

MADISON COUNTY  
HEALTH DEPARTMENT COMMITTEE  
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Health Department, Wood River, IL on September 13, 2017.

**Members Present:** Michael Holliday Sr., Lisa Ciampoli, Helen Hawkins, Chrissy Dutton and Jack Minner.

**Members Absent:** Jim Dodd, and Robert Pollard.

**Others Present:** Toni M. Corona, B.S., L.E.H.P., Public Health Administrator, and Jean Schram, Health Advisory Committee Member.

The meeting was called to order by Michael Holliday, Chair at 1:00 p.m.

A motion was made by Chrissy Dutton seconded by Lisa Ciampoli to approve the minutes of the August 9, 2017 meeting. Motion approved unanimously.

**Public Comment:** None

**Purchase Order Recommendations:** A motion was made by Jack Minner and seconded Helen Hawkins to approve Madison County Health Department Committee Purchase Order Recommendations/Requests: Vaccines: Menactra, Tubersol, Pentacel, \$7,158.86; Pro Quad, Gardasil, \$7,207.00. AYES: Michael Holliday Sr., Lisa Ciampoli, Helen Hawkins, Chrissy Dutton, and Jack Minner. NAYS: None.

**Expense Reports:** A motion was made by Lisa Ciampoli and seconded by Chrissy Dutton to approve the August 2017, Madison County Health Department Expense Summary Report. AYES: Michael Holliday Sr., Lisa Ciampoli, Helen Hawkins, Chrissy Dutton, and Jack Minner. NAYS: None.

**Public Health Administrator's Report:** Erin Boester is now Manager of the Health Protections Division. September 1, 2017, Molly Peters took the Environmental Health Coordinator position, which leaves a Sanitarian Position open to fill.

Requesting approval for Job Audits and Job Descriptions for the following:

- Existing Clerk Typist II, Grade 4 position to Health Services Clerical and Billing Clerk, Grade 5, position.
- Combine existing Vision and Hearing Screening Technician into the LPN Clinic Nurse description.
- Environmental Health Secretary, Grade 5 to Health Protection Secretary III, Grade 8.
- New Job Description for Logistics Technician, Grade 9.

Explanation and discussion followed.

A motion was made by Jack Minner and seconded by Helen Hawkins to approve the job audits and job descriptions and send to Personnel Committee. Motion approved.

**Health Advisory Committee Report:** Jean Schram gave update on Drug Free Coalition and the 3 sub-committees: Prevention, Law Enforcement, and Treatment. Reported number of deaths (50) through August. MD's are starting to receive training for prescribing less opioids. Discussed the effort to legalize marijuana in Illinois for recreational use. Projected tax revenue is not as beneficial as they claim. Distributed resource cards.

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**Old Business:** None.

**New Business:** None.

The next scheduled meeting of this committee is **Wednesday, October 11, 2017, 1:00 p.m.**, Madison County Health Department.

A motion was made by Jack Minner and seconded by Lisa Ciampoli to adjourn at 2:00 p.m.

  
Chairman, Health Department Committee

CMIN:17:9/13/17