

REAL ESTATE TAX CYCLE COMMITTEE

Special Meeting

Wednesday, October 16, 2019

PRESENT: P. Chapman, C. Hankins, V. Valentine, M. King, M. Walters

ABSENT: K. Novacich-Koberna

OTHERS: D. Ming-Mendoza, B. Davis, T. Cook, P. Curtin, J. Dauderman, P. McRae, S. Rolens, P. Taylor

The September meeting minutes were approved by all members present.

COUNTY CLERK:

Ms. Ming-Mendoza reported the County Clerk's portion of the tax cycle is now complete.

RECORDER:

P. Curtin provided monthly graphs and reported there has been a decrease in Deeds for September but an increase in rejections towards the end of the month. She said the transition to the new rejection fees and predictable fee schedule has gone well and have received an overall positive response from customers; the number of rejected documents for the first couple of weeks have decreased significantly. Ms. Curtin also noted they created a cheat sheet that reflects pricing from surrounding counties regarding recording fees which shows Madison County is still at an alike fee or below.

COUNTY ASSESSOR:

J. Dauderman reported they are still processing 2018 C of E's and 2019 deed reviews, name changes and exemptions are on schedule. The 2nd 2019 Exemption Reminders go out this week; currently there are approximately 9000 properties that have not applied for exemptions that applied last year. The tentative abstract has been mailed and the 2020 quads are Nameoki, Choteau, Venice and Granite City and will be doing all the work in Venice and all the field work in Nameoki. Mr. Dauderman will more than likely be hiring a new field crew member due to a current member being appointed to the Board of Review. 7 individuals attended a conference in Collinsville regarding maintenance hours and assessing.

INFORMATION TECHNOLOGY:

B. Davis reported they have been working on print requests from the Assessor and have been providing general assistance to County Departments.

BOARD OF REVIEW:

S. Rolens reported they have a new appointee on the County Board Agenda, Tony Manoogian which will allow them to resume usual business.

TREASURER:

P. McRae reported the third installment due date for TY2018 was October 10th. They have made 8 real estate distributions this year and have distributed \$259,576,783.00 which is 59.3% of taxes extended. The next distribution is scheduled for October 22nd.

PURCHASE REQUEST:

The following purchase request was presented:

1. Publication of 2019 Reassessment Notices for the Townships of Chouteau, Granite City, Alton, Edwardsville and Wood River.

Mr. Dauderman said this request normally does not go to Committee but since all of the Notices were piled into 1 newspaper it resulted in a larger bill. He spoke briefly about the statute regarding advertisement rates for notices. Mr. Dauderman noted a savings of \$1,000 after discovering an error on the Belleville News Democrat/Highland News Leader's part. The Reassessment Notices must be published in a paper of general circulation.

Mr. Walters moved, seconded by Mr. Hankins to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, V. Valentine, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. King to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, V. Valentine, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. Hankins to approve the bills for the month as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, V. Valentine, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

The following resolution was presented:

1. Ordinance Amending Resolution Dated February 18, 1998 and Revising the Geographic Information System (GIS) per Tile Fees.

Mr. Chapman explained the resolution in detail and stated this will allow for a fairer fee schedule for For-Profit Organizations. Changes include a one-time user fee of \$2,500 for For-Profit organizations to access the GPS system and \$25 every time they wish for an update. Not-for-Profit Organizations will be able to access the GIS Tile information for free along with Governmental Entities. All organizations must agree to sign a User's Agreement prohibiting the creation of derivatives allowing the County to stay in control of its information and preventing legal liabilities.

Mr. Walters moved, seconded by Mr. Hankins to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, V. Valentine, M. King, M. Walters NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. King to adjourn the meeting. **MOTION CARRIED.**

/mds