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Office Hours:
Monday- Friday
8:30 a.m.- 4:30 p.m.

FEBRUARY BOARD MEETING MINUTES

February 2, 2022

1. Call to Order / Pledge of Allegiance

Meeting called to order at 6:30 p.m. by President Ronnie Hicks. The Pledge of Allegiance was completed.

Officers Present: Ronnie Hicks, Kate Broadhurst, Earl Watts, Ron Swaim, Mark Nelson, Vernon LeClaire, Larry Meisenheimer, Ken Morales, Phil Whitt (9 total).

Officers Excused: Tom Hoppenrath and Mike Harbison (2 total).

Officers Absent: None

VAC Office: Superintendent Brad Lavite, and Office Manager Brad Yount (2 total).

** Meeting was conducted virtually due to Covid-19 restrictions.

2. Introductions

- a. No Guest Speaker or Members of the Public Present.

3. Approval of Minutes

- a. The January 5, 2022 Executive Board Meeting Minutes were read as published. Motion was made to accept the minutes as published by Ron Swaim. Motion was seconded by Earl Watts. Motion passed.

4. Reports

- a. Office Reports – Superintendent Lavite discussed the February VAC Financial Assistance Report. Motion was made to accept the reports as published by Mark Nelson. Motion was seconded by Kate Broadhurst. Motion passed.

5. IACVAC

- a. Superintendent Lavite attended the virtual IACVAC Legislative, Business, and General Meeting on January 26 - 27, 2022. Discussion centered on upcoming IACVAC Training and IACVAC Annual Report.

6. Unfinished Business

- a. Discussed completion of annual Letter of Intent by President Ronnie Hicks and Secretary Kate Broadhurst.
- b. Discussed completion of Illinois State Detail Report by Registered Agent Tom Hoppenrath prior to May 1, 2022 with Illinois Secretary of State.
- c. Discussed availability of 2022 Monuments and Memorial Grants and current projects.

7. New Business

- a. Discussed Annual Delegate/Alternate Certification Form for each Post/Chapter was sent out to each Post Commander, Delegate, and Alternate by email with hyperlink to complete necessary filing and must be completed no later than March 2, 2022. A follow up call was provided for those Posts who have not yet submitted their electronic Annual Certification.
- b. Discussed creation of Executive Board Personnel Subcommittee to be convened as needed.
- c. Discussed 2022 Mileage Vouchers scheduled quarterly with check disbursement pick up dates scheduled on Wednesday, April 6, 2022, July 6, 2022, and October 5, 2022. Signatures are required for pick up. Mileage Vouchers will not be mailed.

8. Next FY 2022 Meeting Date and Time

- a. Annual Meeting: Thursday, December 15, 2022, at 6:30 p.m. location TBD
- b. Quarterly Meetings: Thursday, March 17, 2022 at 6:30 p.m. location TBD; Thursday, June 16, 2022, at 6:30 p.m. location TBD; Thursday, September 15, 2022, at 6:30 p.m. location TBD
- c. Executive Board Meetings: Wednesday, April 6, 2022; Wednesday, May 4, 2022, at 6:30 p.m. location TBD; Wednesday, July 6, 2022, at 6:30 p.m. location TBD; Wednesday, August 3, 2022, at 6:30 p.m. location TBD; Wednesday, October 5, 2022, at 6:30 p.m. location TBD; Wednesday, November 2, 2022, at 6:30 p.m. location TBD.

9. Good of the Commission – Membership shall be permitted to address any subject, topic, or Matter of interest, save religion or partisan politics.

- a. None

10. Adjournment - Motion was made by Ken Morales and seconded by Larry Meisenheimer to adjourn the meeting. Motion Passed. A salute was made to the U.S. flag. Meeting adjourned at 7:30 p.m.

Secretary Kate Broadhurst / February 2, 2022