resolutions
ix. New Business
x. Recess or Adjournment

q. Procedure for Public Input at County Board Meetings

i. Fifteen minutes shall be set-aside at the beginning of each County Board meeting for the purpose of allowing members of the public or county employees to make comments to the County Board or ask questions.

ii. Each speaker shall be allowed three minutes to address the Board.

iii. Anyone wishing to address the Board will be required to pre-register by filing a completed Request To Address The Board Form with the County Clerk's Office by 12:00 noon on the second working day before the Board Meeting day, (e.g. on the Monday preceding a Wednesday County Board Meeting).

iv. The County Board Chairman will have the prerogative to determine the order of the speakers and the procedures to be followed in making the presentations.

v. There will be no audio/visual aid allowed during the public input period.

vi. All speakers will be required to address the Board from the designated location in the Boardroom, using the microphone provided. All comments will be recorded and made part of the official record of the meeting.

vii. The Chairman will refer all questions to the appropriate Board Committee, Elected Official or Department Head for a response at a later date.

viii. Dialogue between the speakers and Board members will be allowed.

ix. Each presentation shall be in consonance with good taste and decorum befitting the occasion and the dignity of the meeting. Shouting, load statements, threats, name calling, offensive personal references or other improper conduct are strictly forbidden.

r. The County Board Chairman shall determine the procedures to be followed should any person wish to video tape or otherwise record the Board meeting.

III. BOARD COMMITTEES

a. Standing Committees are created by resolution of the Board.

b. Committee meetings may be called by the Committee Chairman or by a majority of the committee members.

c. A majority of the committee members shall constitute a quorum for transacting business. All questions that arise shall be determined by a simple majority voice vote of those present, except as otherwise provided by statute or herein.

d. Committees shall set a regular meeting date each month. Notice of all meetings shall be placed on the County Board Calendar, which is maintained by the County Clerk. Committee Chairmen are responsible for placing all committee meetings on the calendar and providing an agenda of each meeting. All meetings shall be held in compliance with the Illinois Open Meetings Act. Sufficient notice of changes of meeting dates and times must be given to the County Clerk to allow compliance with the Open Meetings Act.

e. Minutes shall be kept on all committee meetings, including separate minutes of any executive sessions, with copies sent to the County Clerk's Office for distribution to committee members. A file of minutes for each committee shall be kept in the County Clerk's Office to be used by Board members and the public. All minutes of executive sessions shall be kept in a separate file by the County Clerk, with disposition handled according to law.

f. All committees all report to the Board in writing stating their findings and opinions on items referred to them. The report and/or resolutions shall be signed by the majority of the committee present. A minority report may be presented and, if so presented, shall be signed by the minority members.

g. All items to be placed on the Board agenda shall be communicated to the County Board Chairman and the County Clerk by 12:00 noon on the fourth (4th) working day prior to the appropriate meeting.

iv. The County Board Chairman will have the prerogative to determine the order of the speakers and the procedures to be followed in making the presentations.

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f. All committees all report to the Board in writing stating their findings and opinions on items referred to them. The report and/or resolutions shall be signed by the majority of the committee present. A minority report may be presented and, if so presented, shall be signed by the minority members.

g. All items to be placed on the Board agenda shall be communicated to the County Board Chairman and the County Clerk by 12:00 noon on the fourth (4th) working day prior to the appropriate meeting.

h. All Board members shall notify the Chairman of their committees if they are going to be unable to attend a committee meeting twenty four (24) hours in advance. If such notification is not possible, a Board member who is going to be absent from a committee meeting is asked to notify the County Board Office as soon as possible.

i. A portion of a Committee meeting may be set-aside, at the discretion of the Committee Chairman, for the purpose of allowing members of the public or county employees to make comments to the Committee or ask questions. The Chairman shall have the prerogative to determine the order of speakers and the procedures to be followed in making presentations. Each presentation shall be in consonance with good taste and decorum befitting the occasion and the dignity of the meeting. Shouting, load statements, threats, name calling, offensive personal references or other improper conduct are strictly forbidden.

j. The Committee Chairman shall determine the procedures to be followed should any person wish to video tape or otherwise record the Committee meeting.

IV. **COUNTY BOARD CHAIRMAN**

a. The County Board Chairman shall appoint the members of the standing and special committees established by Board resolution, with the approval of the Board. The Chairman shall be an ex- officio member of all Board committees. Committee assignments shall remain until the next County Board election and qualification of members, unless changed by action of the Chairman of the County Board.

b. The County Board Chairman shall implement the decisions and policies of the Board. The County Board Chairman shall appoint the Director of Administration, Department Heads and other Officials as required by statute, with approval of the Board.

c. The County Board Chairman shall appoint members of public boards, commissions, and committees as are required by Illinois Statutes. These appointments shall be subject to approval by simple majority vote of the Board.

d. The County Board Chairman will work with the Director of Administration and County Auditor to prepare a draft County Budget for presentation to the Finance & Government Operations Committee for consideration and recommendation to the full Board. In preparing the draft budget the County Board Chairman may consult with other Board Committee Chairmen, Elected Officeholders and Department Heads as the Chairman determines to be appropriate and necessary. The draft budget shall be presented to the Finance & Government Operations Committee by September 15th of each year.

e. Any ordinance passed, adopted or otherwise enacted by the Board shall be presented to the County Board Chairman before it becomes effective. If the County Board Chairman approves such ordinance, resolution or motion, he shall sign it and it shall become law on the date prescribed; if not, he/she shall return it to the Board within ten (10) business days with his objections and the Board shall proceed to reconsider the matter at its next meeting, to be held within thirty (30) business days of the boards receipt of the County Board Chairman's objections. If after such reconsideration a majority of the members of the Board pass such ordinance, it shall become effective on the date prescribed but not earlier than the date of passage following reconsideration. If any ordinance is not returned by the County Board Chairman to the Board within ten (10) business days after is it presented to him, it shall become effective at the end of the tenth (10th) day. (As per the provisions of 55 ILCS 5/2-1005.)

V. COUNTY BOARD OFFICE - ADMINISTRATOR

a. The County Administrator shall assist any County Board member or County Board committee in drafting resolutions and the County Board office shall provide typing assistance or photocopying service related to Board or committee business.

b. The County Administrator shall coordinate and implement the actions of the County Board and shall attend County Board Committee meetings as required.

c. The County Administrator, under the direction of the County Board Chairman, shall direct the overall management of all departments under the jurisdiction of the Board including the administration and management oversight to these offices, as well as coordination of operations with Elected Officeholders.

VI. MISCELLANEOUS MATTERS

a. The County Auditor and County Treasurer shall present financial reports at each Board meeting up to the first day of the month in which the meeting is held showing receipts, disbursements, investments and balances in each of the County budgets and funds.

b. The County Auditor shall assist and advise the Board in all matters of finance and contracts, and specifically assist and advise the County Board Chairman and Government & Finance Operations Committee in the preparation of the annual County budget.

c. The County Auditor shall audit all financial reports and statements of Officeholders and Department Heads when due, whether made pursuant to State Statute or by direction of the County Board Chairman and Board.

d. The County Clerk, as Clerk of the Board, shall keep the County Calendar of meetings, post agendas and notify Board members of committee meetings.

e. The County Clerk shall provide a copy of the proceedings of all regular and special meetings of the Board to each Board member at least five (5) working days before the next regular meeting of the Board.

f. The County Clerk shall mail the agenda for each regular and special Board meeting, or provide e- mail notification of the agenda's availability on the County's website, not less than three (3) working days prior to the scheduled regular or special Board meeting.

