



Madison County Park Enhancement Program

130 Hillsboro Ave.

Edwardsville, IL 62025

Phone: 618-692-8940

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**Meeting Agenda
February 5, 2016
9:00 AM**

**Madison County Community Development
130 Hillsboro Ave.
Edwardsville, IL 62025**

AGENDA

1. Approve Minutes from Previous Meeting (December 4, 2015)
2. Public Comment
3. Review Current Financials
4. Loan Status Report
5. Review Status of PEP Grants
6. PEP Loans
7. Special Requests
 - a. Highland
 - b. CARD
 - c. New Douglas Township
 - d. Marine
8. New Business

Coordination for meeting and publication accommodations should be made 72 hours in advance. If accommodations are needed, please contact Nadine Pfeiffer at 618-296-4386 or nfpfeiffer@co.madison.il.us.

**Madison County Parks and Recreation
Grants Commission
Meeting Minutes
December 4, 2015**

Members:	<u>P</u>	<u>A</u>
Kelly Tracy	X	
Jamie Goggin	X	
Mark Rosen	X	
Ron Parente	X	
Bob Barnhart		X

Others present: James Arnold of Madison County Community Development, John Herzog of Madison County Community Development, Mayor Joe Silkwood of East Alton and Chris Logan, Parks and Rec. Director of East Alton

Mr. Goggin opened the meeting. He then asked for approval of the minutes from the November meeting. Ms. Tracy made the motion to approve the minutes with a second from Mr. Rosen. All in favor; minutes approved.

Mr. Arnold gave the financial report. The beginning balance of the year (12/1/2014) was \$2,584,783.98; the total revenue to date is \$949,604.59 from sales tax revenue and investments. The total expenses to date are \$1,132,593.87. The current balance in the PEP account is \$2,401,794.70. There is \$1,836.95 encumbered (2013 PEP). There is \$164,579.94 encumbered (2014 PEP). There is \$828,088.48 encumbered (2015 PEP). The available balance is \$1,400,734.29.

Mr. Arnold reported on the PEP Revolving Loan Fund that there was as of 12/1/2014 a balance of \$982,246.95. Revenue to date is \$152,523.20 from loan repayments and interest from investments. Expenses from the loans during this period are \$117,292.54. The PEP Loan Fund balance as of 11/30/2015 is \$1,017,477.61. There are four encumbered loans (Livingston, Bethalto, Maryville, Venice) totaling \$541,472.00. This leaves an available balance of \$476,005.61.

Mayor Silkwood and Chris Logan requested a loan for East Alton to revamp and upgrade the park around the Keasler Rec. Center. The loan request is for \$105,000.00 and will be repaid over the next 5 years. Ms. Tracy motioned in favor of the application with a second motion coming from Mr. Rosen. All were in favor, loan request approved.

There being no further business, a motion to adjourn was made by Ms. Tracy with a second from Mr. Rosen. Meeting adjourned. The next meeting will be on Friday, January 8th, 2016 at 9:00 a.m. at Madison County Community Development, 130 Hillsboro Ave., Edwardsville, Illinois 62025.

METRO EAST PARKS & RECREATION FUND FY 2016 (12/01/2015-11/30/2016)

beginning balance on 12/01/2015		2,405,165.16
REVENUE		
Metro East Park & Rec Sales Tax	188,390.62	
Interest from Investments	1,015.84	
Gain/Loss on Investments	(2,585.55)	
Interest from MMDA	6.95	
misc interest revenue	0.00	
total revenue		186,827.86
EXPENSES		
Health insurance	165.00	
payroll 11/16-11/27/2015	1,697.70	
benefits 11/16-11/27/2015	520.68	
Collinsville (14)	1,777.93	
Granite City (14)	54,000.00	
City of Alton (14)	5,527.50	
City of Alton (14)	5,527.50	
City of Alton (14)	2,914.00	
Roxana (14)	15,000.00	
Edwardsville (12/13)	99,008.95	
Alhambra Township (14)	9,217.61	
payroll 11/30-12/11/2015	1,697.68	
benefits 11/30-12/11/2015	520.69	
Alton (14)	1,035.50	
Alton (14)	3,260.00	
Alton (14)	14,282.00	
payroll 12/14-12/25/2015	1,770.46	
benefits 12/14-12/25/2015	338.13	
New Douglas Township (13 \$1,314.82 14 \$5,716.79)	7,031.61	
Chouteau Township (14)	20,975.00	
payroll 12/28/2015-01/08/2016	1,735.99	
benefits 12/28/2015-01/08/2016	530.94	
payroll 01/11/2016-01/22/2016	1,736.00	
Alton (14)	2,112.00	
Edwardsville Township (14) pending	15,000.00	
total expenses		267,382.87
balance as of 02/02/2016		2,324,610.15
<u>encumbered</u>		
Round 12 (2013)		0.00
Round 13 (2014)		(66,093.12)
Round 14 (2015)		(673,520.58)
Admin (2014)		(50,807.41)
available balance		1,534,189.04

