



MADISON COUNTY SPECIAL OPERATIONS TEAM

101 E. Edwardsville Road, Suite 260
Wood River, IL 62095
Office 618.692.0537



STEERING COMMITTEE MEETING MINUTES

10:00am

Thursday April 7, 2022

- Present: Matthew Bogard, Mary Brown: Madison County EMA, Brian Wilson: Highland, Tim Bunt: Wieland, Nate Kamp, Wade Stahlhut: Wood River, James Whiteford, Ed Burnley, Jeremy Paschall: Edwardsville, Matt Fischer: Alton, John Bailot: Collinsville
- Financial Report
 - The LEPC account currently stands at \$99,001.35. \$69,251.35 of those funds are from annual HMRT dues while \$29,750 of the total is from the Phillips 66 Grant for the TRT. Chief Stahlhut made a motion to approve the financial report with a second by Chief Bunt. Report was approved unanimously.
 - A discussion on the use of HMRT funds for TRT business was held including the LEPC's current purchasing policy, which is attached to minutes.
 - The LEPC's fiscal year will run on the County's fiscal calendar, which begins December 1. The HMRT and TRT chairs will present any potential budget line items and costs at the October Special Operations Committee for approval.
 - A motion was made by Chief Stahlhut for the TRT to operate out of the P66 grant money until a new budget is proposed for the 2023 fiscal year. The motion was seconded by Chief Whiteford and carried unanimously.
- Old Business
 - No old business was discussed
- New Business
 - A discussion was held on reclaiming recovery costs for the use of TRT. There is no current "spiller pays" recourse for the TRT as there is for HMRT. Going through OSHA may be the way to recoup costs. Members will be looking into this policy.

- A discussion was held on who the actual Chair of the Special Operations Committee is/should be. Now that the committee is divided into two branches: HRMT and TRT it was discussed that the LEPC Chairman could be the Chair of the Special Operations Committee.
- A motion was made by Chief Stahlhut with a second by Chief Bunt to make the LEPC Chairman the Chair of the Special operations Committee. The motion was approved unanimously.
- The Edwardsville Community Foundation Grants for first response agencies is available from the Amazon Incident. HMRT and TRT have both applied for funds-more detail shown in standing reports.
- Standing Reports
 - a. HazMat Team Leader Report-See report attached to minutes.
 - i. J. Paschall requested approval from the committee for the team to purchase access to the 2022 Midwest HMRT Conference to be held online. The Price is \$125. Motion was made by Chief Stahlhut with a second by Chief Whiteford and committee approved unanimously.
 - b. TRT Team Leader Report-See report attached to minutes.
 - i. E. Burnley discussed that call outs/deployment for the TRT needs to be addressed due to a lack of procedure knowledge. Chief Whiteford said he will bring it before the next Chief's Association meeting and it will be dressed with the dispatch centers.
 - ii. E. Burnley asked the committee for approval to apply for a grant via the Illinois Department of Agriculture for TRT. A motion was made by Chief Stahlhut with a second by Chief Bailot and unanimously approved to allow the application to proceed.
- Comments of Committee Members
 - N. Kamp told the committee that Koch Nitrogen is looking to do a response drill sometime in the third quarter and HMRT will be requested to participate.
 - Chief Whiteford said that Amazon will be reaching out to agencies that participated in the response there to provide a thank you lunch. The tentative date is May 6.
- Adjournment
 - Motion made to adjourn by Chief Whiteford with a second by Chief Stahlhut. Meeting adjourned at 11:53am.



**MADISON COUNTY
HAZARDOUS MATERIALS RESPONSE TEAM**

101 E. Edwardsville Road, Suite 260
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Team Leader Report

31 March 2022

Operations

For 2022 the team has received 3 requests for service. 1 of those were full team activations. The incidents include a structure fire that contained hazardous materials (1), spilled fuel (1), and a crude oil pipeline breach (1).

No injuries were reported. No vehicles were damaged. Consumables replaced.

We are continuing an audit of the team's SOGs.

Equipment

STARRS has provided a new set of AreaRAE units. These monitors allow continuous, unattended, remote sampling of the atmosphere with a reduced personnel requirement dedicated to monitoring. Training is being developed.

An UltraRAE Pro was ordered to replace the malfunctioning unit. STARRS has determined that the team does not need to repair the malfunctioning unit and requests that it be destroyed.

