

MADISON COUNTY
CENTRAL SERVICES COMMITTEE
157 N. Main St., Edwardsville, IL 62025 RM 203
Wednesday, March 8, 2023
4:15 PM – 4:42 PM

PRESENT: Ryan Kneedler (Chair), Mick Madison, Matt King, Fred Michael, Skip Schmidt, and Bobby Ross
ABSENT: Alison Lamothe
OTHERS: Cathi Dorris, Mike Bold, Chris Bethel, Bob Rizzi, and Dave Tanzyus

The February 2023 meeting minutes were approved as written.

PUBLIC COMMENT: - None.

INVOICES:

The following items were submitted for discussion and approval:

Facilities Management	Capital Outlay – Miscellaneous Building Materials	\$754.73
Facilities Management	Capital Project – Administration Building, Courthouse, Annex Remodel	\$2,614.80
Facilities Management	Capital Project – Host Fee Fund	\$88,793.08

Mr. Madison moved, seconded by Mr. Ross to approve the Invoices as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: R. Kneedler, M. Madison, M. King, F. Michael, S. Schmidt, and B. Ross NAYS: None. **MOTION CARRIED.**

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Mr. Madison moved, seconded by Mr. Ross to approve the monthly bills. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: R. Kneedler, M. Madison, M. King, F. Michael, S. Schmidt, and B. Ross NAYS: None. **MOTION CARRIED.**

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PURCHASE REQUEST:

The following items were submitted for discussion and approval:

1. **Facilities Management:** Camp Electric & Engineering, Inc.; Removal of Current and Installation of (60) 2x4 LED Light Fixtures and (37) 2x2 LED Light Fixtures on the 4th Floor of the Madison County Administration Building. Amount \$10,895.00.
2. **Information Technology:** Insight Public Sector SLED; Druva Inc Insync Cloud Enterprise-M365 3/23/2023-3/22/2024, Druva Inc PS Essentials-SAAS Applications 3/23/2023-3/22/2024, Druva Inc Insync GovCloud 3/23/2023-3/22/2024. Amount \$33,927.09.
3. **Information Technology:** Dell; Dell PowerEdge T630 Upgrades and Support Extensions 2/27/2023-2/26/2024, Dell PowerEdge R630 Upgrades and Support Extensions 5/25/2023-5/24/2024, Dell PowerEdge MX740C Upgrades and Support Extensions 5/07/2023-5/06/2024. Amount \$26,703.66.

Mr. King moved, seconded by Mr. Michael to approve the purchase requests as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: R. Kneedler, M. Madison, M. King, F. Michael, S. Schmidt, and B. Ross NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS: - None.

STAFF REPORTS:

Facilities – Project Status:

Annex Renovation – The asbestos abatement part of the demo should be completed within 2 weeks. The non-asbestos demolition will take another 2 weeks. The entire demolition project is estimated to be completed within 4 weeks.

Courthouse/CJC – At the CJC, the install of the hardware needed with the install of the keypad mechanisms on the doors to Rooms 130 and 146A is complete. In Room 109, (5) data drops as well as an outlet has been installed and completed, this room will serve as the Video Court.

Administration Building – In the Boardroom, all of the trim boards, data, and power outlets have been installed. Our painter filled all screw holes, sanded scratches, re-stained, and refinished all rows including spindles. In the State’s Attorney’s Office, the carpeting and painting is complete. With the approval of the purchase request, the new lighting will be installed in the State’s Attorney’s Office, and the material will be paid out of the Facilities budget; the installation will be bid out as seen on the request. Currently, 3 out of the 4 water fountain/bottle filling stations are installed; the 4th station will be completed by the end of next week 3/17/2023. There is not a start date on the replacement door project; discussion was later held regarding the timeline of the project.

Wood River – Facilities will be exploring possible utilities savings, per a conversation with County Board Member Fred Michael.

Detention Center – No update.

Work Orders – Individuals will be selected from county departments to begin a trial/beta run of the new GIS work order system. Training is scheduled for next Monday, 3/13/2023, and will begin the trial run by next Thursday, 3/16/2023. Mr. Madison and Mr. Bold gave a review of what the new system will include.

Jail – On Friday, 3/3/2023, there was a significant rain/snow storm with high winds, which resulted in several substantial roof leaks. Mr. Bold recommended going out for bids on a roof replacement or a roof repair. Discussion was held regarding a coating that can be applied to metal roofs.

On Thursday, 3/2/2023, all buildings completed their annual smoke and fire alarm testing with the Facilities Department and Siemens.

An RFP has been sent out for Animal Control for a dog walk/run as requested by Doug King and Katherine Condor. The pre-bid meeting will be Wednesday, 3/15/2023 at 8:30am at Animal Control. Bids are due back by 2:00pm on 3/30/2023.

An RFP for lawn care of all county owned buildings has been posted. The pre-bid meeting is on 3/14/2023 at 8:30am in the Administration Building Room #309. Bids are due back by 2pm on 3/30/2023.

USE OF COUNTY PROPERTY:

The following requests were submitted:

1. The Circuit Clerk requests the use of the Administration Building Lobby for the annual Child Abuse Awareness Kickoff media event. This will be held on March 31st at 10am.
2. The Child Advocacy Center requests to hang paper children and pinwheel displays in the Administration Building Lobby throughout the month of April for Child Abuse Awareness month.

Discussion was held on an outside pinwheel display; the consensus of the committee was to keep the display inside.

Mr. Ross moved, seconded by Mr. Madison to approve the requests as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: R. Kneedler, M. Madison, M. King, F. Michael, S. Schmidt, and B. Ross NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS: - None.

NEW BUSINESS: - None.

Mr. Ross moved, seconded by Mr. Schmidt to adjourn the meeting. **MOTION CARRIED.**

/mds