METRO EAST PARKS & RECREATION REVOLVING LOAN FUND FY 2016 (12/01/2015-11/30/2016)
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beginning balance on 12/01/2015	1,018,119.89
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REVENUE

Loan payments	20,975.00	
Interest from Investments	402.58	
Gain/Loss on Investments	(1,122.67)	
Interest from MMDA	3.02	
misc interest revenue	0.00	
	<hr/>	
total revenue		20,257.93

EXPENSES

	0.00	
	<hr/>	
total expenses		<hr/> 0.00

balance as of 02/02/2016	1,038,377.82
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encumbered loans

Bethalto	39,472.00
Maryville	72,000.00
Venice	400,000.00
Livingston	30,000.00
East Alton	105,930.00
	<hr/> 647,402.00

available balance	390,975.82
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METRO EAST PARK & REC
 ROUND 13
 FY 2014
 Date Authorized 03/19/2014
 as of 12/28/2015

COMMUNITY	GRANT AMOUNT	AMOUNT EXPENDED	REMAINING BALANCE
Alhambra Township	15,000.00	15,000.00	0.00
Alton	111,460.00	111,460.00	0.00
Bethalto	38,084.00	0.00	38,084.00
Chouteau Township	16,780.00	16,780.00	0.00
Collinsville Park District	132,160.00	132,160.00	0.00
East Alton	25,204.00	8,513.98	16,690.02
Edwardsville	97,172.00	97,172.00	0.00
Edwardsville Township	15,000.00	15,000.00	0.00
Foster Township	16,108.00	16,108.00	0.00
Glen Carbon	51,736.00	51,637.35	98.65 *
Godfrey	71,928.00	71,928.00	0.00
Granite City Park District	119,396.00	119,396.00	0.00
Hamel	15,000.00	15,000.00	0.00
Hartford	15,000.00	15,000.00	0.00
Highland	39,676.00	36,202.51	3,473.49
Livingston	15,000.00	14,308.15	691.85
Madison	15,564.00	15,564.00	0.00
Marine	15,000.00	15,000.00	0.00
Maryville	18,044.00	18,044.00	0.00
New Douglas Township	15,000.00	15,000.00	0.00
Pontoon Beach	23,344.00	23,344.00	0.00
Roxana Park District	15,000.00	15,000.00	0.00
South Roxana	15,000.00	14,915.89	84.11
St. Jacob Park District	15,000.00	15,000.00	0.00
Tri-Township Park District	64,596.00	59,390.00	5,206.00
Venice Park District	15,000.00	13,235.00	1,765.00
Wood River	42,628.00	42,628.00	0.00
Wood River Township	26,556.00	26,556.00	0.00
Worden	15,000.00	15,000.00	0.00
	1,090,436.00	1,024,342.88	66,093.12

