



Madison County Administration Bldg. Phone: 618.296.4554
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Office Hours:
Monday- Friday
8:30 a.m.- 4:30 p.m.

MINUTES OF THE REGULAR MEETING OF MEMBERS OF THE VETERANS ASSISTANCE COMMISSION OF MADISON COUNTY, INC.

Pursuant to call and notice to all representative delegates and alternates of the member Veterans Service Organizations (VSOs) of the Veterans Assistance Commission of Madison County, Inc. (VACMC), the regular quarterly meeting of members was held as follows:

Date: March 16, 2023 Time: 6:30 p.m.
Place: County Board Room, Administration Bldg. 157 N. Main St., Edwardsville, Illinois
Chairman of the meeting: Superintendent, Bradley Lavite
Secretary of the meeting: Kate Broadhurst

The Chairman called the meeting to order and directed all in attendance to stand for the Pledge of Allegiance. The Chairman then called for a chaplain to give an opening prayer. At the conclusion of the opening prayer, the Chairman requested the Secretary to call the roll of delegates seated in March, 2022. The Secretary reported that there were 10 of the 2022 representatives of the VSOs present. A copy of the roll call results is appended to these Minutes. There being 10 delegates present, in accordance with the bylaws applicable to FY 22, the Chairman declared a quorum present and that the meeting was lawfully and properly convened and competent to proceed to the transaction of the limited business of approval of the December, 2022 meeting minutes and the 1st Quarter Commission Report covering 12/1/22 through 2/28/23.

The Chairman announced that the proposed minutes of the December, 2022 meeting had been sent to each of the 2022 delegates, alternates and post commanders prior to the meeting, and called for a motion to approve and file them for future reference. Thereupon, on motion made by Alphonzo Skipper, seconded by Ron Swaim, and carried by at least a majority of member representatives entitled to vote, the following resolution was adopted:

RESOLVED, that the proposed Minutes of the December, 2022 membership annual meeting as proposed, are hereby fully approved, ratified and affirmed as the Commission's official record of the proceedings at that meeting. The Secretary is directed to provide a final copy of the same with all approved changes to be filed in the corporate records for future reference.

During discussion on this motion, Mr. Bradley Yount, alternate appearing in lieu of delegate Tandy Able for VFW 1308, asked that the proposed minutes be amended by interlineation from the floor to reflect that his claim to represent the 1308 had been recognized in November before the December annual meeting, and that Superintendent Lavite's knowledge about Miller's replacement of LeClaire for VFW Post 7678 was by virtue of his witnessing Miller's appointment. There was no second to this request so the request died, but the Chairman agreed to make Mr. Yount requests a part of the Minutes of.

The Chairman then presented the 1st Quarter of Fiscal Year 2023 Commission Report and stated that a copy thereof had been delivered to each of the 2022 delegates, alternates, and VSO commanders prior to the meeting. After the Superintendent's presentation, the Chairman called for a motion to approve and file the report for future reference. Thereupon, on motion made by Chris Miller, seconded by Alonzo Skipper, and carried by at least a majority of member representatives entitled to vote, the following resolution was adopted:

RESOLVED, that the report of the Superintendent on the 1st Quarter of Fiscal Year 2023 and the acts of the Executive Board through February 13, 2023 and the acts of the Superintendent during all of the preceding quarter (12/1/22 through 2/28/23) as described in that report are hereby fully approved, ratified and affirmed.

The Chairman reported that the VACMC office had received the selection of a delegate and/or an alternate from a majority of the various VSOs operating in Madison County, Illinois, in response to the call for such which he issued on and prior to January 1, 2023. The Chairman then directed the Secretary to call the roll of the delegates so selected by the various VSOs for 2023 (and alternates where a delegate does not answer) for the purpose of determining a quorum to proceed to the seating of delegates and alternates for 2023, and for further business of the Commission. The Secretary reported that there were 16 of the 2023 representatives of the VSOs present. A copy of the roll call results is appended to these Minutes. There being a majority of delegates present, the Chairman declared a quorum present and that the meeting was lawfully and properly convened and competent to proceed to the transaction of further business. The Chairman then called for a motion to seat the newly selected delegates. Thereupon, on motion made by Mark Nelson, seconded by Alonzo Skipper, and carried by at least a majority of member representatives entitled to vote, the delegates were declared seated and the Chairman directed the delegates and alternates so selected be deemed to have assumed their terms for the remainder of 2023 through the next selection of delegates in March, 2024.

