

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
April 27, 2022**

BOARD MEMBERS IN ATTENDANCE

Joe Petrokovich	PSAP Manager, Wood River Police Department
Bob Coles	Police Chief, South Roxana Police Department
Ellar Duff	Citizen Member
Tom McRae	Elected Official
Scott Prange	Citizen Member
Ralph Well	Retired Glen Carbon Fire Chief

BOARD MEMBERS ABSENT

One vacant position

STAFF MEMBERS PRESENT

Dana Burris	911 Coordinator
Tonya Beasley	Training Coordinator
Jeff Haney	Public Safety IT Administrator, Sr.
George Perica	Addressing Specialist
Ellen Rogers	Administrative Aide

OTHERS

Please see sign-in sheet.

Chairman Petrokovich opened the Emergency Telephone System Board meeting at 9:00 a.m. on April 27, 2022. Roll call was taken and present were Mr. Prange, Mr. McRae, Ms. Duff, Mr. Well, Mr. Coles and Chairman Petrokovich. There is one vacant position.

MINUTES

Chairman Petrokovich asked for action on the March 23, 2022 minutes.

There was a motion by Ms. Duff to approve the minutes as presented. Mr. Coles seconded the motion. All voted Aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

There was no Claims/Purchase Order Recommendation Report to vote on this month.

OLD BUSINESS

Mr. Coles asked what would be a normal time-frame to get a court date once our lawyer has filed to have our consolidation plan heard. Mr. McRae replied that the time-frame is usually up to the Judge. It was also asked if we had heard back from the State's Attorney's Office in reference to a request from the ETSB on the appropriate procedures to follow on employment matters. Coordinator Burris stated she will follow up on this matter. It was also asked that the County website be updated with 2022 ETSB meeting dates.

COORDINATOR'S REPORT

Coordinator Burris provided information on a Resolution to purchase the MCC 7500E console and consolettes (\$48,132.36) for the Edwardsville PD. As consolidation occurs with SIUE, Edwardsville is going to have an additional 911 position. According to the Illinois State Police 911 Administration Office this expense is subject to reimbursement from a consolidation grant request—once our consolidation plan is approved. There were questions and discussion.

There was a motion by Ms. Duff that the resolution be approved. There was a second by Mr. Prange. Roll call was taken and all voted Aye.

CONSOLIDATION REPORT

Coordinator Burris reported that the ATT project is progressing. The circuits at the central offices have been installed and are communicating with each other. Motorola is to be at the central offices on May 16th to configure their part. The schedule for the cutovers is being firmed up.

NEW BUSINESS

None.

EXECUTIVE SESSION

(Exception 5 ILCS 120/2 (c) 1 Personnel matter)

Chairman Petrokovich asked for action to go into Executive Session under Exception 5 ILCS 120/2 (c) 1 Personnel matter.

There was a motion by Mr. Coles to go into Executive Session. The motion was seconded by Ms. Duff. Roll call was taken and all voted Aye.

The Board adjourned to Executive Session at 9:12 a.m. During Executive Session all left the room except Chairman Petrokovich, Mr. Prange, Mr. Coles, Ms. Duff, Mr. Well, Mr. McRae and Coordinator Burris.

At 9:22 a.m. Chairman Petrokovich asked for action to come out of Executive Session and return to regular session. There was a motion by Mr. Prange. The motion was seconded by Mr. Well. Roll call was taken and all voted Aye.

The ETSB returned to regular session at 9:22 a.m.

Chairman Petrokovich asked for a motion to approve the revised Addressing Specialist job description.

There was a motion by Ms. Duff to approve the revision and the job description. The motion was seconded by Mr. Coles. Chairman Petrokovich noted that the County HR department had made some recommendations and the ETSB considered them under Executive Session and will be moving to make the revisions as requested by HR. The job description will then be returned to HR to finish their work. **Roll call was taken and all voted Aye.**

ADJOURNMENT

Chairman Petrokovich asked for a motion to adjourn.

There was a motion to adjourn by Ms. Duff. The motion was seconded by Mr. Coles. All voted Aye, with the meeting adjourning at 9:26 a.m.

THE NEXT ETSB MEETING IS:

May 25, 2022 – 9:00 a.m.

/esr