

REAL ESTATE TAX CYCLE COMMITTEE

Wednesday, August 12, 2020

PRESENT: P. Chapman, C. Hankins, M. King, M. Walters
ABSENT: K. Novacich-Koberna
OTHERS: P. Curtin, D. Ming-Mendoza, K. Wathan, D. Parizon, P. Byers, J. Perry, C. Slusser,
B. Cooper, T. Manoogian

The minutes from the July meeting were approved by all members present.

PUBLIC COMMENT:

None.

COUNTY CLERK:

No report.

RECORDER:

P. Curtin presented a dashboard created by Mr. Parizon that shows a breakdown of numerous fees for the Recorder's Office. Ms. Curtin also reported that electronic filing has increased from 28.3% to 47% in a years' time. She noted that postage has increased significantly due to the fact that Covid has restricted title workers from coming into the office.

TREASURER:

C. Slusser reported the 1st real estate tax bill installment date was July 9th and the mobile home due date is August 31st. They have made 7 distributions this year and have distributed \$171,571,510.27 which is 38.08% of taxes extended. The next distribution date is August 24th. The 1st mobile home distribution date is September 30th. It was noted that more people have paid all 4 installments of their taxes despite the grace period that was granted. Also noted was investments that have not matured are still earning high rates followed by brief discussion of rate cuts and the general bond market.

COUNTY ASSESSOR:

P. Byers reported they have published 7 townships and will publish around 12 more within the next week. Mr. Byers said they are almost finished with commercial property in Nameoki and residential property in Venice.

BOARD OF REVIEW:

T. Manoogian reported they are accepting appeals from the townships that have published and are preparing for the hearings that will start at the end of September. They are correcting tax bills, mostly exemptions, and are processing state exemption renewals. Lastly, they are working on sending in evidence for PTAB appeals.

INFORMATION TECHNOLOGY:

K. Wathan reported they continue to provide general I.T. support to county departments.

PURCHASE REQUEST:

The following purchase request was presented:

1. **Treasurer:** Preparation of Annual Real Estate Tax Bills for Tax Year 2019 (does not include the cost of postage). The cost is \$15,052.42.

Mr. Walters moved, seconded by Mr. Hankins to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. King to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. Hankins to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

Mr. King moved, seconded by Mr. Walters to adjourn the meeting. **MOTION CARRIED.**

/mds