The Chairman then turned to any other information or activity which he, as Superintendent, deemed to be of interest to the Commission. He reported the following:

- A. OMA Training. In accordance with the legal opinion of the VACMC attorney, the Commission is not responsible for administration or tracking of compliance with required training under Section 1.05(b) of the Open Meetings Act. Such training is available on-line at <https://foiapac.ilag.gov>, and it is recommended that all delegates, alternates and officers of the Commission view the on-line course. However, Section 1.05 of the OMA expressly states that "[t]he failure of one or more members of a public body to complete the training required by this Section does not affect the validity of an action taken by the public body."
- B. There are no extraordinary matters coming up in the Commission Schedule and the Superintendent briefly reviewed the routine annual matters that must occur on an annual basis as part of the Commission's activities as required by law.
- C. House Bill 2369, now PA 102-1132, was signed by the Governor on February 10, 2023, which, among other things, changed the ability of the Commission membership to delegate its actions to committees such as the Executive Board. There are many other changes as well. Accordingly, the Superintendent, with the aid of legal counsel, is conducting a thorough review and analysis of this new law. The Chairman reported that by executive order, he suspended that part of Section 3 of Article VI of the 2017 Bylaws which vested the Executive Board with general supervision of the affairs of the Commission between meetings of the Commission, and the role of the Executive Board

has been changed to be advisory only. The Chairman reported that in accordance with Section 101.60 of the Not For Profit Corporations Act (NFPCA) (805 ILCS 105/101.60), all actions of the Executive Board taken prior to the effective date of PA 102-1132 are not affected. Although the state association of Illinois VACs is not a binding authority upon the various county VACs, the IACVAC has recommended that each VAC retain its own attorney to assure compliance with the new law. VACMC has already retained its attorney.

- D. Change in delegate status does not affect officers who were qualified delegates when elected. In 1989 this organization chose to operate as a not for profit corporation. The freedom to choose its organizational structure was confirmed by the recent PA 102-1132 where that Act instructs VACs to adapt policies "to fit its organizational structure" (330 ILCS 45/9(g)). The NFPCA requires all corporations to have a Board of Directors, but places no restrictions on who may be on the Board, but does restrict how officers and directors, once elected, may be removed. They can only be removed by those who elected them (805 ILCS 105/108.55). The NFPCA allows the corporation bylaws to place additional restrictions on who may be an officer/director. VACMC 2017 Bylaws have all officers and directors elected by the membership. The individual VSOs retain the right to change their delegates, but because it is the entire membership that elects its officers/directors, as long as a person was a delegate at the time of his/her election by the entire membership, a single VSO's decision to change delegates cannot undo the election of the membership as a whole.

The Chairman then called for a motion to ratify the VACMC's acquisition of software to facilitate interim and/or emergency veterans' financial assistance. The Chairman announced that the 2 page proposal had been distributed to all in attendance for their review. Thereupon, on motion made by Alonzo Skipper, seconded by Tom Smith, and carried by at least a majority of member representatives entitled to vote, the membership approved the acquisition of the software as proposed. A copy of the proposal is appended to these minutes for reference.

The Chairman then announced that he was not aware of any other unfinished or old business that needed to be addressed and called for the membership to be recognized if they had any unfinished business they wished the membership to address. No member representative requested to be recognized.

The Chairman then called for any representatives of the members to be recognized for the purpose of new business they wished the membership to address. No member representative requested to be recognized.

The Chairman then called for any member of the public who wished to address the membership under the Open Meetings Act to be recognized. The Chair recognized John Kraft who spoke for approximately 7 minutes. The Chair recognized David Cotton who spoke for approximately 2 minutes. No other member of the public requested to be recognized.

