

PLANNING AND DEVELOPMENT COMMITTEE MEETING

April 15th, 2014

Members Present:

Bill Meyer
Brad Maxwell
Jack Minner
Kelly Tracy
Mick Madison
Brenda Roosevelt
Helen Hawkins

Members Absent:

None

Others Present:

Matt Brandmeyer
Derek Jackson
Tom Hawkins
Andi Campbell
Jeff Hurst

ITEMS DISCUSSED/VOTES:

Meeting was called to order by Chairman Bill Meyer.

Brenda Roosevelt made a motion to approve minutes from March 18th, 2014. Seconded by Kelly Tracy. Motion approved. All ayes.

Citizens wishing to address the Committee:

None

Bi-Annual review of Executive Session Minutes:

Helen Hawkins made a motion to approve and make public the Executive Session minutes from December 6, 2012; January 15, 2013; April 4, 2013; June 18, 2013; and July 16, 2013. Seconded by Kelly Tracy. Motion approved. All ayes.

Old Business:

None

New Business:

Kelly Tracy made a motion to approve Resolutions, Zoning Board of Appeals Findings of Fact, and Recommendations for March 27th, 2014. Seconded by Helen Hawkins. Motion approved. All ayes.

Derek Jackson presented a Text Amendment to the Zoning Ordinance – Overall Zoning Ordinance Update to the Committee. Derek explained that the request was to reformat the ordinance into a single-column document while performing a general cleanup of redundancies, spelling errors, and definition updates. Mick Madison raised concerns over the definition of manufactured homes, wineries in association with a vineyard, and the spelling of flea market. Kelly Tracy made a motion to approve the Text Amendment to the Zoning Ordinance – Overall Zoning Ordinance Update. Seconded by Jack Minner. Motion approved. Bill Meyer, Brad Maxwell, Jack Minner, Kelly Tracy, Brenda Roosevelt, and Helen Hawkins voted aye. Mick Madison voted nay.

Derek Jackson presented Dixie Harr 1st Subdivision – Minor Subdivision Plat to the Committee. Jackson explained that the request is for a three (3) lot minor subdivision. Jackson stated that all zoning requirements were satisfied. Jackson explained that the request involves a variance to permit six (6) homes on a private access easement instead of the required four (4). Jackson stated that he met with all owners located along the access easement to explain their shared responsibility for creating a maintenance agreement and stated that all of the owners involved understand the requirements. Kelly Tracy made a motion to approve the Dixie Harr 1st Subdivision - Minor Subdivision Plat. Seconded by Jack Minner. Motion approved. All ayes.

Brenda Roosevelt made a motion to approve the Purchase Request for Building Code Plan Review and Inspection Services with the City of Edwardsville. Seconded by Jack Minner. Motion approved. All ayes.

Kelly Tracy made a motion to approve the Purchase Request for PGVA Planners Consulting Services. Seconded by Brenda Roosevelt. Motion approved. Bill Meyer, Jack Minner, Kelly Tracy, Brenda Roosevelt, and Helen Hawkins voted aye. Mick Madison and Brad Maxwell voted nay.

Jeff Hurst, Code Enforcement Inspector, requested that the Committee approve a Resolution Authorizing the Demolition of Unsafe Buildings and Structures. Helen Hawkins made a motion to approve the Resolution Authorizing the Demolition of Unsafe Buildings and Structures. Seconded by Kelly Tracy. Motion approved. All ayes.

Brenda Roosevelt made a motion to approve the Purchase Order Report. Seconded by Kelly Tracy. Motion approved. All ayes.

Administrator's Report:

None

Adjournment:

Bill Meyer made a motion to adjourn meeting. Seconded by Kelly Tracy. Motion approved. All ayes.

Meeting adjourned.