The dry rotted, pneumatic wheels, on the equipment cart were replaced with no flat type wheels.

The leaking cascade bottle was repaired.

The SCBAs were flow tested and batteries replaced.

During an exercise, one of the SCBAs had a high-pressure hose come loose. A repair is being scheduled.

On February 16, 2022 damage was found on 5350 to the driver side rear corner. Red paint was transferred to the truck. A damaged DOT marker light was replaced, the roll-up door bar is bent, and the rear step-bumper is dented. None of the damage (other than the light) affects functional operation. The only known person to drive the vehicle proximate to the discovery was Paschall on February 14, 2022 to get fuel. While pulling away from the pump, the truck shuddered. In the side view mirror no damage was visible and the truck was not close enough to any objects to have caused damage. Not seeing any issue, Paschall returned to the station. After discovery of the damage an inspection of the pump area revealed no damage and gray paint on the bollards and roof supports. The cause of the damage remains undetermined.

We are in the process of developing an equipment sustainment order to present to STARRS at their next request.

The team is joining other area departments in requesting grant funding through the Edwardsville Community Foundation for portable radios.

Outreach

Paschall attended the Phillips 66 Refinery workshop on March 22, 2022.

Team members participated in a hazmat MCI exercise with Lewis & Clark Community College on March 25, 2022.

Medical

Team member physicals continue to be scheduled.

A handwritten signature in black ink that reads "Jeremy Paschall". The signature is written in a cursive style with a large, looped initial 'J'.

Jeremy Paschall
Hazmat Team Leader



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Team Leader Report

31 March 2022

Operations

N/A

Duty Officers

March: Captain Cory Williams
April: Captain Bob Morgan
May: Lieutenant Ed Burnley
June: Captain Todd Zobrist
July: Captain Nate Kamp
August: Captain Cory Williams
September: Captain Bob Morgan
October: Lieutenant Ed Burnley
November: Captain Todd Zobrist
December: Captain Nate Kamp

Equipment

N/A

Grants

Applying for the Edwardsville Community Foundation Grant – 08 April 2022

- 8.5'x24' Element SE Enclosed Trailer - \$14,338.00
- Paratech Absolute Raker System - \$35,092.99

Applying for the Illinois Department of Agriculture Grant – 30 April 2022

- 1 Grain Rescue Tube - \$3,000.00 to \$5,000.00
- 1 Six hour grain entrapment rescue training session - \$5,000.00

Committees

Build Team Committee

- Has met and began creating an all-inclusive list of items that the team feels would be assets to the county and will be placing a priority on each item.
- The committee made a recommendation for a 24' trailer and a Paratech Absolute Raker system be requested from the Edwardsville Community Foundation Grant for a total of \$49,430.99.

County Asset Committee



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- Has developed a preliminary “Box Card” to be used as a resource for additional equipment. The attached sheet is for equipment only and does not guarantee personnel. See attached document.
 - Operations – Enough equipment to handle a single Operations Level incident.
 - Technician – Enough equipment to handle a single Technician Level incident.

Apparel Committee

- Has finalized a team patch and requested \$506 for the purchase of 200 patches.
- Has finalized the Long Sleeve T-Shirt design and requested \$900 for the purchase of 50 shirts.

Accountability Tag Committee

- Matt Bogard has begun entering data into the Salamander System along with capturing photos but has been placed on hold until a clear understanding of MABAS guidance on the use of the cards.

SOG Committee

- Have been created and in the final review phase of development. Will be sent to all team members once complete.

Training

8 members attended the IFSI Structural Collapse Operations in Champaign.

15 people attended the 1st Quarter Rope Rescue Training in Glen Carbon.

17 people attended the 1st Quarter Structural Collapse Training in Edwardsville.

2022 Quarterly Training:

2nd Quarter (May) Trench Rescue Operations

Lead: Todd Zobrist

Date/Time: May 16, 0900 – 1200 & May 17, 1800 – 2100

Location: Highland

3rd Quarter (August) Rope Operations

Lead: Alex Campbell

Date/Time: TBD

Location: Granite City Steel, Granite City

4th Quarter (November) Confined Space Operations

Lead: Tanner Sweetman

Date/Time: TBD

Location: SIUE, Edwardsville



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Additional Courses Offerings

