

RESOLUTION NO. _____

**AUTHORIZATION TO RENEW ANNUAL CONCRETE REPAIR
AND REPLACEMENT CONTRACT**

Item No. 5H

WHEREAS, funds for concrete repair and replacement are contained in the 2024 Operating Budget; and

WHEREAS, staff developed a bid proposal for concrete repair and replacement at various LMHA sites; and

WHEREAS, on April 11, 2023, bids were received and tabulated; and

WHEREAS, staff reviewed the bids received and determined Habitat Louisville, LLC to be the most responsive and responsible bid received; and

WHEREAS, Management recommends renewal of this contract to Habitat Louisville, LLC, for one year, exercising the first of four one-year renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Elizabeth Strojan, is hereby authorized to enter into a contract with Habitat Louisville, LLC for concrete repair and replacement as needed for various LMHA sites, in an amount not to exceed \$100,000 annually.

RESOLUTION BACKGROUND STATEMENT
AUTHORIZATION TO RENEW ANNUAL CONCRETE REPAIR
AND REPLACEMENT CONTRACT

Item No. 5H

I. STATEMENT OF FACTS:

There is a consistent need to repair/replace concrete throughout all the LMHA properties. As the properties age, the need increases, and routine repairs/replacements reduce the liability and improve the appearance of the site.

Funds for this contract are contained in the 2024 Operating Budget.

A total of \$70,523.63 was spent during the current contract period.

Expenditures for previous annual contracts are listed below:

- \$ 81,925.13 – 2018/2019
- \$ 89,577.61 – 2019/2020
- \$129,801.37 – 2020/2021
- \$ 37,961.36 – 2021/2022
- \$ 98,090.00 – 2022/2023
- \$ 70,523.63 – 2023/2024

Staff developed specifications and advertised for bids on March 21, 2023.

<u>Vendor</u>	<u>*Bid</u>
Habitat Louisville, LLC	\$6,500.00
Skynet	\$7,500.00

***These bids were received only to obtain the lowest bid.
This does not reflect the cost needed to do the total
concrete work.**

II. ALTERNATIVES:

- A. Award a one-year contract for concrete repair and replacement at various LMHA sites as needed, not to exceed \$100,000 annually.
- B. Do not approve the contract award at this time.

RESOLUTION BACKGROUND STATEMENT
AUTHORIZATION TO RENEW ANNUAL CONCRETE REPAIR
AND REPLACEMENT CONTRACT

Item No. 5H

III. RECOMMENDATION:

Staff recommends Alternative "A."

IV. JUSTIFICATION:

LMHA manages over 2,900 public housing units. These units are scattered throughout the Louisville Metro/Jefferson County area. These units have sidewalks, driveways, retaining walls and other concrete structures that need to be repaired or replaced from time to time. Many of these units are aging and therefore the concrete life expectancy has been exceeded. Failure to properly replace/repair these areas will create trips or other hazards where someone could be injured.

LMHA is not adequately staffed to perform this type of work. Therefore, contracting for this service would provide the concrete work needed while allowing LMHA staff to address the needs of our residents in an expedient manner.

The annual contract allows LMHA to secure quality services at consistent, competitive prices for one year with four one-year renewal options, rather than at fluctuating rates on a case-by-case basis.

The annual contract eliminates the administrative burden of multiple procurements.

Habitat Louisville, LLC has previously worked for LMHA, and the finished job was above average. At that time Habitat Louisville, LLC was not under an annual contract with LMHA.

Habitat Louisville LLC does not use subcontractors; therefore, participation goals do not apply. However, Habitat Louisville LLC is both a certified Women-Owned Business (WBE) and a Minority-Owned Business (MBE). Approximately 60% of Habitat Louisville LLC's total employees are members of a racial minority.

RESOLUTION BACKGROUND STATEMENT

**AUTHORIZATION TO RENEW ANNUAL CONCRETE REPAIR
AND REPLACEMENT CONTRACT**

Item No. 5H

IV. JUSTIFICATION (cont.'d):

LMHA Staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average (Above Average/Average/Below Average).

V. BUDGET APPROVAL:

Funds for this contract are contained in the 2024 Operating Budget.

Jeffrey Ralph, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority Procurement Policy and Procedures.

Steve Webb, Purchasing Agent

Date

Submitted/Approved by: Greg Crum, Director of Maintenance
Ucresia Sistrunk, Director of Property Management
April 16, 2024