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Office Hours:
Monday- Friday
8:30 a.m.- 4:30 p.m.

JANUARY EXECUTIVE BOARD MEETING MINUTES

JANUARY 04, 2023

1. Call to Order / Pledge of Allegiance / Prayer

Annual notice of regular meetings of the Executive Board of the Veterans' Assistance Commission of Madison County, Inc., having been published in accordance with section 2.03 of the Open Meetings Act, and the notice and agenda of this meeting having been posted and published in accordance with section 2.02 of that Act, at 6:30 p.m., in Suite 115 of the County Administration Building, 2nd Vice President Mark Nelson called the January 4, 2023, regular meeting of the Executive Board to order. The notice and the agenda indicated that the meeting was to take place in the VAC at 157 North Main Street, Suite 115, Edwardsville, IL 62025. 2nd Vice President Mark Nelson directed all in attendance to stand and led attendees in the Pledge of Allegiance. 2nd Vice President Mark Nelson then called for a chaplain to lead the gathering in an opening prayer, and Kate Broadhurst did so.

2. Roll Call for Quorum

2nd Vice President Mark Nelson then directed the Recording Secretary to call the roll of Executive Board Members to determine the presence of a quorum to do business.

Officers Present: Mark Nelson, Kate Broadhurst, Ken Morales, Larry Meisenheimer, Vernon LeClaire, Ron Swaim, Donald Scheyer, Mike Harbison, Wayne Able (9 total)

Officers Excused: Ronnie Hicks (1 total)

Officers Unexcused: Earl Watts (1 total)

Officers Present by Other Means: (0 total)

Delegates and Alternates Present: AL (5 total); MCL (1 total); VFW (3 total)

Posts Represented: AL 199, 214, 307, 435, 439; MCL 1160; VFW 1308, 5694, 7678

VAC Office: Superintendent Brad Lavite (1 total)

Guest: See Sign-In Roster (6 total)

In accordance with Art. VI, §2 of the Bylaws, there being six (6) or more Board Members attending, 2nd Vice President Mark Nelson declared a quorum was present.

2nd Vice President Mark Nelson then called for consideration of Minutes.

3. Approval of Minutes

a. Motion was made by Ken Morales and seconded by Mike Harbison to approve the November 02, 2022, Executive Board Meeting Minutes as presented. By a unanimous Roll Call Vote, 9-0, the motion carried.

2nd Vice President Mark Nelson then called for consideration of Reports.

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4. Commission Report

- a. Superintendent Lavite presented the November 2022 Executive Board Report. Motion was made by Ron Swaim and seconded by Larry Meisenheimer to approve the report as presented. By a unanimous Roll Call Vote, 9-0, the motion carried. The report is to be filed for future reference.

2nd Vice President Mark Nelson then called for consideration of IACVAC/NACVSO updates.

5. IACVAC/NACVSO

Superintendent Brad Lavite advised of upcoming conferences:

- a. IACVAC Winter Conference in Peoria, IL, February 01-03, 2023
- b. NACVSO Annual Conference in Madison, WI, June 05-08, 2023

2nd Vice President Mark Nelson then called for consideration of Unfinished Business.

6. Unfinished Business

- a. The Executive Board discussed Delegate/Alternate mid-year vacancies. Superintendent Brad Lavite advised that Delegate/Alternate selection and certification is January 1 to March 1, 2023, as stated in 330 ILCS 45/9(a)(1).

2nd Vice President Mark Nelson then called for consideration of New Business.

7. New Business

- a. Superintendent Lavite advised the Executive Board that Robert's Rules of Order outlines position roles and responsibilities.
- b. Superintendent Lavite explained the IACVAC purpose and relationship.
- c. The formation of a Bylaws Committee was discussed to update the VAC's Bylaws. Potential committee members were identified: Superintendent Brad Lavite, VAC Attorney Thomas Burkart, President Ronnie Hicks, Recording Secretary Kate Broadhurst, and Treasurer Ken Morales.

2nd Vice President Mark Nelson then called for consideration of the Good of the Commission.

8. Good of the Commission

- a. Executive Board members were permitted to address matters of interest, save legal matters, personal matters, religion, or partisan politics.
- b. According to the Open Meetings Act, a guest asked questions with regard to VAC financial assistance.

9. Next Meeting Date and Time

- a. Executive Board Meeting: Wednesday, February 1, 2023, at 6:30 p.m.

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10. Adjournment

Motion was made by Ron Swaim and seconded by Wayne Able to adjourn. By a unanimous Yea/Nay Voice Vote, the motion carried to adjourn the meeting. A salute was made to the U.S. Flag. Meeting adjourned at 7:45 p.m.

Kate Broadhurst / Recording Secretary / January 4, 2023