COUNTY BOARD COMMITTEES

Building & Zoning
Mick Madison, Chair
Frank Dickerson
Bobby Ross
Terry Eaker
Nick Petrillo
John Janek
Fred Michael

Central Services
Frank DIckerson, chair
Bobby Ross
Mick Madison
Don McMaster
Brynn Kincheloe
Linda Wolfe
Paul Nicolussi
Fred Michael

Executive Committee
Chris Slusser, Chair
Bobby Ross
Denise Wiehardt
Chris Guy
Terry Eaker
Mick Madison
Dalton Gray
Doc Holliday
Chrissy Wiley
Frank Dickerson
Jason Palmero

Finance, &Government Operations
Chris Guy, Chair
Mick Madison
Linda Ogden
Dalton Gray
Bob Meyer
John Janek
Linda Wolfe
Jason Palmero

Government Relations
Jason Palmero, Chair
Terry Eaker
Linda Ogden
Shawndell Wilson
Dalton Gray
Alison Lamothe
Denise Wiehardt
Jason Palmero
Ron Simpson

Grants
Denise Wiehardt, Chair
Ron Simpson
Frank Dickerson
Val Doucleff
Shawndell Wilson
Vic Valentine
Alison Lamothe
Fred Schulte

Health Department & Mental Health
Doc Holliday, Chair
Bill Stoutenborough
Don McMaster
Brynn Kincheloe
Chrissy Wiley
Paul Nicolussi
Jason Palmero

Judiciary
Chrissy Wiley, Chair
Doc Holliday
Don McMaster
Brynn Kincheloe
Nick Petrillo
Fred Schulte
Chris Guy

Personnel & Labor Relations
Dalton Gray, Chair
Frank Dickerson
Val Doucleff
Vic Valentine
John Janek
Linda Wolfe
Chris Guy

Public Safety
Terry Eaker, Chair
Ron Simpson
Val Doucleff
Linda Ogden
Bill Stoutenborough
Chrissy Wiley
Bob Meyer
Alison Lamothe

Sewer Facilities
Denise Wiehardt, Chair
Shawndell Wilson
Bob Meyer
Nick Petrillo
John Janek
Fred Schulte
Jason Palmero

Transportation
Bobby Ross, Chair
Fred Michael
Doc Holliday
Paul Nicolussi
Vic Valentine
Linda Wolfe
Fred Schulte
Jason Palmero

COUNTY BOARD COMMITTEES RESPONSIBILITIES

Building and Zoning Committee

- Oversee Building and Zoning Department
- Provides liaison with Zoning Board of Appeals and County Regional Planning Commission
- Recommends needed amendments to the County's Zoning Ordinance, Environmental Regulations,
- Subdivision Regulations, Mobile Home Regulations and Building/Housing Codes ·
- Review and approve subdivision plats
- Review and recommend action on Zoning Board of Appeals decisions
- Oversee County's solid waste inspection and recycling programs
- Provide liaison between County Board and Illinois Environmental Protection Agency
- Oversee the County's involvement in regional, State and Federal storm water control programs
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Central Services Committee

- Oversees Information technology Department and Building and Facilities Department
- Recommends needed enhancements to the County's information management facilities, including local area networks, data center, mainframe operations, telephone systems, e-mail, Intranet and Internet applications
- Provides liaison between County Board and Elected Officials relative to information system priorities
- Recommends needs for new or remodeled facilities
- Recommends janitorial and waste disposal services
- Oversees utility management
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Executive Committee

- Works with all Departments and Elected Officials
- Provides a forum for discussion of issues impacting major policy decisions
- Direct labor negotiations
- Hears and decides grievances concerning Department Heads and other management personnel according to Personnel Policies
- Supervises overall planning of general operations of county government

Finance and Government Operations Committee

- Oversees Administrative Services, Safety and Risk Management Departments
- Provides liaison with Auditor, County Clerk/Recorder, Regional Office of Education and Treasurer
- Provides general liaison with other Elected Officials as needed
- Approves or recommends worker's compensation and general liability settlements, and property and stop
- Works with County Board Chairman to develop and recommend an annual budget and tax levy ordinance
- Authorizes and takes formal bids according to purchasing ordinance and refers bids to appropriate committees and departments for review and recommendation
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Grants Committee

- Oversees Community Development and Employment and Training Departments Provides liaison with Workforce Development Board and Park and Recreation Grant Commission Reviews grant opportunities and recommends approval of grant applications
- Makes recommendations on all loans and grants made to developers and municipalities/townships
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Government Relations Committee·

- Works with all Departments and Elected Officials to identify needed legislative changes
- Provides liaison between County and other local governments (municipalities, townships and special purpose districts)
- Works with County Board Chairman to develop County's legislative agenda and to communicate legislative needs to State and Federal legislative contingents
- Reviews executive session minutes bi-annually and recommends for release to County Board

Health Department Committee

- Oversees Health Department
- Works with Health Advisory Committee to develop program priorities and to prepare periodic updates to the IPLAN
- Provides liaison between County Health Board (County Board) and other State and local government entities and other groups relative to issues concerning public health and bioterrorism responses

Judiciary Committee

- Provides liaison with Circuit Court Circuit Clerk, Child Advocacy Center, State's Attorney, Sheriff –Jail operations, Probation and Court Services, Juvenile Detention Home, Public Defender and Jury Commission
- Works with appropriate Elected Officials to coordinate criminal justice operations and recommend changes in procedures

Personnel and Labor Relations Committee

- Provide liaison between County Board and Elected Officials concerning personnel and labor relations issues
- Oversee the personnel and labor relations aspects of the operations of County Board Departments
- Oversee County's health benefits program and recommend program changes
- Recommend stop loss insurance coverage
- Oversee County employee benefit programs and recommend necessary or desirable changes
- Hear and decide grievances under appropriate labor agreements and County Board personnel policies
- Review and approve all employee related functions such as health fairs and fund raising events

Public Safety Committee

- Oversee Emergency Management, Animal Care and Control and License Investigation Departments
- Provides liaison with 9-1-1 Emergency Management Telephone System, Sheriff – Patrol Operations and Coroner
- Review and recommend emergency management plan
- Works with appropriate Departments and Elected Officials to coordinate County's ability to respond to public safety and emergency response situations, including police activities, criminal investigations and homeland security issues
- Provide liaison between County Board and Humane Society and State/Federal law enforcement agencies
- Works with County Board Chairman (Liquor Commissioner) to enforce County Liquor Ordinance and liquor license issues
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Transportation Committee

- Oversees the Highway Department
- Recommends the purchase and sale of rights of way
- Provide liaison between the County Board and the Madison County Transit District
- Provides liaison between the County Board and the State and Federal Departments of Transportation Monitor IDOT and Federal DOT programs, policies and regulations
- Approves or recommends Board approval of expenditures according to purchasing ordinance

Sewer Facilities Committee

- Oversees the Sewer Department (Special Service Area #1)
- Recommends and oversees additional special services areas as desirable or necessary
- Monitors State and Federal regulations concerning sewer facilities
- Provide liaison between the County Board and regional sewer systems as necessary
- Approves or recommends Board approval of expenditures according to purchasing ordinance

COUNTY BOARD ELECTED OFFICIALS



Auditor

David Michael (R)
157 N. Main St., Suite 382
Edwardsville, IL 62025
(618) 296-4011
Salary $123,000
State Stipend $6,500
First Term: 2020
Current Term: December 2024



Circuit Clerk

Patrick McRae (R)
155 N. Main St.,Suite 120
Edwardsville, IL
(618) 296-4470
Salary $123,000
State Stipend $6,500
First Term: 2024
Current Term: December 2024



Coroner

Nick Novacich (R)
157 N. Main St., Suite 354
Edwardsville, IL 62025
(618) 296-4150
Salary $123,000
State Stipend $6,500
First Term: 2024
Current Term: December 2024



County Clerk/Recorder

Linda Andreas (R)
157 N. Main St., Suite 109
Edwardsville, IL 62025
(618) 296-4482
Salary $123,000
First Term: 2022
Current Term: December 2022



Sheriff

Jeff Connor (R)
405 Randle St.
Edwardsville, IL 62025
(618) 692-6087
Salary $150,115
First Term: 2022
Current Term: December 2022



Superintendent of Schools

Robert Werden (R)
157 N. Main St., Suite 438
Edwardsville, IL 62025
(618) 296-4530
Salary $116,746
First Term: 2019
Current Term: July 2023



