

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Health Department, Wood River, IL on May 10, 2017.

Members Present: Michael Holliday Sr., Helen Hawkins, and Chrissy Dutton.

Members Absent: Robert Pollard, Lisa Ciampoli, Jim Dodd and Jack Minner.

Others Present: Toni M. Corona, B.S., L.E.H.P., Public Health Administrator, Marcia Custer, PhD, RN., Health Advisory Committee Member, and Stacey Counton, Administrative Assistant.

The meeting was called to order by Michael Holliday, Chair at 10:48 a.m.

Public Comment: None.

Public Health Administrator's Report: Lonnie Silveus was hired to fill the Sanitarian position. He will start on May 22, 2017.

Job openings still posted are one full-time, one part-time Staff Nurse.

We are looking into participating in the Liquor Compliance Inspection project (LC-13), providing Field Inspections for approximately 337 local liquor retailers. MCHD will be paid \$75.00 per inspection to verify compliance with local ordinances, general sanitation of the premises, and report violations to IL Liquor Commission. The LC-13 program will be incorporated into existing inspection schedules of health Department Inspectors and Sanitarians.

Toni has been nominated to be President-Elect of Illinois Public Health Association. The position begins on July 1, 2017. The IPHA Annual Meeting will be in Springfield, IL, September 19-21, 2017. Illinois has the largest affiliate of the American Public Health Association in the United States.

Flood update – Health Department worked closely with the city of Alton and the Emergency Operations Center. There was one shelter in Granite City that was open. Only one restaurant in Alton was closed due to floodwaters.

QI Project – Two quarters of data has been collected thus far in the current Quality Improvement project. The data is being collected to determine the flow and the amount of time it takes, from signing in to when the patient leaves the health clinic. Two quarters is showing an average clinic visit to be 1 hour 7 minutes long. An average of 30-36 clients visit the clinic each day. Once this project is completed, data will be utilized to increase efficiencies within the clinic.

Six Health Department Non-Union Coordinator positions have been accreted into AFSCME general bargaining unit. Toni is waiting to receive final agreements and budget impact information from County Board Administration.

Old Business: None.

New Business: NALBOH released seven video modules on Governance in Public Health. Previewed Module 1. Public Health: A Primer – Part A. Discussion followed.

Meeting recessed at 11:30 a.m.

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HEALTH DEPARTMENT COMMITTEE
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The meeting of the Madison County Health Department Committee of the County Board recessed on May 10, 2017; reconvened on May 17, 2017 at the Madison County Administration Building, Room 145.

Members Present: Helen Hawkins, Lisa Ciampoli, Chrissy Dutton, and Robert Pollard.

Members Absent: Michael Holliday, Sr., Jim Dodd and Jack Minner.

Others Present: Toni M. Corona, B.S., L.E.H.P., Public Health Administrator and Kathy Goclan.

Meeting reconvened by Helen Hawkins on May 17, 2017 at 4:15 p.m.

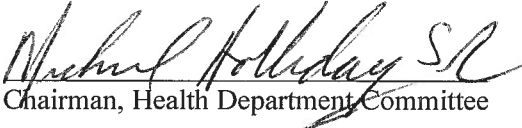
A motion was made by Lisa Ciampoli seconded by Robert Pollard to approve the minutes of the April 12, 2017 meeting. Motion approved unanimously.

Purchase Order Recommendations: A motion was made by Lisa Ciampoli and seconded by Robert Pollard to approve Madison County Health Department Committee Purchase Order Recommendations/Requests: Canon Image Runner 4551i, \$5,656.11. AYES: Helen Hawkins, Lisa Ciampoli, Robert Pollard, and Chrissy Dutton. NAYS: None.

Expense Reports: A motion was made by Lisa Ciampoli and seconded by Robert Pollard to approve the April 2017, Madison County Health Department Expense Summary Report. AYES: Helen Hawkins, Lisa Ciampoli, Robert Pollard, and Chrissy Dutton. NAYS: None.

The next scheduled meeting of this committee is **Wednesday, June 14, 2017, 10:45 a.m.**, Madison County Health Department.

A motion was made by Lisa Ciampoli and seconded by Robert Pollard to adjourn at 4:18 p.m.


Chairman, Health Department Committee