

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
November 27, 2019**

BOARD MEMBERS IN ATTENDANCE

Steve Evans	Chief, Collinsville Police Department
Tom McRae	County Board Member
Joe Petrokovich	PSAP Manager, Wood River Police Department
Scott Prange	Citizen Member
Thomas Voloski	Retired Chief, Madison Police Department

BOARD MEMBERS ABSENT

Ellar Duff	Citizen Member
Robert A. Rizzi, Jr.	Dir. of Support Serv., Madison County Sheriff's Off.

STAFF MEMBERS PRESENT

Dana Burris	Interim Coordinator
George Perica	Addressing Specialist
Ellen Rogers	Administrative Aide
Clint Soldan	Data Base Manager
Steven Werths	Public Safety IT Administrator

OTHERS

Please see Sign-in sheet.

Vice-Chairman Petrokovich opened the Emergency Telephone System Board meeting at 10:00 a.m. on November 27, 2019.

MINUTES

Vice-Chairman Petrokovich asked for action on the October 23, 2019 minutes.

There was a motion by Mr. McRae to accept the minutes. The motion was seconded by Mr. Voloski. All voted Aye.

Vice-Chairman Petrokovich asked for a modification of the Agenda to include in the Executive Session an item “b” for Pending Litigation. There will be no action taken.

There was a motion by Mr. McRae to add an item “b” in Executive Session – Pending Litigation with no action to the Agenda. The motion was seconded by Mr. Evans. Roll call was taken and all voted Aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

There was no Claims/Purchase Order Recommendation Report to be voted on this month.

OLD BUSINESS

None.

DISCUSSION OF 911 COORDINATOR’S POSITION

There was discussion on an updated job description for the 911 Coordinator’s position that was provided to the Board. There were questions and discussion in reference to the qualifications for the position, having the ETSB approve the updated job description and providing the job description to the Madison County Personnel Committee for review.

There was a motion to table the approval of the 911 Coordinator’s job description by Mr. Evans and was seconded by Mr. Prange. Roll call was taken and all voted Aye.

Interim Coordinator Burris reported that the Madison County Personnel Committee has dropped the issue of the Madison County Board Chairman appointing the 911 Coordinator/Director.

There was discussion on the positions and number of employees in the 911 Office.

COORDINATOR'S REPORT

Interim Coordinator Burris reported on the Resolution to Extend the Current AT&T Hosted E911 Service Agreement for Madison County Emergency Telephone System. The resolution is for a 12-month extension, however, if a new contract is signed during this time we would not be penalized for any changes. The monthly fee is \$33,172 per month, not to exceed \$398,064. There were questions and discussion.

There was a motion to extend the contract by Mr. Evans. It was seconded by Mr. McRae. Roll call was taken and all voted Aye.

CONSOLIDATION REPORT

Interim Coordinator Burris reported that the Madison County Consolidation Plan was denied November 22, 2019. There is an upcoming meeting with our attorney and a meeting is being planned to update the Madison County Chiefs. There were questions and discussion in regards to the State's issues with the plan.

Interim Coordinator Burris stated that at the last meeting there were questions in reference to 911 allowable expenditures. She recently sent the ETSB members an email with an attachment to the Emergency System Telephone Act and a link from the Statewide 911 Administration defining allowable expenditures (parts of which are a rough draft to upcoming new legislation that is still being worked out). There were questions and discussion.

NEW BUSINESS

None.

EXECUTIVE SESSION

5ILCS 120/2 (c) (3) (Personnel Matters) and
5ILCS 120/2 (c) (11) (Pending Litigation)

Vice-Chairman Petrokovich asked for action to go into Executive Session under exception 5ILCS 120/2 (c) (3) Personnel Matters, with an action item and 5ILCS 120/2 (c) (11) Pending Litigation with no action.

There was a motion by Mr. Evans to go into Executive Session. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

The Board adjourned to Executive Session at 10:27 a.m. During Executive Session all left the room except Board Members and Interim Coordinator Burris.

There was a motion to come out of Executive Session and return to Regular Session by Mr. McRae. The motion was seconded by Mr. Evans. Roll call was taken and all voted Aye.

The ETSB returned to regular session at 10:37 a.m.

There was a motion by Mr. Prange to approve a temporary assignment agreement and Memorandum of Understanding between the Madison County 911 and the union. The motion was seconded by Mr. McRae. Roll call was taken and all voted Aye.

ADJOURNMENT

Mr. Evans moved that the meeting be adjourned. Mr. McRae seconded said motion. All voted Aye, with the meeting adjourning at 10:37 a.m.

THE NEXT ETSB MEETING IS:

December 18, 2019 – 10:00 a.m.

/esr