State's Attorney

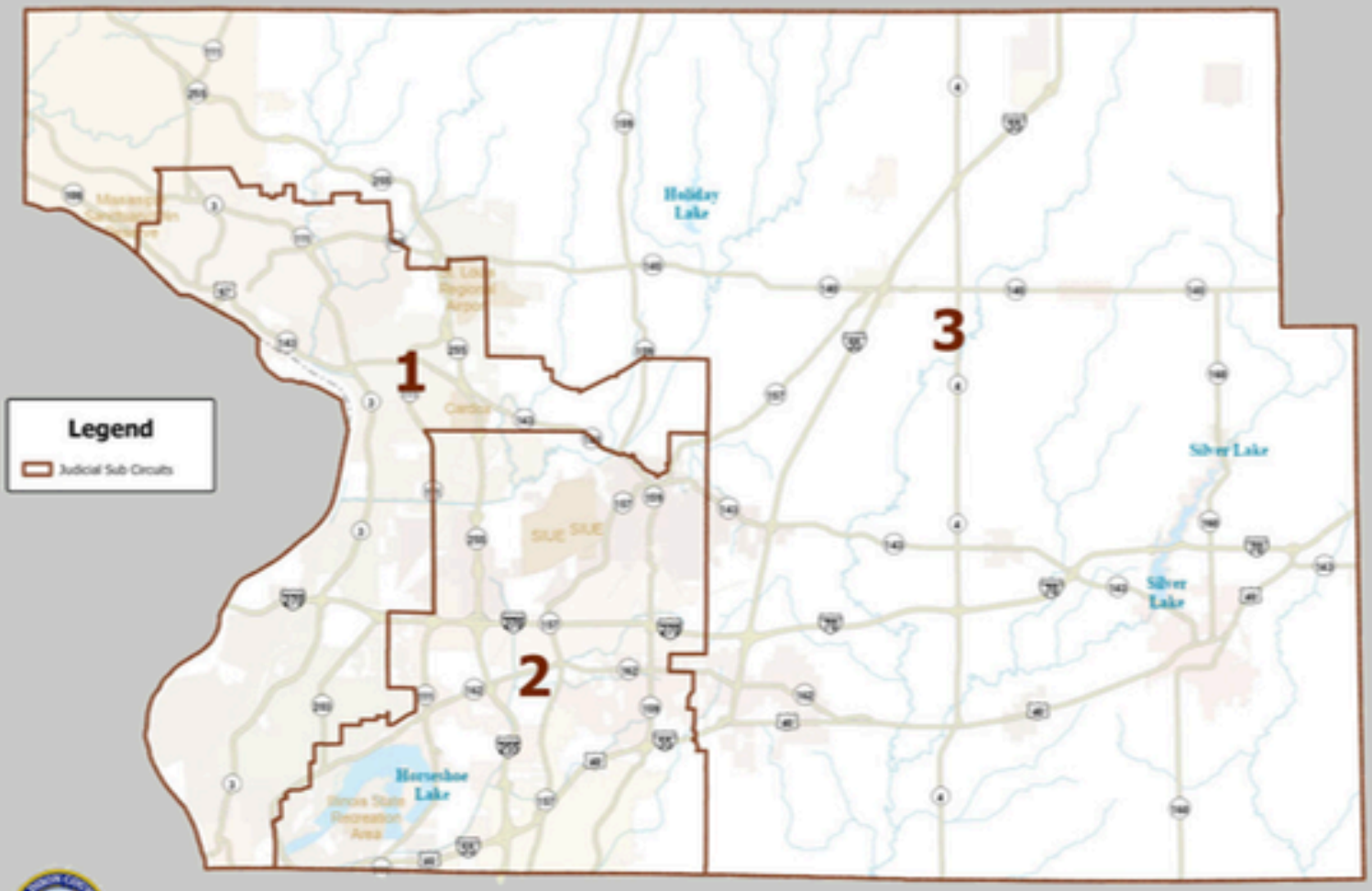
Tom Haine (R)
157 N. Main St., Suite 402
Edwardsville, IL 62025
(618)296-5381
Salary $206,715
First Term: 2020
Current Term: December 2024



Treasurer

Mike Babcock (R)
157 N. Main St., Suite 125
Edwardsville. IL 62025
(618) 296-7470
Salary: $123,000
First Term: 2024
Current Term: December 2024

THIRD JUDICIAL SUB-CIRCUIT COURT MAP



THIRD JUDICIAL CIRCUIT COURT

CIRCUIT JUDGES
elected



Chief Judge
Christopher Threlkeld

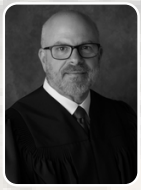
Sub-Circuit 1
First Term: 2022
Current Term: 2022

,
155 N. Main St., Fourth Floor
Edwardsville, IL 62025
(618) 296-4576



Amy Sholar

Sub-Circuit 1
First Term: 2022
Current Term: 2022



Tim Berkley

Sub-Circuit 1
First Term: 2022
Current Term: 2022



Amy Maher

County-wide
First Term: 2020
Current Term: 2020



Christopher Bauer

County-wide
First Term: 2018
Current Term: 2018



Pat King

County-wide
First Term: 2025
Current Term: 2025



Dennis Ruth

County-wide
First Term: 2008
Retained: 2014



Kyle Napp

County-wide
First Term: 2012
Retained: 2018



Sarah Smith

County-wide
First Term: 2018
Current Term: 2018

ASSOCIATE JUDGES
appointed



Veronica Armouti



Andrew Carruthers



Angela Donohoo



Ronald Foster



Janet Heflin



John Hackett



A. Ryan Jumper



Martin Mengarelli



Ron Motil



Emily Johnson Nielson



Neil Schroeder



Maureen Schuette



Ron Slemmer



Justin Zimmerman

COURT LOCATIONS

- Courthouse (296-4580) — 155 N. Main St., Edwardsville
- Criminal Justice Center (296-4580) — 500 Ramey St., Edwardsville
- Alton Area Court (462-5712) — 1700 E. Broadway, Alton

PROBATION CENTERS

- Edwardsville (618) 296-5127 — Clay Street, Edwardsville

MADISON COUNTY DEPARTMENT ADDRESSES

Courthouse: 155 N. Main Street, Edwardsville, IL 62025
Criminal Justice Center: 509 Ramey Street, Edwardsville, IL 62025
Administration Building: 157 N. Main Street, Edwardsville, IL 62025
Wood River Facility: 101 East Edwardsville, Wood River, IL 62095

Department	Telephone	Address
Administrative Services/Procurement	(618) 296-4951	Suite 59, Admin Bldg
Animal Care and Control	(618) 692-1701	8501 State Route 143, Edwardsville
Auditor	(618) 296-4011	Suite 382, Admin Bldg
Board of Review	(618) 692-6210	Suite 222, Admin Bldg.
Building & Zoning	(618) 296-4468	Suite 254, Admin Bldg
Chief County Assessment Officer	(618) 692-6270	Suite 229, Admin Bldg.
Child Advocacy Center	(618) 296-5366	Wood River Facility
Circuit Clerk	(618) 296-4470	Suite 120, Courthouse
Alton Traffic Division	(618) 462-3213	1700 E. Broadway, Alton
Collinsville Traffic Division	(618) 343-3376	125 S. Center, Collinsville
Circuit Court	(618) 296-4580	4th Floor, Courthouse
Community Development	(618) 692-8940	Suite 312, Admin Bidg
County Administrator	(618) 296-4341	Suite 165, Admin Bldg
County Board	(618) 296-4341	Suite 165, Admin Bldg
County Clerk/Recorder	(618) 692-6290	Suite 109, Admin Bldg
County Coroner	(618) 296-4150	Suite 354, Admin Bldg
Criminal Justice Center - Court	(618) 296-4580	Criminal Justice Center
Criminal Justice Center - Circuit Clerk	(618) 296-4470	Criminal Justice Center
Emergency Management Agency	(618) 296-4478	Wood River Facility
Employment & Training	(618) 692-8942	Wood River Facility
Facilities Management	(618) 296-4560	Suite 57, Admin Bldg
Health Department	(618) 692-8954	Wood River Facility
Highway Department	(618) 296-4540	7037 Marine Road, Edwardsville
Information Technology	(618) 296-4555	Suite 29, Admin Bldg
Jury Commission	(618) 296-4599	Suite 6, Courthouse
Juvenile Detention Home	(618) 692-1002	100 W. 5th Ave., Edwardsville
Law Library	(618) 296-5921	Basement, Courthouse
License Investigation	(618) 296-5205	Suite 254, Admin Bldg
Liquor Commissioner	(618) 296-4341	Suite 165, Admin Bldg
Maps & Plats	(618) 296-4586	Suite 229, Admin Bldg
Mental Health	(618) 296-4357	Suite 380, Admin Bldg
Probation & Court Services	(618) 692-6255	Clay St., Edwardsville
Public Defender	(618) 692-7474	Suite 397, Admin Bldg
Public Relations		
Recorder	(618) 296-4475	Suite 211, Admin Bldg
Regional Superintendent of Schools	(618) 296-4530	Suite 438, Admin Bldg
Safety & Risk Management	(618) 296-4567	Suite 159, Admin Bldg
Sheriff	(618) 692-6087	405 Randle, Edwardsville
Special Service Area No. 1	(618) 931-3400	301 E. Chain of Rocks, Granite City
State's Attorney	(618) 296-5381	Suite 402 Admin Bldg
Treasurer	(618) 296-7470	Suite 125, Admin Bldg
Veteran's Assistance Commission	(618) 296-4554	Suite 115, Admin Bldg
Workforce Development	(618) 296-4318	Wood River Facility
911 Emergency Telephone System	(618) 296-5911	Wood River Facility

