

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
October 26, 2022**

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Bob Coles	Police Chief, South Roxana Police Department
Ellar Duff	Citizen Member
Tom McRae	Elected Official
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief

BOARD MEMBERS ABSENT

Brendan McKee	Deputy Fire Chief, Edwardsville Fire Department
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STAFF MEMBERS PRESENT

Dana Burris	911 Coordinator
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Ellen Rogers	Administrative Aide
Clint Soldan	Data Base Manager
Steven Werths	Public Safety IT Administrator

OTHERS

Please see sign-in sheet.

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on October 26, 2022. Roll call was taken and present were Mr. Prange, Mr. Well, Mr. McRae, Ms. Duff, Mr. Coles and Chairman Petrokovich. Mr. McKee was absent.

MINUTES

Chairman Petrokovich asked for action on the September 28, 2022 regular minutes and the executive session minutes from March 23, 2022, April 27, 2022 and August 24, 2022.

There was a motion by Mr. Well to approve the regular minutes and the executive session minutes. Ms. Duff seconded the motion. Roll call was taken and all voted Aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

Chairman Petrokovich asked for a motion to approve the Claims/Purchase Order Recommendation Report.

There was a motion to approve the Claims/Purchase Order Recommendation Report by Ms. Duff. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

OLD BUSINESS

None.

RESOLUTION CONCERNING REVIEW OF EXECUTIVE SESSION MINUTES

Chairman Petrokovich asked for a motion to approve the Resolution Concerning Review of Executive Session Minutes for March 23, 2022, April 27, 2022 and August 24, 2022. The Resolution is to keep those minutes closed at this time.

There was a motion by Ms. Duff to approve the Resolution Concerning Review of Executive Session Minutes. Mr. Coles seconded the motion. Roll call was taken and all voted Aye.

COORDINATOR'S REPORT

Coordinator Burris reported on the Secretary III/Administrative Aide position and requested approval of an updated job description, which will go to the HR department after ETSB approval. (The current Secretary III/Administrative Aide will be retiring in early 2023.)

There was a motion to approve the updated Secretary III/Administrative Aide job description by Mr. Coles. The motion was seconded by Mr. McRae. Roll call was taken and all voted Aye.

Coordinator Burris reported on four purchase requests for the Highland/Sheriff PSAP consolidation. The four items are: Global Technical Systems – Cambium Microwave System which carries the radio data and New World information between Highland and the Madison County Sheriff - \$33,524.00; Global Technical Systems, which connects Madco Fire and HIPIRS to the Motorola network - \$8,930.97; Wireless USA – GGM 8000 Gateway, which delivers radio traffic to the console from the microwave link - \$14,936.32; and Tyler – Madison County CAD export interface for interface for Highland Fire and Highland Pierron Fire Departments - \$29,424.00. These items have been approved by the Statewide 911 Administrator for reimbursement on a future consolidation project grant.

There was a motion to approve the costs by Mr. Well. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.

Coordinator Burris reported on the ATT project. On October 17, 2022, Motorola and ATT technicians began installing and configuring the new 911 system. Training is to begin in November, 2022, and it is anticipated that the cutover will be near the end of January, 2023.

CONSOLIDATION REPORT

In reference to the consolidation hearing, Coordinator Burris reported that on October 18, 2022, we were notified that the Statewide 911 Administrator's Office had requested another continuance until November 14, 2022.

NEW BUSINESS

None

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to adjourn by Ms. Duff. The motion was seconded by Mr. Prange. All voted Aye, with the meeting adjourning at 9:10 a.m.

THE NEXT ETSB MEETING IS:

November 23, 2022 – 9:00 a.m.

/esr