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Office Hours:  
Monday- Friday  
8:30 a.m.- 4:30 p.m.

## NOVEMBER EXECUTIVE BOARD MEETING AGENDA

**November 1, 2023**

1. Call to Order / Pledge of Allegiance / Prayer
2. Roll Call for Quorum of Officers and Directors
  - a. Consideration and approval of October 4, 2023, Executive Board meeting minutes.
  - b. Consideration and approval of Financial Report.
    1. Madison County Auditor's check registers - Treasurer Ken Morales as reported to the full Commission membership.
    2. Madison County Auditor's financial reports - Treasurer Ken Morales as reported to the full Commission membership.
3. Information and activity deemed to be of interest to the Commission since the last Executive Board meeting
  - a. Administrative Assistant Michelle Henline has been promoted to Veterans Service Officer (VSO).
  - b. The Interim and/or Emergency Veterans' Financial Assistance Software application, being developed by EMK Consulting, LLC, has moved to the next phase. EMK Consulting has a scheduled visit on November 16, 2023, to discuss refinement and testing.
  - c. Delegate recommendations for two (2) vacant VAC Executive Board Director seats to be filled by election at the annual membership meeting in December.
  - d. Reading of VAC Executive Board Officer and Director seats coming up for vote at the annual membership meeting in December.
4. Unfinished or Old Business
  - a. None.
5. New Business
  - a. None.
  - b. The chairman will ask officers and directors if they wish to be recognized for the purpose of any new matters they want the Executive Board to address. Issues pertaining to personnel matters, religion, or partisan politics will not be tolerated.
  - c. Open Meetings Act opportunity for public address.
6. Adjournment

### Next Meeting Date and Time

Executive Board meeting - January 3, 2024, at 6:30 p.m. Date subject to change, depending on approval of Commission Annual Meeting Schedule.