There being no further business to come before the membership at this regular membership meeting, the meeting was adjourned at 7:52 p.m. upon motion made by Ron Swain, seconded by Chris Miller and duly carried by voice vote.

Kate Broadhurst, Secretary

1st Quarter (2022 Delegate/Alternate) Membership Meeting Sign-In and Roll Call Sheet


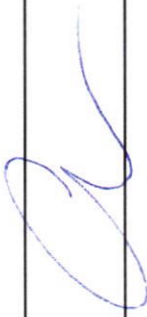



Veterans' Assistance Commission of Madison County

March 16, 2023, at 6:30 p.m.

Post	Position	Name	Sign-in Signature
American Legion #113	Delegate	Anthony Bargiel	
	Alternate	Ron Chiodini	
American Legion #126	Delegate	Ronald Wright	
	Alternate	No Alternate Certified	
American Legion #199	Delegate	Ron Swaim	<i>Ron Swaim</i>
	Alternate	Ron Eberhart	
American Legion #214	Delegate	Larry Meisenheimer	<i>Larry Meisenheimer</i>
	Alternate	Bill Burton	
American Legion #307	Delegate	Donald Scheyer	<i>Donald Scheyer</i>
	Alternate	No Alternate Certified	
American Legion #354	Delegate	Earl Watts	<i>Earl C. Watts</i>
	Alternate	Matthew Edwards	


American Legion #365	Delegate	Jesse Hoskin	
	Alternate	No Alternate Certified	
American Legion #435	Delegate	Mike Harbison	
	Alternate	No Alternate Certified	
American Legion #439	Delegate	Ken Morales	
	Alternate	No Alternated Certified	
American Legion #564	Delegate	John Oltmann	
	Alternate	No Alternate Certified	
American Legion #665	Delegate	James Schleper	<i>James Schleper</i>
	Alternate	No Alternate Certified	
American Legion #708	Delegate	Brett Leman	
	Alternate	Kim Schoerner	
American Legion #794	Delegate	Phil Stephens	
	Alternate	Shawn Myers	

American Legion #1167	Delegate	Richard Liljenberg	
	Alternate	Chris Furr	
AMVETS #204	Delegate	Steve Diak	
	Alternate	Bud Champion	
DAV #53	Delegate	Terry Shepherd	
	Alternate	Brian Hoedebeck	
DAV #90	Delegate	Tom Hoppenrath	
	Alternate	No Alternate Certified	
Marine Corps League #1160	Delegate	Mark Nelson	Mark O Nelson
	Alternate	James Freeman	
VFW #976	Delegate	Tim O'Donnell	
	Alternate	Anthony Avers	
VFW #1299	Delegate	Larry Miller	
	Alternate	No Alternate Certified	

VFW #1300	Delegate	James Jeneral	
	Alternate	William Rickert	
VFW #1308	Delegate	Wayne Able	
	Alternate	Mid-Year Change Brad Yount	
VFW #2222	Delegate	Ronnie Hicks	
	Alternate	Steve Kaiser	
VFW #2859	Delegate	Wayne Hunt	
	Alternate	Willard Smith	
VFW #5691	Delegate	Joseph Skipper (Alonzo)	
	Alternate	Donald Barkley	
VFW #5694	Delegate	Kate Broadhurst	
	Alternate	Ricky Lallish	
VFW #7678	Delegate	Vernon LeClaire	
See Annual Meeting for Voting Compromise	Alternate	Mid-Year Change Chris Miller	

1st Quarter (2023 Delegate/Alternate) Membership Meeting Sign-In and Roll Call Sheet

