

REAL ESTATE TAX CYCLE COMMITTEE

Wednesday, March 10, 2021

PRESENT: H. Mueller-Jones, T. Eaker, D. Wiehardt, M. Holliday
ABSENT: V. Doucleff
OTHERS: K. Wathan, C. Bethel, J. Dauderman, C. Slusser, P. McRae

All members present approved the minutes from the January 2021 meeting.

PUBLIC COMMENT:

None.

Mr. Holliday moved, seconded by Ms. Pace to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. Eaker, D. Wiehardt, M. Holliday NAYS: None. **MOTION CARRIED.**

PURCHASE REQUESTS:

The following Purchase Requests were presented and discussed:

1. Treasurer: Real-Time Auction Management System. The cost is \$11,310.00.

Mr. Eaker moved, seconded by Ms. Wiehardt to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. Eaker, D. Wiehardt, M. Holliday NAYS: None. **MOTION CARRIED.**

2. Treasurer: Preparation of Annual Real Estate Tax Bills for Tax Year 2020. The cost is \$29,000.00 NTE.

Ms. Wiehardt moved, seconded by Mr. Holliday to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. Eaker, D. Wiehardt, M. Holliday NAYS: None. **MOTION CARRIED.**

COUNTY CLERK/RECORDER:

D. Ming-Mendoza reported the County Clerk's Office is fully involved in the tax extension process and is running on time however, they are still waiting on Pollution Control and Railroads from the State.

D. Ming-Mendoza reported the Recorder's Office processed 4,882 documents for the month of February, and as of March 1st, they have averaged over 400 documents a day.

TREASURER:

C. Slusser reported the Tax Sale was on February 22nd and said they had the lowest average penalty rate in history of 1.52% with fewer parcels auctioned this year. Mr. Slusser said the next real estate distribution is March 12th and the final distribution date is March 26th. The final mobile home distribution was on March 8th. They have made 16 real estate distributions so far this year and have distributed \$441,325,735.44 which is 97.95% of taxes extended. They have made 2 mobile home distributions and have distributed \$202,162.23 which is 99% of the mobile home adjusted taxes extended.

COUNTY ASSESSOR:

J. Dauderman reported there were 1,637 tax bill corrections, most of which were for non-renewed exemptions. He said they are working on December 2020 transfers and received the multiplier from the state of 1.0268. Mr. Dauderman said the township multipliers were published in the newspaper and they had their hearing last week which concluded the 2020 tax cycle. Mr. Dauderman said they mailed their final abstracts to the state and they are waiting on a 1 final multiplier. The 2021 field work in Helvetia will be complete this week and will be moving on into St. Jacob. Mr. Dauderman spoke about proposed legislation for 2021 that will affect the Assessor and the tax cycle as a whole.

BOARD OF REVIEW:

None.

INFORMATION TECHNOLOGY:

K. Wathan reported the IT Department continues to give IT support to county departments. Ms. Wathan also reported a fix will be implemented to an update for the Treasurer's Office.

Mr. Eaker moved, seconded by Ms. Wiehardt to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. Eaker, D. Wiehardt, M. Holliday NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Discussion took place regarding a new date and time for the Real Estate Tax Cycle Committee to hold their meetings. It was agreed upon to hold meetings on the 1st Wednesday of the month at 4:30pm.

Mr. Eaker moved, seconded by Mr. Holliday to adjourn the meeting. **MOTION CARRIED.**

/mds