

**MADISON COUNTY
CENTRAL SERVICES COMMITTEE**

Wednesday, December 14, 2022

5:30 PM – 6:28 PM

PRESENT: Bobby Ross (Chair), Matt King, Mick Madison, Ryan Kneedler, Alison Lamothe, Fred Michael

ABSENT: Charles Schmidt

OTHERS: Kurt Geschwend, Michael Holliday, Sr., Bob Rizzi, John Thompson, Dave Tanzyus, Cathi Dorris, Chris Bethel, Greg Claus, Chris Milton, Laquitsha Bejoile-Hayes

The November 2022 Information Technology Committee and Facilities Management Committee minutes were approved as written.

PUBLIC COMMENT:

Greg Claus from the Department of Commerce-National Telecommunication Information Administration gave an in-depth presentation on the Broadband Equity Access and Deployment (BEAD) Grant Program.

PURCHASE REQUESTS:

The following purchase requests were submitted for discussion and approval:

1. **I.T.:** CDW-G; VMWare Support and Subscription Production – Technical Support 2/1/2023-1/31/2024. Amount \$26,553.05.
2. **I.T.:** Pitney Bowes, Inc.; Folder Sealer Stuffer Equipment: Relay 4500 with Install and Training Vertical Power Stacker. Amount \$15,012.70.

Mr. King moved, seconded by Mr. Madison to approve the purchase requests as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

3. **Facilities:** BJ's Printables, Inc.; Uniform Shirts, Sweatshirts and Jackets with Madison County Logo for 16 Employees. Amount \$5,891.19.
4. **Facilities:** WWCS; Sidewalk Replacement 220 SF and Sidewalk Replacement 143 SF and Curb 11 LF at the Madison County Detention Home. Change Order #1 to Contract 2022-02077, Originally Approved June 2022 for \$112,396.00. Amount \$7,041.00.
5. **Facilities:** Midwest Service Group; Removal and Disposal of Asbestos Containing Material at the Madison County Wood River Facility. Amount \$10,565.33.
6. **Facilities:** WWCS; Remove Existing Carpet/VCT/Base and Install Owner Supplied Carpet/VCT/Base in State's Attorney Offices. Amount \$29,974.00.

Mr. King moved, seconded by Mr. Madison to approve the purchase requests as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS:

The following purchase resolutions were submitted for discussion and approval:

1. **I.T.:** Insight Public Sector SLED; Resolution to Purchase One (1) Year Airlock Digital Application and Airlock Digital Cloud Hosting Subscription for the Madison County Information Technology Department. Amount \$51,222.48.
2. **I.T.:** Charter Communications; Resolution to Award a Thirty-Six (36) Month Fiber Internet Services Agreement for the Madison County Information Technology Department. Amount \$62,964.00.
3. **I.T.:** AT&T; Revised Resolution for Dedicated Internet Services Contract for the Madison County Information Technology Department. Amount \$92,538.80.

Mr. King moved, seconded by Mr. Madison to approve the purchase resolutions as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

4. **Facilities:** CR Systems; Resolution to Renew the Contract for Janitorial Services, Option Year 1, for Designated Madison County Facilities. Amount \$296,431.48.

Mr. King moved, seconded by Mr. Madison to approve the purchase resolutions as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

INVOICES:

The following invoices were submitted for discussion and approval:

I.T.: - None.

Facilities:

Capital Outlay	\$349.21	SHI Data Processing Equipment
Capital Project – Admin Building, Courthouse, Annex Remodel	\$105,703.00	WWCS Administration Building 3 rd Floor Renovation
Capital Project – Annex Renovation	\$2,885.75	AAIC Professional Services
Capital Project – Clay Street	\$474.81	Miscellaneous Building Materials
Capital Project – Courthouse Elevators	\$8,630.25	
Capital Project – Detention Home	\$7,041.00	Change Order to Parking Lot Contract
Capital Project – Host Fee Fund	\$10,565.33	Abatement Services
Capital Project – Wood River	\$195,710.00	WWCS Parking Lot Improvements

Mr. King moved, seconded by Mr. Madison to approve the invoices as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

Mr. Madison moved, seconded by Mr. King to approve the monthly bills for I.T. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

Mr. King moved, seconded by Mr. Madison to approve the monthly bills for Facilities. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. King, M. Madison, R. Kneedler, A. Lamothe and F. Michael NAYS: None. **MOTION CARRIED.**

STAFF REPORTS:

I.T.:

C. Bethel reported on the prospect of Office 365, a security penetration test in early 2023, and a data center and Wi-Fi refresh. Mr. Bethel will be taking FMLA for the birth of his first child.

Facilities – Project Status:

Annex Renovation – Community Development is set to move from the Annex Building to the 3rd floor of the Admin Building January 3rd-6th. Facilities has been installing needed power outlets and data runs. After the move of Community Development, Thornburgh Abatement will begin the demo and abatement during the 2nd week of January.

Courthouse/CJC – The elevator project unfortunately has been pushed back. A set of plans to review should have been available by the end of November, but due to structural issues and engineering, the project will be pushed back at least 2 months. AAIC has prepared some options to address the issues, but the best way to proceed has not been decided. Also, 6 offices have been moved to accommodate new judge assignments, 2 of which were freshly painted. There are plans to paint 2 more.

Administration Building – The RFP for the revolving doors in the Admin Building has been posted with a pre-bid meeting of January 13th, and a bid due date of January 26th by 2:00pm.

Animal Control – Katherine Condor has requested new kennels for Animal Control. Facilities has been working to get bids and quotes together to accomplish this. Facilities is also installing a furnace in the back portion of the facility.

Jail – On December 15th, a meeting with the Sheriff's Department is scheduled to discuss projects and develop a plan moving forward.

USE OF COUNTY PROPERTY: - None

UNFINISHED BUSINESS: - None

NEW BUSINESS:

Discussion on changing the committee time to 4:15pm on the 2nd Wednesday of the month was held.

Mr. Madison moved, seconded by Mr. King to adjourn the meeting. **MOTION CARRIED.**

/mds