

REAL ESTATE TAX CYCLE COMMITTEE
MEETING MINUTES
July 12th 2016 at 9:00 a.m.

PRESENT: L. Trucano, T. McRae, N. Petrillo, M. Walters, B. Gushleff, S. Brazier.
ABSENT: R. Alons.
OTHERS: J. Parente, D. Ming, J. Dauderman, B. Powers, T. Soland, S. Rolens, T. Lack,
A. Meyer, V. Cassens, B. Davis, D. Hulme, K. Prenzler, L. Ogden.

Mr. Walters moved, with a second by Mr. Brazier to approve the minutes from June's meeting.
Motion approved unanimously.

TAX YEAR REPORTS:

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler said first distribution was made in June for \$24.6 million which is 6.92%. Mr. Prenzler said next distribution will be July 22nd.

Ms. Powers reported for the Board of Review Office. Ms. Powers said the office continue to processing certificate of errors and State Tax Exemptions. Ms. Powers said they have one tax exempt property that will go to hearing.

Mr. Dauderman reported for Chief County Assessment Office. Mr. Dauderman said the office currently working with BOR on 2015 Exemption corrections, CCAO and BOR work 125,959 exemptions. Mr. Dauderman said Alton Publications went out today and deadline to file will be August 11th. Mr. Dauderman said the office is working May & June transfers.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza said the the office has no report.

Ms. Meyer reported for the Recorder's Office. Ms. Meyer provided a monthly report for the Recorder's Office. Ms Meyers said recorded in month of June, 921 Deeds of Conveyance, 53 Lis Pendens, 47 Judicial Deeds and 8 Tax Deeds.

Mr. Davis reported for Information Technology Office. Mr. Davis said IT is working with departments as needed.

TAX SALE DEED RESOLUTIONS:

A motion made by Mr. Brazier, second by Mr. Gushleff. **Motion approved unanimously.**

BILL REVIEW /APPROVAL

None.

NEW BUSINESS:

A motion to adjourn was made by Mr. Walters, second by Mr. McRae. **Motion approved unanimously.**