MADISON COUNTY FACILITIES



ADMINISTRATION BUILDING
157 N. MAIN ST.
EDWARDSVILLE, IL 62025



ANIMAL CARE & CONTROL
8501 STATE ROUTE 143
EDWARDSVILLE, IL 62025



PROBATION DEPARTMENT
130 HILLSBORO AVE.
EDWARDSVILLE, IL 62025



COURTHOUSE
155 N. MAIN ST.
EDWARDSVILLE, IL 62025



CRIMINAL JUSTICE CENTER
509 RAMEY ST.
EDWARDSVILLE, IL 62025



ROE - FREEMAN SCHOOL
201 STAUNTON ROAD,
TROY, IL 62294



HIGHWAY DEPARTMENT
7037 MARINE ROAD
EDWARDSVILLE, IL 62025



JUVENILE DETENTION HOME
100 W. 5TH AVE.
EDWARDSVILLE, IL 62025



SHERIFF'S DEPARTMENT
405 RANDLE ST.
EDWARDSVILLE, IL 62025



SPECIAL SERVICES AREA NO. 1
301 E. CHAIN OF ROCKS ROAD
Granite City, IL 62040



WOOD RIVER FACILITY
101 E. EDWARDSVILLE ROAD,
WOOD RIVER, IL 62095

ADMINISTRATIVE SERVICES/PURCHASING

157 North Main St., Ste. 59, Edwardsville, IL 62025-1963
(618) 296-4951

The department provides for the supervision of the purchasing of all supplies and equipment for all departments and offices of County Government in accordance with the regulations set forth in the County's Purchasing Manual and Ordinance. The department also manages the internal mail operation and the information desk, as well as overseeing the vehicle maintenance operation.

ANIMAL CARE AND CONTROL

8501 State Route 143, Edwardsville, IL 62025
(618) 692-1701

The Animal Care and Control Department is a division of the Health Department. It performs numerous functions, most of which are mandated by the Illinois Animal Care and Control Act. This department provides services relating to stray Animal Care and Control, rabies prevention, the killing or injuring of all domestic animals or poultry, animal bite investigations and impoundment of biting animals.

Animal Care and Control operates a pound that houses stray and unwanted animals and provides patrol and pick up service for stray, injured and unwanted animals. They also provide veterinary services for the care of stray and injured animals. And, if necessary, they will provide euthanasia for animals that are too sick or injured to be adopted
or are not adopted in a reasonable time.

State law mandates County registration of domestic animals. Animal Care and Control keeps those registration records, also registers all dogs and cats that are vaccinated for rabies and issues a rabies tag which can be used to identify lost animals.

AUDITOR

157 North Main St., Ste. 382 Edwardsville, IL 62025-0586
(618) 296-4011

The Auditor's Office is the primary department for auditing and accounting of all County funds. In essence, it is the public accounting branch of County Government. The main functions of the Auditor and his employees are numerous. They audit all claims against the County and recommend payment or rejection of bills to the County Board, collect and maintain statistical information on the operating costs of the various County offices and departments, and recommend approval or disapproval of all orders for supplies. Additionally, they keep complete records of all contracts entered into by the County Board and all authorized County officials, submitting quarterly reports to the Board with complete information on all financial operations of the County. As the general financial accountant of the County, the Auditor maintains a continuous internal audit of all accounts. He and his staff audit the receipts of the various County offices presented for deposit with the County Treasurer. The Auditor also maintains a record of all insurance policies held by the County.

BOARD OF REVIEW

157 North Main St., Ste.222, Edwardsville, IL 62025-1964
(618) 692-6210

The Board of Review (BOR) is a three-member board appointed by the County Board Chairman with the advice and consent of the County Board. It is the final assessment and equalization authority for property tax purposes at the County level. The BOR is governed by the Property Tax Code of the State of Illinois and its own operating procedures.

The BOR is charged with the duty of ensuring that all property tax assessments in the County are full, fair and equitable. It may raise or lower any assessment under its jurisdiction, either on its own motion or upon written complaint by the owner/taxpayer. Written complaints must be filed within thirty days of the publication of the new assessment list by the Chief County.

Assessment Officer or September 10th, whichever is later. Any written decision of the BOR may be appealed to the Illinois Property Tax Appeal Board (PTAB). The BOR must prepare and defend its actions before PTAB in all appeals filed from Madison County. The BOR may also assist the State's Attorney's Office in resolution of tax objection cases.

The BOR must also process and forward all applications for property tax exemptions to the Illinois Department of Revenue, process all applications for the Senior Citizen Assessment Freeze Homestead Exemption, process all Home Improvement Exemption applications, correct names and legal descriptions, add omitted properties to the tax rolls, compile and certify to the County Clerk a list of all properties entitled to an Enterprise Zone abatement and remove any pollution control facilities from the tax rolls after certification by the State of Illinois.

As the final equalization authority, the BOR must calculate tentative intra-county equalization factors (township multipliers), publish the tentative multipliers and hold a public hearing
before adopting the final township multipliers. Written notice of the change due to the multiplier is mailed to the taxpayer. Any excessive increase due to application of the multiplier may be appealed to the PTAB within 30 days of the date of the postmark on the notice..

BUILDING & ZONING

157 N. Main St., Suite 254 Edwardsville, IL 62025
(618) 296-4468

The Building and Zoning Department is a multifaceted operation that oversees the County's development controls, planning operation, building codes and environmental regulations. Its function is primarily to ensure orderly
development of land use throughout the County. The Department supervises all matters related to new subdivisions, zoning, and building permits for those residents who live in the unincorporated areas of Madison County. They are also responsible for land use planning, primarily through the development and implementation of a comprehensive plan.

The Department also processes applications for building permits and recommends approval (or disapproval) of those permits, based on whichever is in the best interest of promoting the conservation of property values as well as public health, safety, comfort and general welfare. Once a permit has been granted, this office is then in charge of inspecting the construction activities. They also administer and enforce the Property Maintenance Code that insures the upkeep of existing structures and the Stormwater Management and Sediment Control Ordinance. It also has the responsibility to recommend the adoption of new or revised County ordinances concerning regulations of land development throughout the County.

Building and Zoning also administers the County's sanitation services and manages the natural resources of Madison County. It administers ordinances related to noxious weeds, private sewage disposal, and air and water pollution, among others.

Other responsibilities include the licensing and inspection of landfills, the enforcement of illegal dumping laws, the planning for future solid waste needs and facilities, and the recycling program. In addition to regulating and supervising matters relating to solid waste disposal and sewage treatment facilities, they also work on preparations of County-wide plans for the long-term management of sanitation services.

CHIEF COUNTY ASSESSMENT OFFICE

157 North Main St., Ste.229, Edwardsville, IL 62025-1964
(618) 692-6270

The Department functions to ensure that the property tax assessments and records are kept accurate and up-to-date for all properties throughout Madison County. The Chief County Assessment Officer supervises and assists township assessors in the preparation of annual property assessment records and certifies township assessments to ensure they comply with uniform standards. In this capacity, the office checks all township assessment books to ensure that each property assessment records and certifies township assessments to ensure they comply with uniform standards. In this capacity, the office checks all township assessment books to ensure that each parcel of land is accounted for, excluding state exempt property. This office also reviews all township tax codes to check the accuracy of the records.. It is the job of the Assessment Office to publish lists of changes and assessments in non-quadrennial years and publish a list of every parcel of land in the County in quadrennial years with the accompanying assessed valuation of each parcel. This office prepares an abstract of the assessor's books and certifies this abstract with the Board of Review. In addition, they review all complaints filed with the Board of Review to check recent sales and make property record cards for each complaint.