* balances that will not be used \$98.65

Category	Totals	Project		
		Credits	Debits	Balance
		1,348,945.00	675,424.42	673,520.58
Alhambra Township		15,000.00	15,000.00	0.00
Alton		138,655.00	84,435.24	54,219.76
Bethalto		47,900.00	0.00	47,900.00
Chouteau Township		20,975.00	20,975.00	0.00
Collinsville Park District		165,200.00	165,200.00	0.00
East Alton		31,480.00	0.00	31,480.00
Edwardsville		133,155.00	0.00	133,155.00
Edwardsville Township		15,000.00	15,000.00	0.00
Foster Township		20,135.00	17,060.63	3,074.37
Glen Carbon		64,790.00	0.00	64,790.00
Godfrey		90,625.00	90,625.00	0.00
Granite City Park District		150,950.00	54,000.00	96,950.00
Hamel		15,000.00	15,000.00	0.00
Hartford		15,000.00	15,000.00	0.00
Highland		48,820.00	0.00	48,820.00
Livingston		15,000.00	0.00	15,000.00
Madison		19,575.00	19,575.00	0.00
Marine		15,000.00	14,077.52	922.48
Maryville		22,555.00	0.00	22,555.00
Nameoki Township		21,700.00	21,326.88	373.12
New Douglas Township		15,000.00	5,716.79	9,283.21
Pontoon Beach		28,825.00	27,741.22	1,083.78
Roxana Park District		15,000.00	15,000.00	0.00
South Roxana		14,180.00	14,180.00	0.00
St. Jacob Park District		13,579.00	0.00	13,579.00
Tri-Township Park District		80,745.00	0.00	80,745.00
Venice Park District		15,000.00	0.00	15,000.00
Wood River		53,150.00	18,560.14	34,589.86
Wood River Township		31,951.00	31,951.00	0.00
Worden		15,000.00	15,000.00	0.00



To: Madison County Parks & Recreation Grants Commission

From: Mark Rosen, Director of Highland Parks & Recreation

Date: January 26, 2016

Subject: 2016 PEP Special Request

REQUEST

I am requesting the Grants Commission's approval to submit a sole-source quote for the preparation and installation of native wildflowers and grasses on the dam of Highland's Old City Lake in Silver Lake Park.

DISCUSSION

I have received a quote from DJM Ecological Consulting for their services to re-vegetate approximately 8,500 square feet on the dam of Old City Lake for a few reasons. The first reason is that the elevation of the dam prohibits park maintenance from mowing this site. It is important to keep in mind that it is recommended to keep dams free of brush and woody plants in order to preserve the integrity of the dam and discourage rodents from burrowing into the structure. The second reason is that by having native flowers on the dam, it would provide an aesthetically pleasing view for people driving into Highland. Finally, it is an opportunity to alleviate a safety issue and reduce maintenance.

DJM is a company that can provide a comprehensive service and has the expertise to manage it until it becomes established, rather than having a consultant and a separate contractor working together.

FISCAL IMPACT

The total cost for the year 2016 would be \$15,901.82. This would include the preparation of the soil, planting of the seed and visits to monitor and address treating for unwanted vegetation; i.e. invasive and woody plants.

James P. Arnold

From: Kevin Brown <kbrown@collinsvillerec.com>
Sent: Monday, February 01, 2016 9:22 AM
To: James P. Arnold
Subject: Feb. 5 meeting

James, we are going to make a written request for cart paths at the golf course and I will drop that off by Thurs. What time is the meeting to discuss this on Friday?

Thanks, Kevin



10 Gateway Dr.
Collinsville, Illinois 62234

[CollinsvilleRec.com](#) [ArlingtonGreens.com](#) [SplashCity.com](#)

Look for CARD on [Facebook](#) and [YouTube](#)

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James P. Arnold

From: Kim Schallenberg <kschallenberg56@gmail.com>
Sent: Tuesday, February 02, 2016 3:10 PM
To: James P. Arnold
Subject: special request

I would like to make a special request to finish the inside of one of our park food stands. Right now it is roughed in wiring and just bare stud walls. I would like to insulate, update the wiring and put some type of inside paneling on the walls. Last year the health department came out and made these suggestion to us so that is why I am making this request. Sincerely yours, Duane Schallenberg supervisor of New Douglas Township

James P. Arnold

From: William Ferris <wjferris@charter.net>
Sent: Wednesday, February 03, 2016 3:16 PM
To: James P. Arnold
Subject: James per our conversation Marine is wanting to purchase a diesel powered zero turn mower. Our mower is going on 12 years old and the maintenance is costing us more and more each year.

Bill Ferris