

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
July 26, 2017**

BOARD MEMBERS IN ATTENDANCE

Rich Schardan	Retired Chief, Maryville Police Department
Marc McLemore	Captain, Madison County Sheriff's Office
Donald Moore	County Board Member
Scott Prange	Citizen Member
Robert A. Rizzi, Jr.	Dir. of Support Serv., Madison County Sheriff's Off.

BOARD MEMBERS ABSENT

Steve Evans	Chief, Collinsville Police Department
Vince Martinez	Chief, Granite City Fire Department

STAFF MEMBERS PRESENT

Dana Burris	Training Administrator
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Ellen Rogers	Administrative Aide

OTHERS

Please see Sign-in sheet.

Chairman Schardan opened the Emergency Telephone System Board meeting at 10:00 a.m. on July 26, 2017.

MINUTES

Chairman Schardan asked for action on the June 16, 2017 Minutes.

There was motion by Mr. Rizzi and seconded by Mr. Moore to accept the Minutes. All voted Aye.

Chairman Schardan asked for action on the June 28, 2017 Minutes.

There was motion by Mr. Rizzi and seconded by Mr. McLemore to accept the Minutes. All voted Aye.

Chairman Schardan asked for action on the July 7, 2017 Minutes.

There was motion by Mr. Rizzi and seconded by Mr. Prange to accept the Minutes. All voted Aye.

PUBLIC COMMENT

Cynthia Ellis announced that on August 9, 2017, from 5:00 – 7:00 p.m., there will be an O.M.A and F.O.I.A training by the Illinois Attorney General’s Office at the Madison County Board Room. After the presentation, there will be a question and answer session. All public officials are invited to attend. She asked those that would like to attend to let her know as there is limited seating.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

The Claims/Purchase Order Recommendation report was passed around.

There was a motion by Mr. McLemore to accept the Claims. The motion was seconded by Mr. Moore. Roll call was taken and all voted Aye.

OLD BUSINESS

None.

COORDINATOR’S REPORT

Dana Burris introduced and welcomed the new ETSB member, Scott Prange. Mr.

Prange gave some background information on himself. He grew up in the area, is a retired Fire Chief of St. Jacob Fire Department, and currently works at the State Bank of St. Jacob.

CONSOLIDATION REPORT

Chairman Schardan asked for a motion for approval of the 9-1-1 Consolidation plan to submit to the State. There was a motion to approve the plan by Mr. Rizzi and seconded by Mr. Prange. All voted Aye.

Mr. Rizzi noted that the plan to be submitted is the Option 2.1 plan.

Dana Burris stated that the ATT negotiations are still ongoing.

EXECUTIVE SESSION

5 ILCS 120/2 (C) (1) (Open Meetings Act)
(Personnel matters)

Chairman Schardan asked for a motion to go into Executive Session under 5 ILCS 120/2 (C) (1), personnel matters. Motion was made by Mr. McLemore to adjourn to Executive Session. The motion was seconded by Mr. Rizzi. Roll call was taken and all voted Aye. Motion carried. The Board adjourned to Executive Session at 10:08 a.m.

At 11:08 a.m., a motion to come out of Executive Session and return to regular session was made by Mr. Moore and seconded by Mr. Rizzi. Roll call was taken and all voted Aye. Motion carried.

There was a motion by Mr. Prange to appoint Dana Burris as Interim 9-1-1 Director. There was discussion that her job description covers this. The motion was rescinded.

Mr. Moore noted he would like to amend the Agenda item slightly. **Mr. Moore made a motion to create a position of a project manager concerning the 9-1-1 consolidation. There was a second by Mr. Prange. All voted Aye.**

There was a motion by Mr. Prange to appoint Captain Eric Decker to the

project manager position. The motion was seconded by Mr. Rizzi. All voted Aye.

NEW BUSINESS

Chairman Schardan reported that he will resign as an ETSB member before the next Board meeting.

ADJOURNMENT

Mr. McLemore moved that the meeting be adjourned. Mr. Rizzi seconded said motion. The motion passed by unanimous voice vote, with the meeting adjourning at 11:13 a.m.

THE NEXT ETSB MEETING IS:

August 23, 2017 – 10:00 a.m.

/esr