

**EMERGENCY TELEPHONE SYSTEM BOARD  
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting  
July 25, 2018**

**BOARD MEMBERS IN ATTENDANCE**

|                      |  |
|----------------------|--|
| Robert A. Rizzi, Jr. | Dir. of Support Serv., Madison County Sheriff's Off. |
| Marc McLemore        | Retired Captain, Madison County Sheriff's Office     |
| Donald Moore         | County Board Member                                  |
| Joe Petrokovich      | PSAP Manager, Wood River Police Department           |
| Scott Prange         | Citizen Member                                       |

**BOARD MEMBERS ABSENT**

|                |                                       |
|----------------|---------------------------------------|
| Steve Evans    | Chief, Collinsville Police Department |
| Vince Martinez | Chief, Granite City Fire Department   |

**STAFF MEMBERS PRESENT**

|               |                                |
|---------------|--------------------------------|
| Dana Burris   | Interim Coordinator            |
| Jeff Haney    | Public Safety IT Administrator |
| Rob Hursey    | GIS Specialist                 |
| George Perica | Addressing Specialist          |
| Ellen Rogers  | Administrative Aide            |
| Clint Soldan  | Data Base Manager              |

**OTHERS**

Please see Sign-in sheet.

Chairman Rizzi opened the Emergency Telephone System Board meeting at 10:00 a.m. on July 25, 2018.

### **MINUTES**

Chairman Rizzi asked for action on the June 27, 2018 minutes.

**There was a motion by Mr. Petrokovich to approve the minutes for June 27, 2018. The motion was seconded by Mr. McLemore. All voted Aye.**

### **PUBLIC COMMENT**

None.

### **CLAIMS/PURCHASE ORDER RECOMMENDATIONS**

There was no Claims/Purchase Order Recommendation's report this month.

### **OLD BUSINESS**

Mr. Moore asked about a discussion from a previous meeting regarding the current number of 911 vehicles and that we may have one extra vehicle that could be turned in. However, a recent change that impacts vehicle use will be discussed later in today's meeting.

### **COORDINATOR'S REPORT**

Interim Coordinator Burris stated that the scheduled July 17, 2018 Administrative Law Judge (ALJ) hearing was vacated and the new date for the hearing is August 30, 2018. The time and place has not been set.

Interim Coordinator Burris also reported that Capt. E. Decker, Coleen Schaller and she had been preparing another waiver request for the consolidation plan. However, she was recently informed by the Illinois State Police (ISP) that another waiver was not needed.

Interim Coordinator Burris requested approval for payment of attorney fees for the ongoing issues of preserving our consolidation plan. The most recent bill is for \$8,880.00. It is expected there will be ongoing fees. Capt. E. Decker provided information on the terms of the Special Assistant State's Attorney.

### **CONSOLIDATION REPORT**

Chairman Rizzi noted that the consolidation waiver is not needed at this time, therefore it can be stricken from the Agenda.

In reference to the approval of attorney fees for the consolidation plan, Chairman Rizzi provided information on the appointment of the Special Assistant State's Attorney for our office. It was noted that the established County rate is \$185.00 an hour. There were questions and discussion in reference to how long will we be incurring legal fees and a question as to whether St. Clair County should pay our legal fees if the court rules in our favor.

**There was a motion by Mr. Petrokovich to approve the payment of the \$8,880.00 bill and to continue to use attorney services at a rate not to exceed \$185.00 an hour. There was a second by Mr. Moore. Roll call was taken and all vote Aye.**

Capt. E. Decker gave an update on the ATT contract. The contract is still on hold and current quotes are soon expiring. Court proceedings with St. Clair County could cause a long delay in having our consolidation plan approved. The ISP has strongly recommended that a contractual agreement not be entered into until the consolidation plan has been approved. There were questions and discussion.

### **NEW BUSINESS**

Chairman Rizzi and Interim Coordinator Burriss reported on issues with the IT Department in reference to a Jr. Public Safety IT Administrator position. That position was placed in the prior year 911 budget without notification and approval of the ETSB. Also, the IT Director asked that the GIS Specialist and the Public Safety IT Administrator be relocated out of the IT Department to the 911 office. Those positions are now located at the 911 office. As a result of these relocations, the need for 911 vehicles has increased; therefore, as referenced earlier in this meeting, the 911 office will need to maintain our current number of vehicles. There were questions and discussion.

Capt. E. Decker provided background information on employee positions and the budget process. There were questions and discussion in reference to the IT Department, Jr. Public Safety IT Administrator position and the Public Safety IT Administrator position.

Mr. Moore had a question about the Expenditure Analysis Report. The report showed a large expenditure for sick pay - termination. The payment was for two employees that recently retired.

### **ADJOURNMENT**

**Mr. McLemore moved that the meeting be adjourned. Mr. Prange seconded said motion. All voted Aye, with the meeting adjourning at 11:02 a.m.**

**THE NEXT ETSB MEETING IS:**

**August 22, 2018 – 10:00 a.m.**

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