

**REAL ESTATE TAX CYCLE COMMITTEE
MEETING MINUTES**

January 13th 2015 at 9:00 a.m.

PRESENT: S. Brazier, T. Davis, M. Walters, T. McRae.

ABSENT: L. Trucano, N. Petrillo, R. Alons.

OTHERS: J. Parente, D. Ming-Mendoza, K. Messina, V. Cassens, B. Powers, D. Semanisin,
T. Soland, J. Dauderman, D. Hulme, L. Ogden.

Mr. McRae moved, with a second by Mr. Walters to approve the minutes from December's meeting. **Motion approved unanimously.**

TAX YEAR REPORTS:

Mr. Hulme reported for the Treasurer's Office. Mr. Hulme reported the Treasurer's Office have made 11 distributions of Real Estate Taxes for 2015 in the amount of \$370 million which is approximately 96% next distribution scheduled for January 14, 2015.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza said the County Clerk Office have all levee's in. Ms. Ming-Mendoza said the office is waiting to receive Truth and Taxation certificates. Ms. Ming-Mendoza also said State assessed rail road and pollution control that have yet to be certified.

Ms. Meyer reported for the Recorder's Office. Ms. Meyer provided a monthly report. Ms Meyer reported 774 Deeds of Conveyance, 50 Judicial Deeds, 89 Lis Pendens and 8 Tax Deeds were recorded in December 2014.

Mr. Dauderman reported for the Chief County Assessment Office. Mr. Dauderman told committee the office currently working 2014 Exemptions, and working November and December transfers. Mr. Dauderman said the office currently working with BOR assisting with appeals.

Ms. Powers reported for Board of Review Office. Ms. Powers provided a monthly report. Ms. Powers reported 216 open complaints with 1066 final decisions. Ms. Powers said the office is waiting for 3 hospitals to file for 2014 exemption which is due at close of books in February. Ms. Powers said all Senior Freeze have been posted.

Mr. Messina reported for Information Technology Office. Mr. Messina said the office is currently working with Treasurer's office on the Tax Sale set for February 23, 2015 at 10:00.

TAX SALE DEED RESOLUTIONS:

None.

BILL REVIEW /APPROVAL

The bills for December were submitted and approved on a motion made by Mr. Walters, second by Mr. Davis. **Motion approved unanimously.**

NEW BUSINESS:

None.

A motion to adjourn was made by Mr. Walters, second by Mr. McRae. **Motion approved unanimously.**

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