

**MADISON COUNTY
CENTRAL SERVICES COMMITTEE**

Wednesday, January 11, 2023
4:15 PM – 4:53 PM

SPECIAL MEETING

PRESENT: Bobby Ross (Chair), Mick Madison, Matt King, Fred Michael, Alison Lamothe, Skip Schmidt, Ryan Kneedler

ABSENT: None

OTHERS: Mike Bold, Dave Tanzyus, John Thompson, Andrew Esping, Michael Holliday, Cathi Dorris, Chris Bethel, Annette Schoeberle

The December 2022 meeting minutes were approved as written.

PUBLIC COMMENT: - None.

INVOICES:

The following items were submitted for discussion and approval:

Facilities Management	Capital Project – Admin Building, Courthouse, Annex Remodel	\$894.19	Frost & Home Depot
Facilities Management	Capital Project – Annex Renovation	\$5,771.50	AAIC
Facilities Management	Capital Project – Clay Street	\$98.48	Misc. Building Materials

Mr. King moved, seconded by Mr. Madison to approve the Invoices as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. Madison, M. King, F. Michael, A. Lamothe, S. Schmidt NAYS: None. **MOTION CARRIED.**

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Mr. King moved, seconded by Mr. Madison to approve the monthly bills. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. Madison, M. King, F. Michael, A. Lamothe, S. Schmidt NAYS: None. **MOTION CARRIED.**

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PURCHASE REQUESTS:

The following items were submitted for discussion and approval:

1. **Facilities:** Cricket Moves, LLC; Moving of Community Development Department Items from the Annex Building to the Administration Building. Amount \$13,200.00.
2. **I.T.:** Insight Public Sector SLED; VMWare Support & Subscription Production – Technical Support 2/1/2023-1/31/2024. Amount \$27,183.00 (Previously approved 12/2022 for \$26,553.05 to CDW but pricing expired).

Mr. Madison moved, seconded by Mr. King to approve the purchase requests as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. Madison, M. King, F. Michael, A. Lamothe, S. Schmidt NAYS: None. **MOTION CARRIED.**

*Ryan Kneedler entered the meeting at 4:25 PM

PURCHASE RESOLUTIONS:

The following items were submitted for discussion and approval:

1. **I.T.:** ConvergeOne, Inc.; Resolution to Purchase Office 365 Licensing and Migration Services for the Madison County Information Technology. Amount \$265,399.00.
2. **I.T.:** Secure Data Technologies, Inc.; Resolution to Renew Exagrid Three (3) Year Support Agreement for the Madison County Information Technology Department. Amount \$115,045.20.

Mr. Madison moved, seconded by Mr. Schmidt to approve the purchase resolutions as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. Madison, M. King, F. Michael, A. Lamothe, S. Schmidt, R. Kneedler NAYS: None. **MOTION CARRIED.**

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The following item was submitted for discussion and approval:

1. Resolution Establishing Committee Meeting Dates

Mr. King moved, seconded by Ms. Lamothe to approve the resolution as presented. The ayes and nays called on the motion to approve resulted in a vote as follows: AYES: M. Madison, M. King, F. Michael, A. Lamothe, S. Schmidt, R. Kneedler NAYS: None. **MOTION CARRIED.**

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STAFF REPORTS:

Facilities – Project Status:

Annex Renovation – Community Development was moved from the Annex Building to their newly refreshed space on the 3rd floor of the Administration Building January 3rd-6th. Thornburgh is set to start the asbestos abatement on Tuesday, January 17th. Per their contract, they have 90 days to complete the project.

Courthouse/CJC – The RFP for the new courthouse entrance doors, new jail entrance doors, and new CJC touchless entry has been posted. The mandatory pre-bid meeting was yesterday, January 10th. The sealed bids are due back January 26th by 2:00 PM.

Administration Building – Community Development is moved in on the 3rd floor with new carpet and paint. The new conference room furniture in Room #309 has been delivered and assembled. Facilities will be installing 6 new outlets and 6 new data drops to accommodate the functions of the new furniture; each desk has an integrated outlet and data port. The 4th floor State’s Attorney’s Office carpet project will begin on the 17th. Facilities has started the prep work needed to remove furniture and computers to allow for the installation. A workstation in the State’s Attorney’s Office – Child Support Division needs to be set up. The RFP for the revolving door replacement has been posted. The mandatory pre-bid meeting was yesterday, January 10th. The sealed bids are due back January 26th by 2:00 PM.

Bobby Ross read aloud an email received from Jon Parkin, Community Development Coordinator, thanking the staff of the Facilities Department and I.T. Department for their excellent service.

USE OF COUNTY PROPERTY: - None

UNFINISHED BUSINESS: - None

NEW BUSINESS:

The committee requested detailed packets of their monthly materials going forward.

Discussion was had on holding future Central Services Committee meetings in Room #309.

Mr. King moved, seconded by Mr. Madison to adjourn the meeting. **MOTION CARRIED.**

/mds