Veterans' Assistance Commission of Madison County			March 16, 2023, at 6:30 p.m.
Post	Position	Name	Sign-in Signature
American Legion #113	Delegate	Ron Chiodini	
	Alternate	Anthony Bargiel	
American Legion #126	Delegate	Tim Connell	<i>Tim Connell</i>
	Alternate	Tom Smith	
American Legion #199	Delegate	Ron Swaim	<i>Ron Swaim</i>
	Alternate	Wes Sterling	
American Legion #214	Delegate	Larry Meisenheimer	<i>Larry Meisenheimer</i>
	Alternate	No Alternate Certified	
American Legion #307	Delegate	Donald Scheyer	<i>Donald Scheyer</i>
	Alternate	David L. Johnson	<i>David L. Johnson</i>
American Legion #354	Delegate	Earl Watts	<i>Earl C. Watts</i>
	Alternate	Joshua Young	

American Legion #365	Delegate	Larry E. Rose	
	Alternate	Wayne Powers	
American Legion #435	Delegate	David L. Cobbel	
	Alternate	Michael Harbison	
American Legion #439	Delegate	Ken Morales	
	Alternate	Bryan Winsor	
American Legion #564	Delegate	John Oltmann	
	Alternate	Dennis Poehler	
American Legion #665	Delegate	Catherine M. Coats	
	Alternate	James Schleper	
American Legion #708	Delegate	Brett Leman	
	Alternate	Kim Schoerner	
American Legion #794	Delegate	Christopher Johnson	
	Alternate	Phillip Stephens	

American Legion #1167	Delegate	Richard Liljenberg	
	Alternate	Vernon Cunningham	
AMVETS #204	Delegate	No Delegate Certified	
	Alternate	No Alternate Certified	
DAV #53	Delegate	Terry Shepherd	
	Alternate	Dave Borth	<i>David Z Borth</i>
DAV #90	Delegate	David Cotton	<i>[Signature]</i>
	Alternate	Jerry Keel	
Marine Corps League #1160	Delegate	Mark O. Nelson	<i>Mark O Nelson</i>
	Alternate	Glenn L. Heimer	<i>Glenn L Heimer</i>
VFW #976	Delegate	Anthony Avers	
	Alternate	Tim O'Donnell	
VFW #1299	Delegate	Larry Miller	
	Alternate	Richard Dickover	

VFW #1300	Delegate	Bill Rickert	
	Alternate	David Huniak	
VFW #1308	Delegate	Steve Kapcoe	
	Alternate	Brad Yount	
VFW #2222	Delegate	Ronnie Hicks	
	Alternate	Vernon LeClaire Jr.	
VFW #2859	Delegate	Scott Kirsch	
	Alternate	Leroy Duncan	
VFW #5691	Delegate	Joseph Skipper (Alonzo)	
	Alternate	Theodore Jackson	
VFW #5694	Delegate	Kate Broadhurst	
	Alternate	Michael Voegele	
VFW #7678	Delegate	Chris Miller	
	Alternate	Tim Brown	



Veterans Assistance Commission
EMK Consulting LLC Background/Pricing Proposal
January 31, 2023

BACKGROUND:

Mission Statement: By providing custom, secure, web-based networking and data management solutions, assisting organizations in: *reducing* administrative costs and *optimizing* available dollars for funding direct services.

Philosophy:

- No data point entered twice
- Implement only features needed at the time
- Add features as needed

