

**EMERGENCY TELEPHONE SYSTEM BOARD  
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting  
June 23, 2021**

**Minutes for Approval**

**BOARD MEMBERS IN ATTENDANCE**

Joe Petrokovich	PSAP Manager, Wood River Police Department
Ellar Duff	Citizen Member
Tom McRae	Elected Official
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief

**BOARD MEMBERS ABSENT**

Dan Gonzalez	Troy Fire Department Trustee
One vacant position	

**STAFF MEMBERS PRESENT**

Dana Burris	911 Coordinator
Ellen Rogers	Administrative Aide

**OTHERS**

Please see sign-in sheet.

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on June 23, 2021. Roll call was taken and present were Mr. Prange, Mr. Well, Ms. Duff, Mr. McRae (via teleconference) and Chairman Petrokovich. Mr. Gonzalez was absent.

### MINUTES

Chairman Petrokovich asked for action on the May 26, 2021 minutes.

**There was a motion by Ms. Duff to approve the May 26, 2021 minutes as presented. The motion was seconded by Mr. Well. Roll call was taken and all voted Aye.**

### PUBLIC COMMENT

Chairman Petrokovich reported that no public comments were submitted, and there were no other public comments made during the meeting.

### CLAIMS/PURCHASE ORDER RECOMMENDATIONS

Chairman Petrokovich asked for a motion to approve the Claims/Purchase Order Recommendation report.

**There was a motion to accept the Claims/Purchase Order Recommendation report by Mr. Prange. The motion was seconded by Ms. Duff. Roll call was taken and all voted Aye.**

### OLD BUSINESS

None.

### COORDINATOR'S REPORT

Coordinator Burris asked for approval on the Resolution for renewal of the Tyler Technologies/New World annual maintenance contract. The amount is \$174,430.69 which is similar to the previous year's contract amount.

**There was a motion to approve the Tyler Technologies/New World annual maintenance contract by Ms. Duff. The motion was seconded by Mr. Prange. Roll call was taken and all voted Aye.**

Coordinator Burris reported on the Madison County Basic Telecommunicator Course Committee SOP 33. There have been discussions on trying to update classes for the 80-hour dispatcher course. Currently the classes are funded with grant money through SILEC (Southern Illinois Law Enforcement Commission). Usually the 80-hour dispatcher training

course (two weeks) is conducted twice a year. The first week of classes has been at St. Clair County's 911 office and the second week has been at the Madison County 911 office. The SOP is to approve the formation of a committee in order to gather input from the police departments in Madison County. The committee will provide this information to SILEC to update the classes in the 80-hour training course.

**There was a motion by Mr. McRae to approve formation of a committee. The motion was seconded by Mr. Well. Roll call was taken and all voted Aye.**

Coordinator Burris reported on the bi-weekly meeting with ATT on June 15<sup>th</sup>. Per the ATT Project Manager, there is a hold-up on getting the "headend" equipment. The equipment may become available in July. Glen Carbon and the Sheriff's Department still need to have switches moved from one location to another. ATT is also working on moving the PSAPs off our Opteman connection and on to ASE to prevent double billing.

### **CONSOLIDATION REPORT**

Nothing new to report, as we are still waiting to hear back from the Court.

### **NEW BUSINESS**

None.

### **ADJOURNMENT**

Chairman Petrokovich asked for a motion to adjourn.

**There was a motion to adjourn by Mr. Prange. The motion was seconded by Mr. McRae. All voted Aye, with the meeting adjourning at 9:07 a.m.**

### **THE NEXT ETSB MEETING IS:**

**July 28, 2021 – 9:00 a.m.**

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