Rope Rescue Operations

- Romeoville Fire Academy, Romeoville, IL (May 16 – 20)
- IFSI, Champaign, IL (Jun 13 – 23 Online & Jul 24)
- Romeoville Fire Academy, Romeoville, IL (Jul 18 – 22)
- Romeoville Fire Academy, Romeoville, IL (Oct 3 – 7)

Rope Rescue Technician

- Romeoville Fire Academy, Romeoville, IL (Apr 18 – 22)
- IFSI, Champaign, IL (May 2 – 13)
- Romeoville Fire Academy, Romeoville, IL (Aug 15 – 19)

Confined Space Operations

- IFSI, Champaign, IL (Apr 4 – 8)
- IFSI, O'Fallon, IL (Apr 29 – May1 & May13 – 15)
- Romeoville Fire Academy, Romeoville, IL (Oct 17 – 21)

Trench Rescue Operations

- IFSI, Wilmington, IL (Apr 19 – 22)
- IFSI, Wilmington, IL (May 2 – 5)
- Romeoville Fire Academy, Romeoville, IL (Jun 20 – 23)

Trench Rescue Technician

- IFSI, Wilmington, IL (May 16 – 20)
- IFSI, Wilmington, IL (Oct 10 – 14)
- Romeoville Fire Academy, Romeoville, IL (Nov 14 – 18)

Structural Collapse Operations

- IFSI, Frankfort, IL (Apr 11 – 15)
- Romeoville Fire Academy, Romeoville, IL (Sep 19 – 23)

Structural Collapse Technician

- IFSI, Champaign, IL (Aug 29 – Sep 2)
- IFSI, Champaign, IL (Sep 12 – 16)

Water Rescue Operations

- Romeoville Fire Academy, Romeoville, IL (Mar 5 –6 & Mar 12 –13)
- Edwardsville Fire Department, Edwardsville, IL (TBD Summer 2022)

New Members

Gregory Croxton – Granite City Fire Department



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Scott Bonds – Granite City Fire Department
Kyle Brinkmeyer – Granite City Fire Department

Outreach

The team has opened up the Facebook page to all local firefighters to advertise training opportunities and increase interest in team participation.

Facebook Link:

https://www.facebook.com/groups/350984313500451/?ref=invite_via_link&invite_short_link_key=g%2F1TTXA5UFJ%2Fq3KfdLEi

Respectfully Submitted,

Edward Burnley
Technical Rescue Team Leader
Madison County Technical Rescue Team

Madison County LEPC Purchasing Policy

Purchasing procedures for Hazardous Materials Response Team equipment or supplies are as follows, depending upon the cost of the item to be purchased:

Normal routine maintenance, replacement of used equipment and supplies will not need approval.

Purchases of \$2000.00 or less.

Purchases of \$2000.00 or less may be made at the discretion of the Madison County HazMat Committee Chairman. Chairman or his/her designee must obtain adequate and reasonable competition by written or oral quotation for the services, materials, equipment or supplies being purchased. Award shall be made to the business offering the lowest acceptable quotation. Purchases in this range will not require approval from the LEPC committee but, will require verbal approval by LEPC Chairman.

Purchases greater than \$2000.00.

Any purchase greater than \$2000.00 may be made by the HazMat Steering Committee by having the Chairman or his/her designee obtain adequate and reasonable competition by written quotation for the services, materials, equipment or supplies being purchased. Award shall be made to the business offering the lowest acceptable quotation. Adequate records to document the competition shall be maintained in the office of the Madison County EMA. No award shall be made without prior appropriation and current amounts available in the LEPC fund for payment and prior approval of the LEPC Committee by majority vote.

Non-Competitive Purchases.

A purchase may be awarded without competitive bidding when the HazMat Steering Committee determines, after conducting in good faith effort by reviewing the available sources, that the purchase by its very nature is not suitable to competitive bids or proposals.

Examples of purchases that may not be suitable for competitive bids or proposals are as follows:

- a) There is only one source for the required supply, equipment, or service.
- b) A sole supplier's item that is patented or proprietary items with only one manufacturer, or only one dealer in the area.
- c) Used equipment
- d) Purchases at auction.
- e) Certain maintenance contracts which are limited to only one source for the highest qualified provider.

Madison County Hazardous Materials Response Team Training Re-imbusement

Back fill by rank may be reimbursed to any Madison County HazMat team member's fire department for training opportunities outside the normal in-house training that has been recommended by the HazMat Training Coordinator and approved by the Madison County HazMat Steering Committee by majority vote.