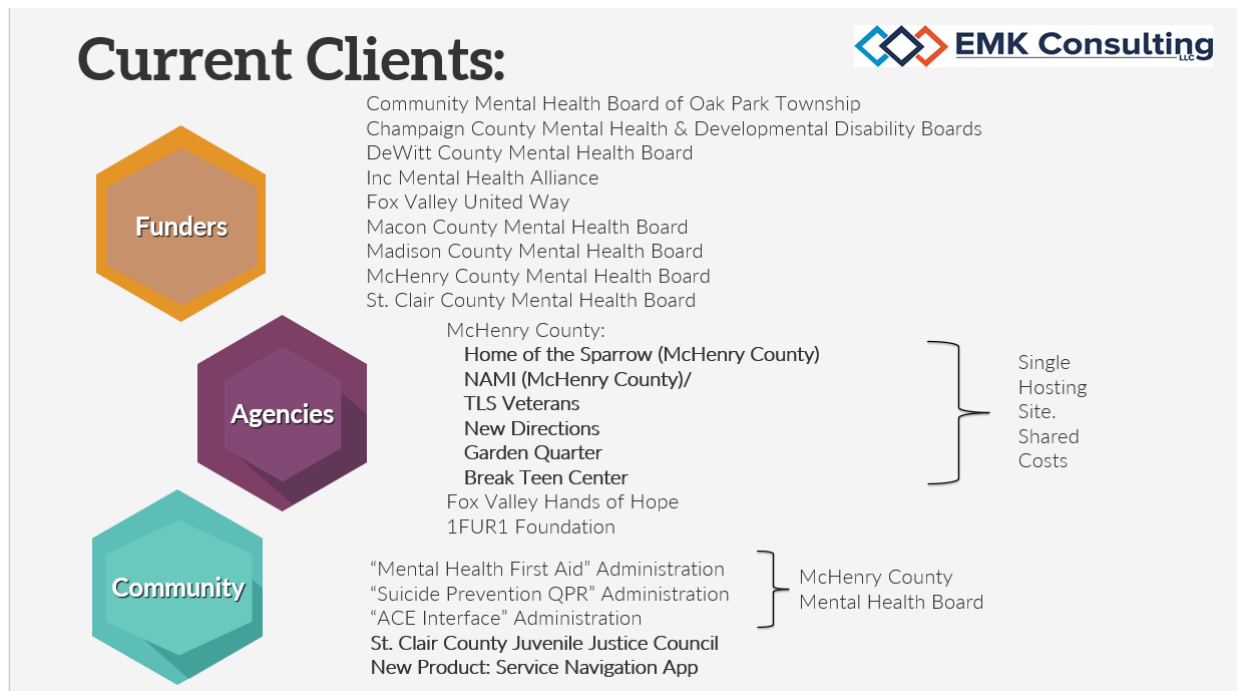
Alex Campbell – Owner

- Over 30 years experience: Business Process Design/Implementation; Information System Management; Project Management
- Designing, implementing and supporting custom, web-based systems since 2008
- Served on a number of behavioral health board of directors

Tony Jedlinski, Konoso LLC – Developer (Oracle Application express – APEX)

- Oracle Developer of the Year
- Former User Executive Board Member

Clients:



REQUIREMENTS/PRICING PROPOSAL:

Requirements Definition – Summary Outline (Includes Reports & Custom Queries):

VETERANS' ASSISTANCE

Veterans' Assistance
Commission (VAC) Home

Interim and/or
Emergency Veterans'
Financial Assistance

[Click Here to Complete Financial Assistance Application Screening](#)

6 Phases of Veterans Financial Assistance:

1. Financial Assistance Screening Request and/or Application Received
2. Contact Made and Initial Review with Requestor
3. Documentation and Evidence Gathering and Review
4. Screening Appointment with Requestor (As Appropriate)
5. Notice of Decision
6. Close-out and Voucher Processing

Project Milestones:

Requirements Definition
Systems Design
Development
Systems Training
User Documentation
User Training
User Testing
Go-Live

Pricing:

- **Annual Renewal (Hosting, Domain Name, SSL Certificate):** \$1,120.00
 - Due Contract Signing: **100%**
- **Implementation** (see above 'Project Milestones'): \$24,750.00
 - Due at Contract Signing: **60%:** \$14,850.00
 - Due at Go-Live: **40%** \$ 9,900.00
- **Annual Support** (effective at 'Go-Live'): \$ 4,952.00
 - Due 1 month after 'Go-Live'

Turnaround (Go-Live): 4 – 6 weeks after Contract Signing

Terms & Conditions: EMK Consulting's standard terms & conditions.

Key Notes:

- **License:** 'Use' license with all rights to program under Konoso LLC ownership
- **Expense Reimbursement:** Assume 2 trips between Contract Signing & Go-Live
- **Additional Enhancements:** To be quoted on a case-by-case basis

Proposal: Open for 30 days