



MADISON COUNTY CLERK'S OFFICE

Linda A. Andreas, County Clerk/Recorder

P. O. BOX 218 – 157 N. MAIN STREET STE 109
EDWARDSVILLE, IL 62025
PHONE (618)692-6290 FAX (618) 692-8903

Enclosed for your convenience is a brochure, “Information on Obtaining Your Marriage License in Madison County”. This contains the information necessary to apply for a marriage license in Madison County.

If you will be obtaining your license in the County Clerk’s Office, please visit our web site and complete the on-line application.

<https://ilmadison.fidlar.com/ILMadisonVS/Apex.WebPortal/applications>

You will then both need to finish the application process in person. Both parties must come to our office at least one day before the planned ceremony but not more than 60 days in advance. There is a \$35.00 fee payable in cash only. A state issued identification or passport is required.

Marriage Licenses are issued between 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding holidays.

I would like to offer my sincere congratulations on your forthcoming marriage.

Sincerely,

Madison County Clerk/Recorder



Information on obtaining a

Marriage License

In

Madison County, Illinois

This brochure provided by the office of:

Linda A. Andreas

Madison County Clerk /Recorder

157 N. Main Street, Suite 109

P.O. Box 218

Edwardsville, Illinois 62025

Phone (618) 692-6290

INFORMATION ON OBTAINING YOUR MARRIAGE LICENSE IN MADISON COUNTY

WHERE TO APPLY:

Please apply on-line at

<https://ilmadison.fidlar.com/ILMadisonVS/Apex.WebPortal/applications>

You must then complete the applications process in person at the Office of Linda A. Andreas, Madison County Clerk/Recorder, Administration Building, 157 North Main, Suite 109, Edwardsville, IL, 62025

Marriage Licenses are issued between 8:30 A.M. and 4:30 P.M., Monday through Friday. The County Buildings are closed for holidays: Please call to determine what day holidays will be celebrated.

WHEN TO APPLY:

Both parties must appear at the Office of the County Clerk. The license must be obtained at least 1 day prior to being used. The license is void 60 days after the effective date. The license must be used in Madison County.

FEE:

The fee for a Marriage license is \$35.00, CASH, checks are not accepted.

QUALIFICATIONS:

AGE REQUIREMENT:

In order to enter a marriage in Illinois, you must be at least 18 years of age.

PROOF OF AGE:

It will be necessary to show proof of age when applying for a marriage license. A valid Driver's License or State ID is acceptable. We will also accept a certified copy of your birth record.

USE OF MARRIAGE LICENSE:

The license becomes valid the day after issued and is valid for 60 days. The ceremony must take place in Madison County and within 60 days of issue. A person referred to as the officiant will certify the Marriage.

WHO CAN CERTIFY A MARRIAGE:

A marriage may be certified by a judge, a retired judge of a court of record or in accordance with the rules of any religion, Indian Nation or Tribe if any required officiant is in good standing.

RETURN OF LICENSE:

The Officiant to the ceremony must return the license to the County Clerk's Office within 10 days after the date of the marriage. A return envelope is provided.

MARRIAGE BY A JUDGE:

If you wish to be married by a judge, arrangements must be made with the Chief Judge's Office by calling 296-4580. Marriages are performed at the courthouse on Friday. After paying the required \$10.00 judges' fee in the Circuit Clerk's Office, Room 118 in the courthouse, you will be directed to the courtroom where ceremonies are performed.

OBTAINING A CERTIFIED COPY:

A copy of your marriage license issued in Madison County may be obtained from the County Clerk's Office. Include both party's names, the date of marriage and the fee of \$20.00. Additional copies of the same license may be obtained for \$8.00 each. Address your request to:

Linda A. Andreas
Madison County Clerk/Recorder
PO Box 218
Edwardsville IL 62025

PUBLISHING NAMES IN NEWSPAPERS

The names of couples who apply for marriage licenses are published in area newspapers. The list is sent weekly to the papers, and the names are published at the paper's discretion.

