

**REAL ESTATE TAX CYCLE COMMITTEE  
MEETING MINUTES**

August 12<sup>th</sup> 2014 at 9:00 a.m.

PRESENT: L. Trucano, T. Davis, S. Brazier, N. Petrillo, M. Walters.  
ABSENT: R. Alons, T. McRae.  
OTHERS: J. Parente, D. Ming-Mendoza, J. Dauderman, V. Cassens, K. Messina,  
K. Prenzler, D. Hulme, L. Ogden.

Mr. Brazier moved, with a second by Mr. Petrillo to approve the minutes from July's meeting.  
**Motion approved unanimously.**

**TAX YEAR REPORTS:**

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler reported next due date will be September 9<sup>th</sup>. Mr. Prenzler reported the Treasurer's Office have made 3 distributions of Real Estate Taxes this year in the amount of \$128.7 million which is approximately 33.37% next distribution scheduled for August 18<sup>th</sup>.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza reported the County Clerk Office collecting Levee from the Taxing District. Ms. Ming-Mendoza said gearing up for Election.

Mr. Dauderman reported for the Chief County Assessment Office. Mr. Dauderman said the Assessor's Office Assisting BOR with 2013 corrections. Mr. Dauderman reported the Assessor's Office said publications and reassessment cards are out. Mr. Dauderman said the Assessor's Office has stated the 2015 Quad.

Mr. Messina reported for the Information Technology Department. Mr. Messina told committee the I.T. Dept. currently working with CCAO with reassessment notices. Mr. Messina said I.T. Dept. assist departments as needed.

**TAX SALE DEED RESOLUTIONS:**

A motion made by Mr. Walters, second by Mr. Brazier. **Motion approved unanimously.**

**BILL REVIEW /APPROVAL**

The bills for July were submitted and approved on a motion made by Mr. Brazier, second by Mr. Petrillo. **Motion approved unanimously.**

**NEW BUSINESS:**

None.

**A motion to adjourn** was made by Mr. Petrillo, second by Mr. Davis. **Motion approved unanimously.**