

## OPEN APPLICATION PERIOD

The Madison County Sheriff's Merit Commission announces  
a career opportunity in Law Enforcement for the following position:

### LATERAL ENTRY JAIL OFFICER (PROBATIONARY RATE \$27.49)

Benefits include, but are not limited to, health insurance, thirteen (13) paid holidays, paid vacation, paid sick leave, retirement plan, furnished uniforms, and up to five (5) years creditable service.

All Applicants for lateral appointment to the position of Madison County Sheriff's Office Jail Officer must meet the following minimum qualifications and requirements at the time the application is filed:

United States citizen.

Madison County resident within six (6) months of hire.

Minimum of twenty-one (21) years old.

Valid driver's license.

Acceptable police record.

High school diploma or GED.

Applicant must have at least one (1) year of experience as a full-time, sworn, certified corrections officer/certified police officer with a municipal, county, federal, or state agency.

Must possess a current (Corrections or Police) State of Illinois Certification by the Illinois Law Enforcement Training and Standards Board. Certifications by the state of employment outside of Illinois will be accepted.

*(Applicants with out of State certifications/experience will be required to attend a State of Illinois certification academy).*

For Applicants who are required to be certified by the Illinois Law Enforcement Training and Standards Board, Applicant must be in good standing with the Board (or equivalent for state of employment outside of Illinois).

Must agree to comply with all requirements of the position and have the ability to pass all examination and training requirements.

#### **Applicant must furnish, upon request of the Merit Commission, the following:**

Resume

Professional license

Training Certifications

Documents confirming work experience

Birth Certificate

High school diploma or GED certificate

Any other employment-related material as requested or required

*Applicants are advised that the position of Jail Officer requires very good motor skills, visual acuity, good hearing, and the ability to perform under stressful conditions. These are considered essential functions for basic entry-level Jail Officer positions. As an equal opportunity employer, the Madison County Sheriff's Office will make reasonable accommodations for individuals with disabilities, if such reasonable accommodations result in the individual being able to perform the essential functions of the position.*

The Selection Process includes, but is not limited to, a thorough character and background investigation, polygraph test, and fit-for duty medical exam. Prior drug use may eliminate applicant.

Applicants who successfully complete the application process will be placed on a lateral eligibility list. Applicants will be notified by the Madison County Merit Commission of placement on the lateral eligibility list.

**Applications are available for pick up at 405 Randle Street, Edwardsville, IL 62025 or online at  
[https://www.madisoncountylil.gov/departments/sheriff/job\\_application-sheriff\\_jail.php](https://www.madisoncountylil.gov/departments/sheriff/job_application-sheriff_jail.php)**

Madison County Sheriff's Merit Commission  
Mr. Mark Ringering, Chairman  
405 Randle Street  
Edwardsville, Illinois 62025

*Equal Opportunity Employer*