

MADISON COUNTY  
HEALTH DEPARTMENT COMMITTEE  
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Health Department, Wood River, IL on August 8, 2018.

**Members Present:** Helen Hawkins, Lisa Ciampoli, Robert Pollard, and Jack Minner.

**Members Absent:** Michael Holliday Sr., Chrissy Dutton.

**Others Present:** Toni M. Corona, B.S., L.E.H.P., Public Health Administrator, Scott Pursell, Administrative Division Manager, Erin Boester, Health Protection Manager, and Stacey Counton, Administrative Assistant.

The meeting was called to order by Helen Hawkins at 1:00 p.m.

A motion was made by Lisa Ciampoli seconded by Jack Minner to approve the minutes of the July 11, 2018 meeting. Motion approved unanimously.

**Public Comment:** None.

**Purchase Order Recommendations:** A motion was made by Robert Pollard and seconded by Lisa Ciampoli to approve Madison County Health Department Committee Purchase Order Recommendations/Requests: AYES: Helen Hawkins, Lisa Ciampoli, Robert Pollard, and Jack Minner. NAYS: None.

**Expense Reports:** A motion was made by Robert Pollard and seconded by Lisa Ciampoli to approve the July 2018, Madison County Health Department Expense Summary Report. AYES: Helen Hawkins, Lisa Ciampoli, Robert Pollard, and Jack Minner. NAYS: None.

**Public Health Administrator's Report:** Health Advisory Committee did not meet in August due to lack of quorum. A vacancy remains and three people have expired terms on the Health Advisory Committee.

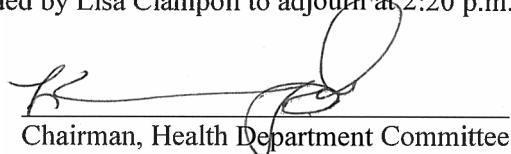
On August 17, 2018, Debrah Knoll, Health Services Manager will retire and Amanda Pruitt has been moved to the Interim Health Services Manager position. We have not filled the vacant Intake Clerk position as of now. Possibly will reorganize and move the Intake Clerks under Administration.

**Old Business:** None.

**New Business:** Erin Boester reviewed the proposed amendments of the Food Sanitation Program Ordinance with the committee. It is being proposed to permit food trucks to operate in Madison County not only during a temporary event or celebration. Scott Pursell reviewed the proposed food service fees with the committee. Discussion. This will be on September Health Department Committee meeting agenda to approve, and then placed on the September Board of Health meeting agenda.

The next scheduled meeting of this committee is **Wednesday, September 12, 2018, 1:00 p.m.**, Madison County Health Department.

A motion was made by Jack Minner and seconded by Lisa Ciampoli to adjourn at 2:20 p.m.

  
\_\_\_\_\_  
Chairman, Health Department Committee