

**REAL ESTATE TAX CYCLE COMMITTEE**

Tuesday, April 11, 2017

PRESENT: P. Chapman, D. Moore, D. Michael, K. Novacich

ABSENT: M. Parkinson

OTHERS: D. Mendoza, A. Meyer, C. Slusser, P. McRae, J. Dauderman, B. Powers, T. Soland,  
S. Rolens, V. Cassens, B. Davis, T. Lack, R. Dorman, S. Adler, D. Hulme, K. Goclan,  
L. Knogl, Joe Meyer and Associates

Mr. Moore moved, seconded by Mr. Michael, to approve the February meeting minutes. **MOTION CARRIED.**

Mr. Michael moved, seconded by Ms. Novacich, to approve the March meeting minutes. **MOTION CARRIED.**

Representatives from Joseph Meyer and Associates gave a brief presentation on how the Tax Sale work in Madison County.

**TREASURER:**

C. Slusser reported that the last and final real estate distribution was on March 30, 2017. \$3,957,939.53 was distributed. 13 real estate distributions have been made this year and distributed \$402,269,267.70, which is 99.14% of taxes extended. The last and final mobile home distribution was March 3, 2017 for \$46,371.04 for a total of \$190,276.34.

**COUNTY CLERK:**

D. Mendoza informed the committee that the office is currently running all the exception reports for the mobile home file. Hopefully next week that file will be turned over to the treasurer's office for them to prepare for the tax bill. She also mentioned that the process has begun on calculating rates. There are a few parcels in the enterprise zone and tif districts that I.T. and Devnet are helping us with. We are doing this in preparation on receiving the 1 multiplier from the state. She stated that the process where the department is at currently is where were at this time last year.

**RECORDER OF DEEDS:**

A. Meyer reported that the deeds of conveyance are still going up, les pendings are trending up, these are the notices of foreclosures. Judicial deeds are down, this is what occurs after the foreclosure comes through.

**ASSESSOR:**

J. Dauderman reported that the office is waiting on the state on giving the multiplier. He said all the abstracts from the Board of Review have been submitted. He mentioned the office is busy answering questions regarding the multipliers that went out on the cards. For 2017 the office is reviewing and processing the exemptions. Research techs are currently working on the February transfers. The clerks are working on the transfers as they are completed by the mapping department. Mapping changes are being made for those transfers. The field crew are still in Saline Township. J. Dauderman handed out and explained the exemptions report for 2016.

**IT:**

R. Dorman stated that his department is here to help the other departments.

**BOARD OF REVIEW:**

B. Powers reported they have completed the 2016 work with the exception of bill corrections. There is one hearing that is pending with the property tax appeal board, that hearing is scheduled for the 27<sup>th</sup> with the Edwardsville Kohls. The department is assisting taxpayers with their multiplier appeals. We are in the process of cleaning up the senior freeze file. The clerks are imputing all of 2017 senior freeze applications and still processing requests for tax exemptions from the ones that qualify.

Mr. Michael moved, seconded by Mr. Moore, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Novacich, Michael, Moore and Chapman. NAYS: None.

Mr. Michael moved, seconded by Mr. Moore, to approve the property trustee resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Novacich, Michael, Moore and Chapman. NAYS: None.

Mr. Michael moved, seconded by Ms. Novacich, to adjourn the meeting. **MOTION CARRIED.**

/vlj