

**REAL ESTATE TAX CYCLE COMMITTEE
MEETING MINUTES**

June 10th 2014 at 9:00 a.m.

PRESENT: L. Trucano, T. Davis, S. Brazier, T. McRae, R. Alons.

ABSENT: M. Walters, N. Petrillo.

OTHERS: J. Parente, D. Ming-Mendoza, J. Dauderman, V. Cassens, A. Meyer,
K. Messina, K. Miller, D. Semanisin, K. Prenzler, D. Hulme.

Mr. McRae moved, with a second by Mr. Petrillo to approve the minutes from May's meeting. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Trucano, Davis, Brazier, McRae, Alons. NAYS: None.

Mr. Trucano ask for a moment of silence in memory of Julia (VonNida) Pare, Mark VonNida's sister.

TAX YEAR REPORTS:

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler reported due dates will be July 9th, Sept. 9th, Oct. 9th, and Dec 9th. The first distribution is set for June 13th.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza reported the County Clerk Office currently processing certificates of error. Ms. Ming-Mendoza said the Office is processing splits and adds report to Dept of Revenue. Ms. Ming-Mendoza updated Committee on the Wood River Townships checks will be mailed out middle of June.

Terry Davis joined the meeting

Ms. Meyer reported for the Recorder's Office. Ms. Meyer Provided a monthly report. Ms. Meyer reported 697 Deeds of Conveyance, 56 Lis Pendens, 50 Judicial Deeds and 6 Tax Deeds were recorded in May 2014.

Mr. Dauderman reported for the Chief County Assessment Office. Mr. Dauderman said the Assessor's Office currently working April transfers. Mr. Dauderman said the Assessor's Office Assisting BOR with 2013 corrections, Field work continues in Godfrey & Foster Township for 2014.

Mr. Miller reported for the Board of Review Office. Mr. Miller said the office is working 2013 corrections

Mr. Messina reported for the Information Technology Department. Mr. Messina told committee the I.T. Dept currently working with departments on Tax Bills and Value Posting.

TAX SALE DEED RESOLUTIONS (Joe Meyer):

A motion made by Mr. McRae, second by Mr. Brazier. **Motion approved unanimously.**

BILL REVIEW /APPROVAL

The bills for May were submitted and approved on a motion made by Mr. Brazier, second by Mr. McRae. **Motion approved unanimously.**

NEW BUSINESS:

None.

A motion to adjourn was made by Mr. McRae, second by Mr. Brazier. **Motion approved unanimously.**

/lo