CIRCUIT COURT

155 N. Main St,, Suite 405, Edwardsville, IL. 62025
(618) 296-4580

The Circuit Court for the Third Judicial Circuit in Madison County is staffed by eight Circuit Judges and thirteen Associate Judges. The Third Judicial Circuit also includes Bond County, where there is one resident Circuit Judge who is assisted from time to time by an Associate Judge from Madison County. In addition to the judges, there are numerous non-judicial employees of the Circuit Court including administrative personnel, court reporters and bailiffs.

The Circuit Court is a trial court of general jurisdiction and under the Illinois Constitution has original jurisdiction to hear all judicial matters. The court system is divided into divisions which include Criminal, Civil, Domestic Relations, Traffic, Misdemeanor, Small Claims, Miscellaneous Remedies, Chancery, Probate and Juvenile. The Circuit Court in Madison County maintains branch facilities at Alton, Granite City and Collinsville for the disposition of Traffic, Misdemeanor and Small Claims cases.

The Circuit Court has the duty to call citizens for service on petit juries and for Grand Jury duty. The Court issues summonses for jurors to serve on jury duty, summonses to citizens to testify as witnesses and warrants for the arrest of persons charged with crimes.

CIRCUIT CLERK

155 N. Main St,, Suite 120, Edwardsville, IL. 62025
(618) 296-4470

The Clerk of the Circuit Court in Madison County is elected by the people to a four-year term. The overall responsibility of the Circuit Clerk is to create and maintain case records, receive fines and fees, and manage circuit court dockets.

The varied duties of the Circuit Clerk include the collection and safeguarding of all court monies and their distribution to state, county and municipal agencies. The Clerk is also the keeper of the official court seal and issues all court summonses and subpoenas.

The Clerk of the Circuit Court, or one of his deputies, attends sessions of the court, documenting and preserving complete.

CHILD ADVOCACY CENTER

101 E. Edwardsville Road, Wood River, IL 62095
(618) 296-5366

The mission of the Madison County Child Advocacy Center is to minimize the trauma to any child who is involved in allegations of sexual abuse and/or serious physical abuse and the subsequent investigation of those allegations. Specially trained staff at the Center will coordinate children's interviews in this neutral, child-friendly setting as part of a comprehensive, multi-disciplinary team that includes representatives of the State's Attorney's Office, Law Enforcement, Illinois Department of Children and Family Services, medical and mental health professionals. Protection and the best interests of each child will be foremost in all recommendations related to investigation, prosecution, advocacy, resource referrals and case management. records of all proceedings and judgments thereof. The Clerk is also responsible for taking custody and securing the integrity of case evidence and exhibits. Currently, all case filings are automated in the Madison County Clerk's office. Information on cases is accessible to the public at computer terminals located at the office and in the lobby of the Courthouse.

COMMUNITY DEVELOPMENT

157 N. Main St,, Ste 312, Edwardsville, IL. 62025
(618) 692-8940

The Community Development Department is responsible to the County Board for the management of various federal and state grants received by the County. The major programs include: the Community Development Block Grant Program, the HOME program, Energy Assistance, Weatherization, Community Services Block Grant and the Lead Hazard Control Program.

The Community Development program is designed primarily to provide funding directly to cities, villages and townships within the County. The Energy Assistance, Weatherization and Lead Hazard Control programs are intended to provide assistance directly to income eligible households. The Community Services program provides assistance directly to individual households primarily through contracts with social

service organizations located within the County. The HOME program is designed to expand the availability of affordable housing for low and very low income households.

HOME program provides local governments the flexibility to decide what kinds of housing assistance are most propriate to meet local housing needs.

Additionally the Department works to encourage appropriate economic development activity in Madison County.
Over time, many new programs and services have been created to assist businesses in retaining and expanding economic opportunities. There are three state designated Enterprise Zones managed by the Department within the County. Various programs are available to businesses, including low interest loans, to help with the expansion of employment opportunities. Madison County communities are able to access low interest loans for infrastructure needs in support of job creation efforts. Further information on available programs and services, eligibility guidelines and application procedures can be obtained by contacting the Department at the above address and phone.

COUNTY ADMINISTRATOR

157 N.. Main St. , Suite 165, Edwardsville, IL. 62025
(618) 296-4341

The County Administrator, under the supervision of the County Board Chairman, coordinates and implements the actions of the County Board, directs the day-to-day operation of County facilities, programs, and personnel and provides staff support to the County Board in policy-making. The County Administrator has direct supervision over the appointed department heads and coordinates overall County operations with Elected Officials. The County Administrator also advises the County Board on issues of overall management of the departments under its jurisdiction.

COUNTY CLERK

157 N.. Main St. , Suite 109, Edwardsville, IL. 62025
(618) 296-4482

In essence, the Office of the County Clerk can be described as the clerical arm of Madison County Government. In one aspect of this capacity, the County Clerk serves as Clerk to the County Board. The Clerk, or an appointee of the Clerk, attends all meetings of the County Board, performing such duties as officially filing all matters to be brought before the Board, notifying all Board members of meetings, preparing and publishing the minutes of the Board meetings and keeping accurate files of Board minutes.

On a day-to-day basis, the Office of the County Clerk administers services to the general public, such as issuing marriage licenses, commissioning notary publics, receiving delinquent taxes, and publishing an annual County Directory of the personnel and elected officials for both County and municipal office holders. They also maintain population statistics and assessed valuation records for the County as well as for various school districts, townships and municipalities.

Furthermore, the County Clerk's Office is charged with the task of administering and delivering tax services. They annually calculate the rate for various taxing authorities and work with the Chief County Assessment Official, Board of Review, County Auditor, County Treasurer and Information Technology Department to issue property tax bills.

Other responsibilities of the Clerk include conducting and administering voter registration services; managing all election proceedings; maintaining records of the County's vital statistics, including birth, death and marriage certificates; and reporting such statistics to the State, as required by law.

COUNTY CORONER

157 N.. Main St. , Suite 351, Edwardsville, IL. 62025
(618) 296-4150

The Office of the County Coroner is staffed by the elected County Coroner and appointed Deputy Coroners. The Coroner investigates all sudden, natural and violent deaths in the County that occur under unusual or questionable circumstances to determine the cause and manner of death. At the discretion of the Coroner, a post-mortem examination by staff pathologists may be authorized to ascertain this information. The Coroner issues death certificates and cremation
permits.

At the discretion of the Coroner, a jury may be summoned and an inquest conducted where criminal activities are suspected. The essence of the juror's responsibility is to establish the cause and manner of death (suicide, homicide, accident, natural or undetermined).

DELINQUENT TAXES

JOSEPH E. MEYER & ASSOCIATES

141 St. Andrews Ave**.** ,Edwardsville, IL. 62025
(618) 656-2744

The Madison County Board acts as Trustee for all taxing districts for parcels of real estate that have gone through the annual tax auction unsold. Under the supervision of the Property Trustee Committee of the County Board, the firm of Joseph E. Meyer & Associates operates a program intended to collect delinquent taxes on behalf of all taxing bodies in Madison County and to return these delinquent tax parcels to private ownership.

EMERGENCY MANAGEMENT AGENCY

101 E. Edwardsville Road, Suite 260, Wood River, IL 62095
(618) 296-4478

The Emergency Management Agency (formerly E.S.D.A.) serves as the coordinating agency for all emergency preparedness operations in the County. This department maintains equipment and personnel to manage natural disaster operations and to protect County residents in the event of a man-made disaster.

EMA is responsible for issuing official warnings to the public in the event of emergency or disaster conditions. They will conduct evacuation, rescue and rehabilitation operations, coordinating the activities of local police departments and the County Sheriff's Department relative to a disaster situation.

EMPLOYMENT & TRAINING

101 E. Edwardsville Road,, Wood River, IL 62095
(618) 692-8942

The Madison County Employment and Training Department's primary responsibilities are to administer employment and training programs under the Workforce Investment Act, the Welfare-to-Work program and other state and federal funding sources. A focus of Madison County Employment and Training is to create partnerships between business and government that will establish services that prepare customers for employment.

All the services offered by the Department are designed to assist either business or job seekers. These services include job listings, employment training, skills assessment, career counseling, job search assistance, vocational training, on-the-job training tax, credit programs, recruitment assistance, youth employment and training programs, referral services and many other types of employer/employee assistance.

The Madison County Employment and Training Department has offices in both Madison and Bond Counties. There are offices located in Illinois Employment Training Centers Alton, Glen Carbon and Granite City.

