

**Personnel and Labor Relations Committee
Minutes**

September 2, 2014

Members:

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| Brenda Roosevelt, Chairman | <u>P</u> | A |
| Steve Adler | <u>P</u> | A |
| Michael "Doc" Holliday | <u>P</u> | <u>A</u> |
| Brad Maxwell | <u>P</u> | A |
| Jack Minner | <u>P</u> | A |
| Kristen Novacich | <u>P</u> | <u>A</u> |
| Joe Semanisin | <u>P</u> | A |

Others present: Alan Dunstan, Frank Miles, Sharon Trettenero, Barry Harris, Annette Schoeberle, Carla Crow and Chris Sillery.

1. A motion was made by Joe Semanisin and seconded by Brad Maxwell to approve the minutes of the last meeting. The motion carried unanimously.
2. A motion was made by Steve Adler and seconded by Joe Semanisin to approve the new job description for Account Clerk I, grade 3 in the Community Development Department. The motion carried unanimously.
3. A motion was made by Steve Adler and seconded by Joe Semanisin to approve the resolution authorizing continuation of the self-funded health benefits program and health savings account program and the resolution authorizing Madison County to contract with a third party for flexible spending account claims. The motion carried unanimously.