

REAL ESTATE TAX CYCLE COMMITTEE

Tuesday, March 13, 2018

PRESENT: P. Chapman, M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna
ABSENT: None
OTHERS: B. Davis, V. Cassens, B. Cooper, P. Curtin, T. Soland, S. Rolens, B. Powers, J. Dauderman,
D. Ming-Mendoza, C. Slusser, J. Ezra, P. McRae, K. Prenzler

Mr. Moore moved, seconded by Mr. Parkinson, to suspend the normal order of agenda items as a courtesy to a committee member that needed to leave early. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED.**

Mr. Michael moved, seconded by Mr. Parkinson, to approve the February meeting minutes. **MOTION CARRIED.**

TREASURER:

C. Slusser delivered his report to the committee announcing that the next real estate distribution is today, March 13, 2018. The final re distribution for tax year 2016 will be at the end of March. The final distribution for mobile homes was on March 7, 2018. He also says that the office has made 13 real estate distributions this year and distributed \$406,394,655.20 which is 98.35% of taxes extended. He says that the Tax Sale was a success with a record penalty rate of 1.61%. Mr. Ezra and Mr. Slusser briefly speak about Sale in Errors and how burdensome they really are.

COUNTY CLERK:

D. Ming-Mendoza relayed to the committee that the Department of Revenue has received the abstracts which has started the "unofficial-official" tax extension process. The office has verified that all of the levies have come in and data entry for those levies have been completed. Along with verification of TIF districts and proposed increments of those parcels, data entry and the verification process can start for abatements. She goes on to say that the office has received the State Assessed Railroads and has verified all of the track miles and the identification of those miles within each district as well as the pollution control. Ms. Ming-Mendoza says that since the Tax Sale, the office has collected \$327,787.34 which is 229 parcels that have been redeemed. She says that 3 mobile home parcels have been redeemed totalling \$954.94. The 2018 Mobile Home applications are currently being processed.

RECORDER:

P. Curtin handed out multiple graphs showing the increases and decreases of Deeds of Conveyance, Lis Pendens, Judicial Deeds and Tax Deeds. She says one of the office's main focuses are the electronic recordings which continue to go up.

ASSESSOR:

J. Dauderman delivered his report to the committee. He says they continue collecting and updating 2017 exemptions and have started working on 2018 declarations from the Recorder's Office. He said that the Research Techs are now working on Jan/Feb declarations. Mr. Dauderman goes on to say that Techs are working on name changes for January Sales and GIS mapping for any property changes. Work has started for Godfrey and Worden 2019 data collection. He says there is a possibility of hiring a couple of part-time field workers which is already in his budget. Mr. Dauderman goes on to explain that Moro Township will

no longer have an assessor so the County will be picking up 2500 more parcels for this quad work. Mr. Parkinson asked if there has been any feedback from Township Assessors on the increase in fees for township quad work. Mr. Dauderman's response was that he has heard from Leef, New Douglas and Godfrey and all have not been in favor of the increase.

BOARD OF REVIEW:

B. Powers reported to the committee that they had the Multiplier meeting on March 9th, notification cards will be mailed on March 22nd and the last day to appeal will be April 23rd. She says that the Abstract has been completed and submitted to the State and they have begun entering the Senior Freeze applications. Ms. Powers apologized to the committee for not having a hard copy of the Multipliers handy but explains they are on the website and will email and copy to the committee members.

I.T.:

B. Davis reports that the work with the Tax Sale is complete. He says they have been working with the Board of Review on Equalization Abstracts and printed out final notices for them as well. He goes on to say that the 2017 assessments have been sent to the Department of Revenue and has begun working on 2018 assessments.

New Business:

Mr. Ezra speaks about the appropriate ways that members can be added or subtracted from committees. He says the procedure is to go through the County Board and approval is necessary. He gives several examples of members that have been added and removed from a number of committees. Please refer to the audio for Mr. Ezra's full statement and comments/questions from the Committee.

Mr. Moore moved, seconded by Mr. Michael, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED.**

Ms. Novacich-Koberna moved, seconded by Mr. Michael, to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED.**

The following purchase request was presented to the committee:

1. Real-Time Auction Management System (Treasurer). The cost is \$8,899.00

Mr. Parkinson moved, seconded by Ms. K. Novacich-Koberna, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED**

The following purchase request was presented to the committee:

1. Preparation of Annual Real Estate Tax Bills for Tax Year 2017 (Does not include cost of postage) (Treasurer) NTE. The cost is \$24,056.00

Mr. Moore moved, seconded by Mr. Parkinson, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED**

Mr. Michael moved, seconded by Mr. Moore, to approve the Resolution to present a Public Question via Countywide Referendum Abolishing the Office of the Madison County Recorder of Deeds. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED.**

Mr. Chapman asked Mr. Ezra to explain how resolutions get to the County Board through committees. To sum up what Mr. Ezra explained, he said that the interpretation is once a resolution is passed by a single committee, it will go to County Board. To avoid complications, in the case the resolution passed with committee A, refused by committee B and amended by committee C, it will still go to the Board because it was passed by at least 1 of those committees. Mr. Chapman also explains how Robert's Rules of Order come in to play. Mr. Parkinson also asked Mr. Ezra to elaborate on how a resolution can be brought in through New Business at a County Board Meeting. Mr. Ezra says that if there is New Business that is raised and a resolution that is suggested then the County Board Chairman can send it to a single committee. They also speak briefly on the appropriate way to introduce a resolution. Please refer to the audio to hear Mr. Ezra's full explanation. Mr. Parkinson asked Mr. Ezra if the committee was setting a precedent in any way for future committees. Mr. Ezra responded that his interpretation of what this committee is doing is a moot point and could be ultra vires.

*Mr. Parkinson called upon the minutes to note that he has no intentions to establish any kind of precedent and is merely a formality of what a committee has already done and was placed in this situation because it was placed on their agenda.

Mr. Parkinson moved, seconded by Mr. Michael, to vote on the issue. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael, K. Novacich-Koberna NAYS: None. **MOTION CARRIED**

Mr. Parkinson moved, seconded by Mr. Moore, to adjourn the meeting. **MOTION CARRIED.**