FACILITIES MANAGEMENT

157 N. Main St., Suite 57, Edwardsville, IL 62025
(618) 296-5240

The Buildings & Lands Department provides preventative, corrective, and daily maintenance of all County-owned buildings and lands, with the exception of highways and bridges. Other vital services of the department include energy management, janitorial services, grounds maintenance, architectural coordination, construction contract administration and snow removal. This department provides various services for the County facilities and their employees. The bulk of their responsibilities involve the proper care and maintenance of County buildings and lands to insure the full utilization of all county owned property..

HEALTH DEPARTMENT

101 E. Edwardsville Road,, Wood River, IL 62095
(618) 692-8954

The Madison County Health Department is the entity certified by the Illinois Department of Public Health to undertake the planning and implementation of a community health program designed to address the priority community health needs of Madison County residents. The Department provides a core of services in the areas of potable water supplies, food protection, and infectious disease control and community health education. Other programs re instituted as local needs are identified and resources to support addressing those needs are found.

HIGHWAY DEPARTMENT

7037 Marine Road, Edwardsville, IL 62025
(618) 296-4540

This department ensures that the highway network within Madison County is adequate to meet the needs of business, industry and private citizens. The County Engineer, under the direction of the County Board, makes improvements to and maintains the County-owned highways and bridges. Some of these duties include maintaining the shoulders, ditches, drainage structures and pavement surfaces on County roads. The Department also provides inspection of all County and township bridges every two years; reporting the findings to Springfield as required by Statute. Other duties of the Highway Department include maintaining highway and construction equipment, snow and ice removal, signing and roadside mowing.

In conjunction with the Transportation Committee of the County Board, the County Engineer sets priorities for highway construction, administers the preparing and letting of contract proposals for bridge and road construction, and directs the engineering staff through contract completion. The County Highway Department cooperates with State and local road districts to construct or maintain connecting highways (including the Federal Aid System).

INFORMATION TECHNOLOGY

157 N. Main St., Suite 29, Edwardsville, IL 62025
(618) 296-4555

Madison County's Information Technology Department provides computing services for all County Offices. The Department works to facilitate more efficient and economical operations within and among the departments by developing and implementing computerized systems to handle large volumes of data. In addition, the computerization of County information allows for more flexibility in preparing various reports and studies. The Department is governed by the County Board Central Services Committee.

Some examples of tasks Information Technology carries out for other departments include supporting the software used to assess property, calculate tax rates, prepare tax bills and collect property taxes; payment of bills, etc. as authorized by other departments and officials; designing, converting and maintaining record systems for offices; producing reports on data stored at the request of County offices; support of the County's LAN, MAN and WAN networks; support of the County's data center; and support of County networked services such as Internet, email and web services.

For more information on highlights of the Information Technology Department, please refer to the Madison County web site at www.madisoncountyil.gov..

JURY COMMISSION

155 N. Main St., Suite 6, Edwardsville, IL 62025
(618) 296-4599

The Jury Commission is created by statute and consists of three persons appointed by the Circuit Judges. The jury commissioners prepare a general list that consists of all registered voters, licensed drivers and holders of Illinois Identification Cards that reside in Madison County. From the combined list the jury commissioners prepare a secondary list known as the active jury list. The Chief Judge certifies the number of petit jurors required each month and the jury commissioners draw, by random electronic process, the required number of names from the active jury list. The same general procedure is followed for Grand Juries and Coroner's Juries. Summonses are then mailed to the persons whose names have been drawn. The jury commissioners also consider requests of citizens to be excused from jury duty.

JUVENILE DETENTION HOME

100 W. Fifth Ave, Edwardsville, IL 62025
(618) 692-1001

The Juvenile Detention Home is a 42 bed facility which serves as the County's temporary placement center for juveniles awaiting court decisions on their cases. Correctional officers work mainly at this facility. The Detention Home provides teaching services for continuing education while juveniles are housed in the facility as well as internal and community recreational opportunities for the juveniles. The officers also provide counseling and social service activities relative to the individual cases.

LAW LIBRARY

155 N. Main St., Edwardsville, IL 62025
(618) 296-5921

The Madison County Law Library is located in the basement of the Courthouse in Edwardsville. The Madison County Board maintains the library with advice from the circuit judges as defined at 55 ILCS 5/5-39001. The Circuit Clerk collects a fee on all civil cases filed to support the library. The library is a public facility, open to all. The hours of the library are 8:30 a.m. - 12 and 1 p.m. - 4:30 p.m. Monday through Friday. Materials may be photocopied, but lent only to judges and members of the Illinois bar. The library is a member of the Lewis and Clark Library System, www.lcls.org.

LICENSE INVESTIGATOR

157 N. Main St., Suite 254 Edwardsville, IL 62025
(618) 296-5205

The License Investigator works in conjunction with the License Committee and the Liquor Commissioner to enforce the Madison County Liquor Ordinances as well as the Mobile Home Park Code. Additional responsibilities include enforce resolutions governing licensing of campgrounds, motels or lodging of transients and amusement, such as pool tables, juke boxes and video games; collect all delinquent license fees; and enforce resolutions governing licensing of salesmen and transient merchants. The License Investigator also continually inspects mobile home parks for violations concerning the Mobile Home Park Code, including sanitation, electrical, plumbing and sewage disposal, roads, pads and service buildings.

LIQUOR COMMISSIONER

155 N. Main St.,, Suite 165, Edwardsville, IL 62025
(618) 296-4341

According to State Law, the Chairman of the County Board also serves as Liquor Commissioner of the County. In this capacity, the Chairman, with the advice of the County Board's License Committee, receives and reviews all requests for liquor licenses for businesses located in the unincorporated areas of the County. He then grants approves or disapproves license requests as per Illinois State Statutes and County Ordinances.

MAPS & PLATS DIVISION

157 N. Main St.,, Suite 229, Edwardsville, IL 62025
(618) 296-4586

Under the direction of the Chief County Assessment Officer, this Division operates primarily to prepare and maintain accurate property maps relative to the County assessment rolls. The Maps and Plats Division prepares property maps of the entire County for use by those departments that participate in the taxation process. In addition, they prepare and maintain taxing districts and tax code maps, and prepare voting precinct maps for the entire County.

The seven members Board also initiates opportunities for local service provider cooperation and coordination of services and programs to better serve the current and future needs of the local community. It also encourages and engages in cooperative endeavors with other Madison County Government offices.

MENTAL HEALTH

157 N. Main St.,, Suite 380, Edwardsville, IL 62025
(618) 296-4357

The Madison County Community Mental Health Board (a.k.a. the 708 Board) has existed since 1966 when Madison County voters passed a referendum to establish a local tax base to fund mental health services for its residents. The referendum passed under the enabling legislation of the Community Mental Health Act (House Bill 708). The 708 Board supports mental health services to persons suffering from mental illness, developmental disabilities, and substance abuse through prudent allocation of public funds. It also promotes information and education for those who are disabled, for persons at risk of disability, and for the general public.

PROBATION & COURT SERVICES

130 Hillsboro Ave.., Edwardsville, IL 62025
(618) 692-6255

The Probation and Court Services Department serves to help adult and juvenile offenders successfully complete their probationary periods as prescribed by the court and to supervise children who are made wards of the court. Probationer and other services are provided in Community Corrections Centers in Madison, East Alton and Edwardsville.

Probation and Court Services investigates the social background of defendants appearing before court prior to sentencing and notifies the Court of any previous convictions of crimes or probation violations. After sentencing, this department aids the defendant in rehabilitating him/herself and reintegrating into the social mainstream.

PUBLIC DEFENDER

157 N. Main St., Suite 397, Edwardsville, IL 62025
(618) 692-7474

The Public Defender provides legal representation to any person charged with a criminal offense where incarceration is a possibility, and he or she is unable to retain a private attorney. The Public Defender's Office will provide representation without fees before any court within the County for persons held in custody.

RECORDER'S OFFICE

157 N. Main St., Suite 211, Edwardsville, IL 62025
(618) 692-4475

The Recorder's Office records all documents transferring land in order to establish legal ownership and protect rights. The Recorder maintains a detailed system of recording all real estate transfers and holders of deeds throughout the County. The office maintains records of subdivision plats, mortgages and all types of liens against property by cities or villages and incorporation of cities and releases of same.

This office also has the responsibility of maintaining records of dissolution of corporation, articles of incorporation, as well as records of veterans discharged from the military. The Recorder also oversees U.C.C. filings and financing statements.

