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Office Hours:

Monday- Friday

8:30 a.m.- 4:30 p.m.

MAY BOARD MEETING MINUTES

MAY 4, 2022

1. Call to Order / Pledge of Allegiance

Meeting called to order at 6:30 p.m. by President Ronnie Hicks. The Pledge of Allegiance was completed.

Officers Present: Ronnie Hicks, Kate Broadhurst, Earl Watts, Ron Swaim, Vernon LeClaire, Larry Meisenheimer, Ken Morales, Phil Whitt (Virtual), Mark Nelson (Virtual) (9 total).

Officers Excused: None

Officers Absent: Tom Hoppenrath, Mike Harbison (2 Total)

VAC Office: Superintendent Brad Lavite, and Office Manager Brad Yount (2 total).

2. Introductions

- a. Guest Donald Scheyer, registered Alternate for American Legion #307, was introduced and welcomed by the Board.

3. Approval of Minutes

- a. The April 6, 2022 Executive Board Meeting Minutes were read as published. Motion was made to accept the minutes as published by Ron Swaim. Motion was seconded by Earl Watts. Motion passed.

4. Reports

- a. Office Reports – Superintendent Lavite discussed the April VAC Financial Assistance Report. Motion was made to accept the reports as published by Ken Morales. Motion was seconded by Larry Meisenheimer. Motion passed.

5. IACVAC

- a. Vice President Earl Watts, Secretary Kate Broadhurst (in place of President Ronnie Hicks) and Superintendent Lavite are scheduled to attend the IACO / IACVAC Spring Conference, May 11-13, 2022 on the day/s of IACVAC meeting.

6. Unfinished Business

- a. Discussed tabled Executive Board Meeting Rotation and Schedule for FY 2023. Earl Watts proposed moving Executive Board Meetings to the same date and time as the County Board Meetings to prevent any additional costs. Ken Morales motioned to table the topic until the October Executive Board Meeting. Ron Swaim Seconded the motion. Motion Passed. Topic Tabled until October 5th, 2022 Executive Board Meeting.

- b. Superintendent Lavite advised the board that the Open House date will be decided in the coming weeks and the appropriate invitations with details will be emailed to new Post Commanders, VSOs and Delegates.
- c. Annual Delegate/Alternate Certification Forms for FY 2022 were due March 2, 2022. To date, 28 posts have been certified out of 28.
- d. Superintendent Lavite discussed designating 4 work groups within the Executive Board in lieu of the appointment of (1) Chairman and (3) Directors to the previously discussed sub-committees. Ron Swaim motioned to appoint 4 workgroups on the Executive Board. Kate Broadhurst seconded the motion. Motion passed. President Ronnie Hicks appoints (4) work groups to the VAC Executive Board:
 - i. Executive and Bylaws workgroup
 - ii. Finance and Operations workgroup
 - iii. Personnel and Training workgroup
 - iv. Grants and Government /Non-Government Relations workgroup

7. New Business

- a. Discussed brief overview, purpose and functions of newly appointed workgroups.
- b. Discussed Board Member Training Rotation (IACO/IACVAC) starting with Vice President and Secretary for FY2022 Spring Conference and the Treasurer and Correspondent Secretary for FY2022 Fall Conference. Executive Board member rotation will continue in this fashion for Officers and Directors when appropriate and recommended for approval by the Personnel and Training workgroup.

8. Next FY 2022 Meeting Dates and Time

- a. Annual Meeting: Thursday, December 15, 2022, at 6:30 p.m. location TBD
- b. Quarterly Meetings: Thursday, June 16, 2022, at 6:30 p.m. location TBD; Thursday, September 15, 2022, at 6:30 p.m. location TBD
- c. Executive Board Meetings: Wednesday, July 6, 2022, at 6:30 p.m. location TBD; Wednesday, August 3, 2022, at 6:30 p.m. location TBD; Wednesday, October 5, 2022, at 6:30 p.m. location TBD; Wednesday, November 2, 2022, at 6:30 p.m. location TBD.

9. Good of the Commission – Membership shall be permitted to address any subject, topic, or Matter of interest, save religion or partisan politics.

- a. Ron Swaim shared that the American Legion Golf Tournament will be held in August and recommended VAC sponsorship of \$100.00 for the event when registration opens.

10. Adjournment - Motion was made by Larry Meisenheimer and seconded by Kate Broadhurst to adjourn the meeting. Motion Passed. A salute was made to the U.S. flag. Meeting adjourned at 7:48 p.m.

Secretary Kate Broadhurst / May 4, 2022