

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
August 25, 2021**

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Ellar Duff	Citizen Member
Tom McRae	Elected Official
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief

BOARD MEMBERS ABSENT

Dan Gonzalez	Troy Fire Department Trustee
One vacant position	

STAFF MEMBERS PRESENT

Dana Burris	911 Coordinator (via teleconference)
Ellen Rogers	Administrative Aide

OTHERS

Please see sign-in sheet.

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:02 a.m. on August 25, 2021. Roll call was taken and present were Mr. Prange, Mr. Well, Ms. Duff, Mr. McRae, and Chairman Petrokovich. Mr. Gonzalez was absent.

MINUTES

Chairman Petrokovich asked for action on the July 28, 2021 minutes.

There was a motion by Ms. Duff to approve the July 28, 2021 minutes as presented. The motion was seconded by Mr. McRae. Roll call was taken and all voted Aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

Chairman Petrokovich asked for a motion to approve the Claims/Purchase Order Recommendation report.

There was a motion to approve the Claims/Purchase Order Recommendation Report by Mr. Well. The motion was seconded by Ms. Duff. Roll call was taken and all voted Aye.

OLD BUSINESS

None.

COORDINATOR'S REPORT

Coordinator Burris reported on the open 911 Training Administrator position and the job description for that position. It is a full-time AFSCME union position, 40 hours a week, Monday through Friday. The job description has been revised. The position currently starts at a Grade 13 Step 1 which is approximately \$27.48 an hour. She asked that if an applicant has instructor experience to teach some 911 classes could they be considered for a higher pay-grade? She is looking for approval of the job description and to have the flexibility to offer between \$27.48 and \$30.00 an hour - if the applicant is an experienced instructor.

There was a motion to approve the job description and salary range by Mr. McRae. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

There were questions and discussions including: a time frame of when the new ATT equipment installations will be completed, the IMRF amount budgeted for 2022 showing

a reduction from the 2021 budget. (That budgeted amount will be verified); and the Training Administrator's position.

CONSOLIDATION REPORT

Coordinator Burris stated there still has not been a ruling made by the Madison County Court.

NEW BUSINESS

Coordinator Burris stated that Mr. Gonzalez is resigning from the ETSB effective August 31, 2021. He was thanked for his service on the ETSB.

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to adjourn by Mr. Prange. The motion was seconded by Mr. McRae. All voted Aye, with the meeting adjourning at 9:11 a.m.

THE NEXT ETSB MEETING IS:

September 22, 2021 – 9:00 a.m.

/esr