REGIONAL OFFICE OF EDUCATION

157 N. Main St., Suite 438, Edwardsville, IL 62025
(618) 296-4530

Headed by the Regional Superintendent, the Regional Office of Education serves as the liaison between the local public school systems in Madison County and the Illinois State Board of Education. This office supervises the operations of school boards and administrators. It also has the responsibility of disbursing State funds to schools. They examine the financial records of each school treasurer as well as the bonding of treasurers. The Education Office keeps records and reports on all schools and submits an annual report to the State Superintendent of Education.

The Regional Superintendent has the responsibility of administering teacher examinations, conducting teacher's institutes, administering the high school equivalency test (G.E.D.), and the U.S. and State Constitution tests. The Superintendent also administers professional development programs, as well as educational programs, for regular and special education students.

SAFETY & RISK MANAGEMENT

157 N. Main St., Suite 159 Edwardsville, IL 62025
(618) 296-4567

The primary function of the Safety & Risk Management Department is to develop and implement safety programs and to assure that the liability risks of the County are favorably managed. The safety program includes policy development, employee training, work site inspections, maintaining OSHA standards and record keeping requirements. Damage to County property and employee accidents and injuries are reported to this Department for investigation, corrective action and the compilation of information for record keeping purposes.

Because the County is a self-insured entity, this Department administers the general liability, auto liability and the workers compensation programs. This includes accident and damage investigation, claims administration, securing excess coverage, and recovery of losses when appropriate. Property insurance is acquired and managed through this Department.

The employee health benefits program is managed and related information disseminated by the Safety and Risk Management Department, including the purchase of excess insurance, claims administration services and the administration of Section 125 benefits. This Department promotes employee wellness through health fairs, testing and immunizations.

SHERIFF

405 Randle St., Edwardsville, IL 62025
(618) 692-6087

The Sheriff is the chief law enforcement officer for the County. They serve as the Acting Officer of the Circuit Court, as well as the County's Director of Safety and Administrator of the County Jail. Their primary duties are to operate the County Jail, to investigate all crimes of violence and fraud, to arrest suspects, and to recover stolen property and evidence. The office also provides basic police services to the unincorporated areas of the County.

The Sheriff's Office maintains a complete record of all traffic accidents, arrests, investigations and complaints. They also must serve warrants issued at the request of the State's Attorney and all writs, summonses and other official papers issued by the Circuit Court. The Sheriff's Department also manages all prisoners confined to the County Jail and delivers prisoners to court for arraignments and trials, and to penitentiaries for incarceration.

SHERIFF'S MERIT COMMISSION

405 Randle St., Edwardsville, IL 62025
(618) 692-6087

The Police Merit Board serves as a semi-judicial administrative review panel for the appointment of Sheriff's Deputies. The members of the Board are appointed by the Sheriff and approved by the County Board. The Board maintains a merit system for deputies in the Sheriff's Department, which assists them in screening applicants for the positions of deputy. The Board administers written examinations for promotion of law enforcement personnel within the Sheriff's Department. The Merit Board is charged with the task of conducting hearings on charges of misconduct or personnel complaints brought before the Merit Board.

SPECIAL SERVICE AREA NO. 1 (SEWER OFFICE)

301 E. Chain of Rocks Road, Granite City, IL 62042
(618) 931-3400

The Sewer Office provides for the operation and maintenance of the sewer system serving the residents and businesses in the Special Service Area # 1 District. The office performs accounts payable and accounts receivable functions and responds to service related problems.

STATE'S ATTORNEY

157 N. Main St., Suite 402 Edwardsville, IL 62025
(618) 296-5381

The State's Attorney is the Chief Legal Officer of the County, the Public Prosecutor, and the Chief Legal Advisor for the County itself. As the chief law enforcement office of the County, the Office of the State's Attorney is an agency of the Executive Branch of government, which is charged with the duty to see that the laws are faithfully executed in order to maintain the rule of law. Because of the wide discretion allowed by the law in performance of this duty, the State's Attorney is also considered as part of the Judicial Branch.

As the chief law enforcement officer, the State's Attorney commences and prosecutes all criminal actions in the name of the People of Illinois, whether they are misdemeanor offenses or felonies. The State's Attorney may begin an action by Information or Complaint in matters which are felony or misdemeanor, or he may appear before the Grand Jury and request an indictment. His office must also prosecute all violations filed in the name of the People of Illinois by duly commissioned peace officers pursuant to the Illinois Vehicle Code including offenses related to driving under the influence.

The State's Attorney must attend the examination of all persons brought before any judge on any habeas corpus within Madison County. He may commence actions to extradite persons who are charged in other states and held by lawful warrant issued by another State, and bring all persons charged in the Circuit Court of Madison County who are in another State or jurisdiction in order to stand trial to Madison County.

The State's Attorney provides legal advice to all local and state police departments operating in Madison County concerning police functions and duties in criminal matters and investigations and gives counsel to the Grand Jury. He commences and prosecutes all investigations before the Grand Jury. He has the right to request the sentence of death in any felony in which capital punishment is provided by law and is warranted by the circumstances.

The State's Attorney is charged with the task of commencing and prosecuting all matters pursuant to the Juvenile Court Act of Illinois. This includes actions to adjudicate minors to be wards of the Court as a result of abuse, neglect or delinquency. Further, the State's Attorney is to advise the Illinois Department of Children and Family Services concerning their duties and functions as they occur in Madison County.

The State's Attorney may proceed on behalf of private persons and the Illinois Department of Public Aid in causes to assure the support of minor children in Madison County, or elsewhere by reciprocal action with other states. It is also his responsibility to commence and prosecute all actions pursuant to the laws and statutes of Illinois that provide for the involuntary commitment of mentally ill persons to the Illinois Department of Mental Health, particularly the Alton Mental Health Center.

TREASURER

157 N. Main St., Suite 125, Edwardsville, IL 62025
(618) 296-7470

The Office of the County Treasurer serves the dual functions of treasurer and collector of County funds. The County Treasurer has the responsibility to receive, invest, and safely keep the tax revenues and other public monies of the County. The Treasurer's Office engages in a comprehensive investment program for idle funds to earn additional revenue for the County; investment objectives include safety of principal, liquidity, and maximum rate of return. The Treasurer disburses County revenues as authorized by law or by the County Board. The County Treasurer prepares bills and receipts for the purpose of tax collection. The office collects tax revenues for all taxing districts in the County. They must report on the status of delinquent property taxes in local newspapers.

The County Treasurer receives and records inheritance tax and must report and pay inheritance tax collections to the State Treasurer. Quarterly reports are sent to the Illinois Attorney General on unpaid inheritance taxes. The Treasurer's Office maintains complete records of all accounts.

VETERANS' ASSISTANCE COMMISSION

157 N. Main St., Suite 115, Edwardsville, IL 62025
(618) 296-4554

The County Veterans' Assistance Program is directed by the Madison County Veterans' Assistance Commission and provides financial assistance to indigent war veterans and their families. This office also operates to help veterans secure all benefits to which they are entitled under Federal and State laws. It serves as the liaison between veterans and the Veterans' Administration and assists in the completion of forms, processing of claims for both non-service and service connected disabilities, and helping the indigent veteran and his family. In some cases, the County may provide financial assistance to needy veterans through this department. The Veterans' Assistance Commission Department maintains close working relationships with various veterans' organizations throughout the County.

WORKFORCE DEVELOPMENT

101 E. Edwardsville Road, Wood River, IL 62095
(618) 296-4315

The Madison County Workforce Investment Board was established to promote workforce development issues within Madison County. The Department is financially supported by the federal Workforce Investment Act and operates in cooperation with the Madison County Employment and Training Department. Its primary responsibility is to furnish staff support to the newly appointed Madison-Bond Workforce Investment Board. The business led Board of thirty-five local community leaders was appointed by the Madison County Board and confirmed by the Governor. A separate Madison-Bond Youth Council of twenty-nine local youth experts was similarly formed.

The mission of the Madison-Bond Workforce Investment Board is to build a customer driven system that improves the Workforce and the local economy. The role of the Workforce Development Department is to support the Board in accomplishing this mission. Key functions of the Department include responsibilities for the day-to-day operations of the Board, including financial and staff management, contracting, record keeping, financial and programmatic reporting. The Department will also serve as the liaison with Madison County and various other agencies and groups.

