

**EXECUTIVE COMMITTEE
MEETING MINUTES
5/17/17**

In Attendance: Dave Holtgrave, Charlie Juneau, Gerry Schuetzenhofer, Paul Wellhausen, Rod Wolter, Debbie Angleton, Rich Heinz, Kristen Poshard and Sarah Ray.

Call To Order:

Gerry Schuetzenhofer called the meeting to order at 8:35AM.

Approval of Minutes:

A motion was made by Charlie Juneau to approve the January 26, 2017 meeting minutes and it was seconded by Paul Wellhausen. The minutes were unanimously approved.

Executive Committee Report:

Rich Heinz presented the following one item for approval:

1) PY 2016 WIOA Intertitle Transfer of Dislocated Worker funds to Adult funds Budget Modification

After discussion, Charlie Juneau made a motion for approval and it was seconded by Rod Wolter. The item were unanimously approved.

One Stop Operations Committee Report:

Paul Wellhausen reported that the committee last met January 30, 2017. He informed everyone that the committee to focused on the MOU negotiations as well as the One-Stop Operator procurement and One-Stop certification. It was decided that the four Core Partners would submit a consortium bid to be the operator of the Wood River One Stop. Each partner will review the MOU matrix and budget template.

Business Engagement/Supporting Economic Development Committee Report:

Sarah Ray reported that the OJT contracts at World Wide Technologies are closing out with the final payments. Also, completed was the Incumbent Worker Training Program at Imperial Manufacturing in Alton. Another IWT was started at Bass-Mollett Publishers in Greenville. During the first week of April, there were 205 applicants tested for Phillips 66 in our Wood River office. The Wood River One Stop had four staffing agencies host multiple recruiting events. In addition, there were 4 local employers that hosted hiring events. She announced the next Regional Business Services Team meeting is scheduled on June 15 at 9:30am at the St. Louis Regional Chamber. Sarah is assisting in the planning of three job fairs during the next several months.

Communications Update:

Debbie informed that information about our training programs has been sent out as PSAs, newspaper articles, on Facebook and on the community collaboration email network which is sent throughout the county to over hundred social service agencies. The Spring E-newsletter will be forthcoming.

Membership Update:

Debbie handed out the membership list for the WIB.

Youth Committee Report:

Rod Wolter reported that two Career Days were held in the spring & both were successful. One was at Roxana High School on April 26 and the other at Triad Middle School on May 4. The students received valuable career information from a diverse occupational group of speakers. Debbie handed out the Youth RFP Proposal Rating Results for the 3 providers that submitted proposals for the Program Year 2017. There was discussion regarding the providers and the services they offer to youth. The proposals were ranked by the points given by the 6 raters. The Madison-Bond Youth Committee recommended that all 3 proposals be approved by unanimous vote. Debbie presented the recommendation to this Committee for a vote. A motion was made by Charlie and seconded by Rod to approve the 3 youth providers for PY 2017. The 2 providers for out of school youth was MERS/Missouri Goodwill and Lewis & Clark Community College. The 1 provider of in school youth program is Madison Community Unit School District #12. The motion was unanimously approved.

Other Business:

Debbie Angleton presented the Title 1B report and explained that at this time all measures are on course to be exceeded. Our actual numbers of participants is down in the Adult and Dislocated Workers, however, the Youth participants are over the planned number. The staff is working on the One Stop MOU and One Stop Certification which is due by July 1. She announced that Lewis & Clark Community College was awarded a Youth Career Pathways grant from the State. Our office is a partner in this grant starting July 1.

Paul suggested that a power point presentation of the Employment & Training activities and programs would be helpful to local government and other public entities. Debbie informed that the E- newsletter is part of the communication that is emailed to public and private people.

Next Meetings:

Gerry informed that the next Executive Committee meeting is scheduled on August 17, 2017, at 8:30AM in Wood River, however, another meeting may be necessary before the next WIB meeting. The next full WIB meeting will be June 21, 2017, at 8:00AM at Wood River.

The meeting was adjourned at 10:15AM.