

**MADISON-BOND
WORKFORCE INNOVATION BOARD
March 29, 2017
MEETING MINUTES**

CALL TO ORDER:

In Gerry Schuetzenhofer's absence, Paul Wellhausen called the meeting to order at 8:02AM. After self-introductions, Paul welcomed Dr. Timothy Schoenecker as the newest WIB member. Dr. Schoenecker thanked everyone for the opportunity and gave a brief update on the SIUE School of Business.

ROLL CALL (taken already by roll call list) Quorum Present.

Members Present:

Monica Bristow	John Otey
Rosemarie Brown	Ronda Sauget
Scott Frick	Timothy Schoenecker
Sam Guarino	Mike Toner
Val Harris	Paul Wellhausen
Chris Johnson	Danielle Wisely
Matt Jones	Rod Wolter
Jack Minner	

Members Absent:

Ed Cunningham	Charlie Juneau
Robert Daiber	Timothy Scanlon
Kevin Hamilton	Gerry Schuetzenhofer
Dave Holtgrave	Dale Stewart
Dionne Jackson	B. Dean Webb
Scott Jarmon	Jan Woker
Andrew Jones	

Guests and Staff Present:

Debbie Angleton	Rich Heinz
Terry Biggs	Terry Lane
Bryan Ellis	Don Niebruegge
Cynthia Ellis	Sarah Ray
Howard Elmore	

PUBLIC COMMENT:

With no public comment, Paul Wellhausen moved on to the next agenda item.

APPROVAL OF MINUTES (ACTION):

Paul Wellhausen asked for a motion to approve the December 21, 2016 meeting minutes. The motion was made by Monica Bristow and seconded by Rosemarie Brown. The minutes were unanimously approved.

COMMITTEE & ACTIVITY REPORTS:**Executive Committee:**

Paul Wellhausen reported that the committee last met on January 26th and the minutes are in the packet. The committee also approved new training programs via electronic voting in February and the list of new programs are in the packet. Paul turned it over to Debbie Angleton, who went over the details of the new programs. After discussion, a motion to approve the training programs was made by Rod Wolter and seconded by Sam Guarino. The motion was unanimously approved.

Membership and Management Update:

Matt Jones informed everyone that the board currently sits at 28 members (with the new additions of Dr. Timothy Schoenecker and Matt Jones) and is in full compliance. He also mentioned that he is working with Howard Elmore, Bond County Board Chair, on securing an additional business member from Bond County.

One-Stop Operations Committee:

Paul Wellhausen reported that the committee last met on January 30th and the minutes are in the packet. The committee focused on finalizing the regional plan and local plan along with the upcoming one-stop operator procurement, one-stop certification and MOU & budget. These items will be discussed more in detail during the partner update.

Communications Update:

Debbie Angleton reported that the committee released the winter e-newsletter on February 13th, which highlighted WIOA transition, a WIOA youth success story and a profile of board member Sam Guarino. There has also been additional media activity, including a February 2nd press release about WIOA training opportunities.

Youth Committee:

Rod Wolter reported that the committee met on January 18th and the minutes are in the packet. Discussion focused on the upcoming career days at Roxana High School (April 26th) and Triad Middle School – 7th Grade (May 4th). Information on the Youth Performance and Providers was also provided to the committee and everyone was also informed that the 2017 youth provider requests for proposal were released March 6th. Debbie Angleton also mentioned that the committee was still looking for career day speakers and the information would be forwarded to all WIB members.

Treasurer's Report:

Reporting for Dave Holtgrave, Matt Jones referenced the Treasurer's Report in the packet. There were no questions or comments from board members.

Business Services/Business Engagement:

Sarah Ray reported that she continues to work on new and existing OJT and Incumbent Worker projects. She also continues to assist area companies with recruitment and hiring events. Sarah is also leading the regional WIB business services team and is bringing the partnering one-stop agencies into the group as well. She is also part of the CORE efforts as well as an upcoming job fair in Alton. In closing, Sarah mentioned that Employment & Training is currently testing applicants for Phillips 66 – Wood River Refinery.

Great River Workforce Development Corporation:

Matt Jones reported that the board of directors met on March 1st and gave a brief background on the non-profit arm of the WIB and its mission to provide scholarships to eligible students in both Madison County and Bond County. Scholarship applications are being accepted until June 17th (3 so far) and the form will be emailed out again to all board members. There is currently almost \$3,500 in the scholarship fund and 4-5 scholarships are annually awarded. The annual report will be finalized by the end of April and there is still time for advertising donations. The committee also selected the scholarship review committee this year to include Charlie Juneau, Jim Pennekamp, Rod Wolter, Paul Wellhausen, Dr. Robert Daiber and Sam Guarino. In closing, Matt mentioned that Jim Pennekamp has been fundraising for a John Herzog memorial ad in this year's report and \$550 has already been donated.

Other Business:

Matt Jones referenced the Title 1B report in the packet and referred any questions to Rich Heinz. After a brief discussion, Matt turned it over to Debbie Angleton for one-stop partner updates. Debbie distributed copies of the regional plan and local plan for discussion. The plans have been finalized and are currently posted for 30 day comment. Debbie and Matt Jones also gave a brief update on the MOU & budget as well as the one-stop operator procurement and one-stop operator certification. The plans along with the other items will be formally approved at the June WIB meeting. They also mentioned that there is going to be a summer youth employment program and flyers will be sent out to board members.

Next, Val Harris from Lewis and Clark Community College Adult Education Department, gave an overview of adult education and how it coordinates with WIOA and other programs. Department of Rehabilitative Services (DRS) could not attend the meeting, so John Otey with Illinois Department of Employment Security closed out the partner update by mentioning that there would be a new Business Services Coordinator starting in April at the Wood River One-Stop Center. John added that this was part of the state's continuing efforts to better serve veterans and businesses.

Next Meeting:

Paul Wellhausen announced that the next WIB meeting will be held on Wednesday, June 21st @ 8AM. Location TBD.

Closing and Adjournment:

The meeting was adjourned at 8:38AM

Approved By:

David Holtgrave, WIB Secretary Treasurer