911- EMERGENCY TELEPHONE SYSTEM

101 E. Edwardsville Road, Wood River, IL 62095
(618) 296-5911

The Madison County Emergency Telephone System Board was established to oversee implementation and maintenance of the enhanced 911 emergency telephone system in Madison County. 911 is a three-digit telephone number that can be dialed from any phone in Madison County, 24 hours a day, in order to report police, fire, or medical emergencies. This service is available to both wire line and wireless (cellular or PCS) telephones.

The Madison County 911 Coordinator's office offers experienced personnel who provide day-to-day operation, maintenance and upgrading of the existing 911 system. In addition, the office accepts applications for new addresses from individual citizens, developers and builders of new residences, subdivisions or businesses throughout Madison County. The new addresses are added to the 911 property address file which is the most comprehensive address file in the County. Employees of the 911 Coordinator's office also coordinate all training for 911 telecommunicators throughout the County. These employees also maintain a database of the records of the training completed on an individual basis. This is done to ensure that all required certifications are maintained at all times. The employees also make presentations to Madison County residents concerning the 911 system that are geared to audiences of all ages. If your group or organization is interested in booking a speaker, please call the office at the above number.


ethics

MADISON COUNTY ETHICS ORDINANCE

Section

40.01 Definitions
40.10 Gift Ban
40.20 Prohibited Political Activities
40.30 False Reports
40.40 Ethics Advisor Penalties

40.01 DEFINITIONS

For the purpose of this chapter 40, the following definitions shall apply unless context clearly indicates or requires a different meaning.

Campaign for Elective Office. Any activity in furtherance of an effort to influence the selection, nomination, election or appointment of any individual to any federal, State or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (a) relating to the support or opposition of any executive, legislative or administrative action, (b) relating to collective bargaining, or (c) that are otherwise in furtherance of the person's official duties.

Candidate. A person who had filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in Section 1-3 of the Election Code (10 ILCS 5/1-3).

Collective Bargaining. This term has the same meaning as the term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

Compensated Time. With respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on the premises under the control of the employer, and any other time when the officer or employee is executing his or her official duties, regardless of location.

Compensatory Time Off. Any authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

Contribution. This term has the same meaning as that term is defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

Employee. A person employed by the County of Madison, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor, employees of the State's Attorney, or employees of the Clerk of the Circuit Court.

Employer. The County of Madison, Illinois.

Gift. Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value, including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

Leave of Absence. Any period during which an employee does not receive (a) compensation for employment, (b) service credit towards pension benefits, and (c) health insurance benefits paid for by the employer.

Officer. A person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity, but does not include the State's Attorney or the Clerk of the Circuit Court.

Political Activity. Any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (a) relating to the support or opposition of any executive, legislative or administrative action, (b) relating to collective bargaining, or (c) that are otherwise in furtherance of the person's official duties.

Political Organization. A party, committee, association, fund or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerkunder Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

Prohibited Political Activity. Any one or more of the following activities:

1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event;

2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets to any political fundraiser, political meeting, or other political event;

3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value as a campaign contribution;

4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question;

5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question;

6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question;

7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls;

8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question;

9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office;

10) Preparing or reviewing responses to candidate questionnaires;

11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question;

12) Campaigning for any elective office or for or against any referendum question;

13) Managing or working on a campaign for elective office or for or against any referendum question;

14) Serving as a delegate, alternate, or proxy to a political party convention; or

15) Participating in any recount or challenge to the outcome of any election.

Prohibited Source. Any person or entity who:

Is seeking official action (a) by an officer, or (b) by an employee, or (c) by the officer or other employee directing that employee; Does business or seeks to do business (a) with the officer, or (b) with an employee, or (c) with the officer or other employee directing that employee; Conducts activities regulated (a) by the officer, or (b) by an employee,
or (c) by the officer or other employee directing that employee; Has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee; or Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act.

40.10 GIFT BAN

40.11 Gift Ban.

Except as otherwise provided in this chapter, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by any federal or state statute, rule, regulation or ordinance. No prohibited source shall intentionally offer or make a gift that violates this chapter.

40.12 Exceptions.

The restrictions in Section 40.11 do not apply to the following:

Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value. Any contribution that is lawfully made under the Election Code or activities associated with a fundraising event in support of a political organization or candidate. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother- in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient of his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the public official or employee shall consider the circumstances under which the gift was offered, such as:

The history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; Whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members. Educational materials and missions. Travel expenses for a meeting to discuss business. Intra-governmental and intergovernmental gifts. For the purposes of this Chapter, "intra-governmental gift" means any gift given to an officer or employee of the employer from another officer or employee of the employer, and "inter-governmental gift" means any gift given to an officer or employer of one governmental entity by an officer or employee of another governmental entity.

Food, refreshments, lodging, transportation and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee) if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee and are customarily provided to others in similar circumstances;

Food or refreshments not exceeding $75 per person in value on a single calendar day; provided that the food or refreshments are (1) consumed on the premises from which they were purchased or prepared, or (2) catered.
For purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

Opportunities, benefits, and services that is available on the same conditions for the general public. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than $100. Bequests, inheritances, and other transfers at death. Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

40.10 Disposition of Gifts.

An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

40.20 PROHIBITED POLITICAL ACTIVITIES

40.21 Prohibited Activities.

(A) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined in Section 40.01.

(B) No officer or employee shall intentionally use any property or resources of the County of Madison in connection with any prohibited political activity.

(C) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (1) as part of that officer or employee's duties; (2) as a condition of employment; or (3) during any compensated time off, including but not limited to holidays, vacation, or personal time off.

(D) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

40.22 Permissible Activities.

(A) Nothing in Section 40.21 shall be construed to prohibit activities that are permissible for an officer or employee to engage in as part of his or her official duties.

(B) Nothing in section 40.21 shall be construed to prohibit activities that are undertaken by an officer or employee on a voluntary basis and are not otherwise prohibited under Section 40.21.

40.23 Merit System, Federal Funds.

No person either (1) in a position that is subject to recognized merit principles of public employment, or (2) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, or a political party, or of a political organization or club.

40.30 FALSE REPORTS

40.31 Prohibition on False Reports.

No person shall intentionally make a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney, or any other law enforcement official.

40.40 ETHICS ADVISOR

40.41 Appointment of Ethics Advisor.

The County Board Chairman, with the advice and consent of the County Board, shall designate an Ethics Advisor for the County of Madison. No person shall be appointed as Ethics Advisor who serves as or is employed as an officer or employee of the County of Madison. No person shall be appointed as Ethics Advisor who is related by blood or marriage, up to the degree of first cousin, to any elected officer of the County of Madison.

40.42 Term of Ethics Advisor.

The initial appointee to the position of Ethics Advisor shall serve a term ending on June 30, 2006. Thereafter, successive appointments shall be made for a two-year term ending on June 30 of each even-numbered year. If the position of Ethics Advisor becomes vacant, an individual shall be appointed to fill the unexpired term in accordance with Section 40.41.

40.43 Duties of Ethics Advisor.

The Ethics Advisor shall provide guidance to the officers and employees of the County of Madison concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor may perform other such duties as may be delegated by the County of Madison.

40.99 PENALTY

Penalty.

(A) An individual who intentionally violates any provision of Section 40.21 of this Ordinance may be punished by a term of incarceration in the Madison County Jail for a period of not more than 364 days, and may be fined in an amount not to exceed $2,500.

(B) An individual who intentionally violates any provision of Section 40.11 of this Ordinance is subject to a fine in an amount of not less than $1,001 and not more than $5,000.

(C) Any individual who intentionally violates Section 40.31 of this Ordinance may be punished by a term of incarceration in the Madison County Jail for a period of not more than 364 days, and may be fined in an amount not to exceed $2,500.

(D) A violation of Section 40.21 or Section 40.31 of this Ordinance shall be prosecuted as a criminal offense by the State's Attorney by the filing of an information or sworn complaint in the Circuit Court charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

(E) A violation of Section 40.11 of this Ordinance shall be prosecuted as a quasi-criminal offense by the State's Attorney by the filing of a sworn complaint in the Circuit Court charging such offense. The prosecution shall be under and conform to applicable rules for quasi-criminal procedure. Adjudication against the defendant or respondent shall require establishment of guilt by a preponderance of the evidence.

(F) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Section 40.11 or Section 40.21 of this Ordinance is subject to discipline or discharge.

(G) Any complaint alleging a violation of this Ordinance must be filed with the Circuit Court within one year of the occurrence of the alleged violation.



Prepared by the Office of the Madison County Board
www.madisoncountyil.gov