

REAL ESTATE TAX CYCLE COMMITTEE

Tuesday, September 12, 2017

PRESENT: P. Chapman, D. Michael, D. Moore
ABSENT: K. Novacich-Koberna, M. Parkinson
OTHERS: C. Slusser, P. McRae, S. Rolens, B. Powers, T. Soland, V. Cassens, T. Lack, B. Davis
P. Byers, P. Curtin

Mr. Moore moved, seconded by Mr. Michael, to approve the August meeting minutes. **MOTION CARRIED.**

TREASURER:

C. Slusser reported that the second installment due date was September 6th. The third installment will be on October 6th. 5 real estate distributions this year and distributed \$206,100,478.37 which is 49.88% of taxes extended. The next real estate distribution is scheduled for September 12th. 1 mobile home distribution has been made of \$154,604.46 which is 78% of the mobile home taxes extended.

COUNTY CLERK:

V. Jones reported that the office is accepting budgets and levies from district for the 2017 payable 2018 tax year. The filings have been completed for the Department of Revenue PTAX 250 series of abstracts. Also the office is continuing to assist with mobile home tax bill corrections.

RECORDER:

P. Curtin handed out the report on deeds of conveyance. She mentioned that the numbers are up from July, but down from August of last year.

ASSESSOR:

P. Byers reported that the office is working on the July deeds, entering exemptions and doing renewals for senior citizens, disabled persons and veterans. Reminders will go out to those who have not renewed their exemptions. The field crews have started the 2018 reassessment. The northern part of the county will be involved in this. These townships do not have an assessor.

BOARD OF REVIEW:

B. Powers reported that the department is continuing to issue bill corrections, mainly exemptions. The clerks are processing senior freeze applications and home improvement exemption applications. No additional appeals from the property tax appeal board have been received yet. There were 900 appeals for this year, she is estimating by the end of the year to be 1200-1400. Last year there were 1066.

I.T.

B. Davis informed the committee the department is supporting the departments that are in need of I.T.'s help. B. Davis also talked to the committee on the future computer upgrade to departments. Windows 7 will become obsolete in 2020.

The following purchase requests were presented to the committee:

1. The publication of 2017 reassessment notices for Helvetia and Saline Townships in the Belleville News Democrat newspaper. The cost is \$6,172.00.

Mr. Michael moved, seconded by Mr. Moore, to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Michael and Chapman. NAYS: None.

2. The publication of 2017 reassessment notices for Edwardsville Township in the Edwardsville Intelligencer newspaper. The cost is \$12,370.00.

Mr. Michael moved, seconded by Mr. Moore, to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Michael and Chapman. NAYS: None.

3. The publication of 2017 reassessment notices for Jarvis Township in the Times Tribune newspaper. The cost is \$5,655.10.

Mr. Michael moved, seconded by Mr. Moore, to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Michael and Chapman. NAYS: None.

Mr. Moore moved, seconded by Mr. Michael, to approve the monthly trustee report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Michael and Chapman. NAYS: None.

P. Chapman talked with the committee on the lowering of the general levy. Discussion was held among the committee regarding this issue. D. Michael voiced his opinion that you levy only what you need and D. Moore agreed with this.

Mr. Michael moved, seconded by Mr. Moore, to adjourn the meeting. **MOTION CARRIED.**

/vlj