

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
June 22, 2022**

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Bob Coles	Police Chief, South Roxana Police Department
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief

BOARD MEMBERS ABSENT

Ellar Duff	Citizen Member
Tom McRae	Elected Official
One vacant position	

STAFF MEMBERS PRESENT

Dana Burris	911 Coordinator
Tonya Beasley	Training Coordinator
Jeff Haney	Public Safety IT Administrator, Senior
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Ellen Rogers	Administrative Aide
Clint Soldan	Data Base Manager
Steven Werths	Public Safety IT Administrator

OTHERS

Please see sign-in sheet.

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on June 22, 2022. Roll call was taken and present were Mr. Prange, Mr. Well, Mr. Coles and Chairman Petrokovich. Ms. Duff and Mr. McRae were absent and there is one vacant position.

MINUTES

Chairman Petrokovich asked for action on the May 25, 2022 minutes.

There was a motion by Mr. Prange to approve the minutes. Mr. Well seconded the motion. Roll call was taken and all voted Aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

Chairman Petrokovich asked for a motion to approve the Claims/Purchase Order Recommendation Report.

There was a motion to approve the Claims/Purchase Order Recommendation Report by Mr. Well. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

OLD BUSINESS

None.

COORDINATOR'S REPORT

Coordinator Burris reported on the GIS Geocomm Data Hub and GIS Maintenance Service subscription. The service is used for data submission for the NG911 project and is an add-on to the ATT contract. The cost is \$17,165.00 for a three year subscription. There were questions and discussions in reference to: pricing options; compliance with ISP and NENA standards; quality assurance; IT backup; and ability to provide the required responsibilities as listed in the proposal. It was asked that in the future the office provides a synopsis of proposals in advance.

There was a motion to approve the GIS Geocomm Data Hub and GIS Maintenance Service by Mr. Coles. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

Coordinator Burris reported on the addressing position. She has been working with HR and the union to upgrade the current Addressing Specialist position. The parties have agreed to create an Addressing Specialist Senior position to include the new duties and to leave the current addressing position as is. The current position will not be filled unless needed in the future. Coordinator Burris requested approval for the updated Addressing Specialist Senior position job description as an AFSME position - Grade 14. There was a request from Mr. Coles to table this request in order for the County Administration to be present at a future meeting. There were questions and discussion in reference to concerns expressed by the County Administration and requesting a meeting with County Administration for clarity on this matter.

There was a motion by Mr. Coles to table the approval of the Addressing Specialist Senior position until the next meeting. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

CONSOLIDATION REPORT

Coordinator Burris gave an update of Highland consolidating with the Sheriff's PSAP. The two agencies are in the process of working out their radio situation.

The consolidation hearing date still has not been set with the Madison County Court. There were questions and discussion. Coordinator Burris will ask for an update from our attorney.

NEW BUSINESS

None.

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to adjourn by Mr. Well. The motion was seconded by Mr. Coles. All voted Aye, with the meeting adjourning at 9:26 a.m.

THE NEXT ETSB MEETING IS:

July 27, 2022 – 9:00 a.m.

/esr